

MINUTES: Roosevelt Lake Ranch Water System Board of Directors Meeting June 4, 2025

Meeting Called to Order at:	4:01PM
Board Members in Attendance:	Dustin Penwell, Delaine Britton, Clint King Elmes, Eileen Scheibner and Cheryl Leipham
Community members in Attendance:	None

Approve Minutes from May:	Motion to approve by Cheryl, 2 nd by Eileen, AIF
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Summary of Water Operator Reports from May 2025:

Hours Worked Report	More hours this month, working with Evergreen Rural Water doing a Draw Down Test on the wells. The recovery time was good. The tests will be done again in the fall for comparison.
Coliform Test	All tests good.
Daily Chlorine Test Report	All tests within range. Adjusting system due to increased usage.
Water Pumped Report	5,837,200 gallons pumped. 231,200 less than May 2024 and 3,530,800 more than April 2025.
Consumption Report	Reviewed.

Treasurer's Report: Account balances as of May 31, 2025:

Contingency Fund: \$30,168.92	STCU: \$10,443.03	STCU-CD: \$110,671.90	Checking: \$121,682.35	Total: \$272,966.20
Clint	Income/Expense Review Nothing unexpected in expenses, Taxes, Fees, and Inland Power. New Account The High Yield Saving account has been established. We now need to complete the transfer by closing one US Bank account and moving the remaining funds to the STCU account. ❖ MOTION: A Motion was made by Clint to close USBank Acct ending in 9057 and transfer those funds to the STCU account. Seconded by Eileen. All in Favor.			

Action Items

President	Transfer Switch Display Screen: A quote was received for the new transfer switch display screen that is broken. This is the display screen for the Automatic Transfer Switch control panel. We discovered this part was not working while hooking up the rental generator last summer. The quote of \$1,5247.25 only includes the part and not shipping or installation. After some lengthy discussions and troubleshooting with the Thomson tech support, we figured out the display had gone bad but everything else was still in working order. ❖ MOTION: A Motion was made via email on May 27, 2025 to approve this expense. The Motion was made by Delaine, 2nd by Eileen and AIF.
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	Pumphouse Gravel Project: Lincoln Excavation has been working on clearing and gravel this week. The Conservation District will review and approve reimbursement.
	Inland Power & Light Rebate for Soft Starts/VFD's: • SS & VFD's are in our storage waiting to be installed. The Electrician will review and schedule installation. • IP & BPA will be out to review our current set up to establish what kind of rebate we may be eligible for.
	Pumphouse Generator Update: • ETA is end of August. • Rental Unit needed by July 1st until new unit is installed.
	Pool Discussion: Clint to email Application & Waiver Form.
	Sterling Valley Line over Welch Creek: Waiting on Estimate.
Eileen	Conflict of Interest Discussion: Updated verbiage discussed. ❖ MOTION: A Motion was made by Eileen to approve and accept the new COI provisions. Seconded by Cheryl. All in Favor.
Delaine	Past Due Accounts: Discussed unpaid accounts from April, February & December billing cycles. One Certified Letter of Service Disruption was sent.

New Business:

Time to renew 25-year Franchise Easement with Lincoln County.

Next Board Meeting Scheduled for: *July 9th @ 4pm*

Meeting Adjourned at: 4:52PM