

MINUTES: Roosevelt Lake Ranch Water System Board of Directors Meeting November 13, 2024

Meeting Called to Order at:	4:07pm
Board Members in Attendance:	Dustin Penwell, Delaine Britton, Clint King-Elmes & Cheryl Leipham
Community members in Attendance:	Don Sneyd

Guest Topics:	Backflow Reports to Customers? In the past we got them with our bills.
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Approve Minutes from October:	Motion to approve by Cheryl, 2 nd by Clint, AIF.
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Summary of Water Operator Reports from October 2024:

Hours Worked Report	Reviewed.
Coliform Test	Reviewed.
Daily Chlorine Test Report	Discussed.
Water Pumped Report	2,877,800 gallons pumped. 936,700 gallons more than Oct 2023 and 5,098,300 gallons less than Sept 2024.

Treasurer's Report: Account balances as of October 31, 2024:

Contingency Fund: \$28,668.10	STCU: \$10,440.00	STCU-CD: \$108,136.45	Checking: \$79,915.01	Total: \$227,159.56
Clint:	<ul style="list-style-type: none"> Income/Expense Review <p>Nothing unexpected in Income or Expenses. Expense for Generator rental nearing end. Looking into possible Grant options for the Generator.</p>			

Action Items

President	<p>Pumphouse Generator Issue:</p> <p>Rental unit was picked up Oct 26th. We will purchase the "pigtailed" wiring cables, which will save future expenses. Western States is completing an Estimate regarding the repair of the old generator. Dustin will email to the Board when received.</p>
	<p>Pump Control Panel Screen:</p> <p>Scheduled to be installed Nov 15th. Once done we can move onto the next step of setting up "Wi-Fi" communication to notify us when alarms are triggered.</p>
	<p>Meter Availability Issue:</p> <p>Still working to try and find any existing meters. Ferguson has a unit that is compatible with our software, but different. Waiting on proposal.</p>
	<p>Barriers around Hydrants in the Timbers:</p> <p>Project completed by Lincoln Excavation the end of October in conjunction with a road repair project in the area.</p>
Delaine	<p>Small Claims Update:</p> <p>Eileen discovered that Small Claims must be filed in the state the debtor resides in. In this case, Idaho. It was more expensive than we wanted to do. We sent a Lien filing notification letter, and the member has paid all past due amounts, as well as paying in advance.</p>

	Another debtor who had a lien filed has paid in full and the lien has been released.
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New Business:

- Update the Approved Vendor Listing: Clint and Dustin to work on cleaning up the list. It can be posted to the website and provided to members.

Next Board Meeting Scheduled for: *December 11th @ 4pm*

Meeting Adjourned at: 4:57PM