

## MINUTES: April 12, 2023 Roosevelt Lake Ranch Water System Meeting

Meeting Called to Order at:	5:05pm
Board Members in Attendance:	Dustin Penwell, Todd Heaton, Rob Heinz and via "Teams" Debbie Ivy, Larry Sanborn & Delaine Britton
Community members in Attendance:	Don Sneyd & Denny Woiwood

Guest Topics:	None
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Approve Minutes from March:	Motion by Rob Heinz, 2 <sup>nd</sup> by Debbie Ivy, AIF
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### **Summary of Water Operator Reports from March:** Dustin has seen the reports & they are all good.

Hours Worked Report	Sent via email.
Coliform Test	Sent via email.
Daily Chlorine Test Report	Sent via email.
Water Pumped Report	1,076,500 gallons pumped. 434,400 more than March of 2022 and 358,600 more than Feb 2023.

### **Treasurer's Report:** Account balances as of March 31, 2023:

Contingency Fund:	Checking:	STCU:	STCU CD:	Total:
\$154,832.79	\$39,770.38	\$10,431.72	\$100,790.80	\$305,825.69

### **Action Items**

President	Water Reservoir Tank Gen Set Status: Generator delivered & set. Gas co set propane tank & ran the lines. Next week the electrician will finish up.
	Newsletter Discussion: To be included in the upcoming billing mailing. This newsletter includes the verbiage regarding the water rate increase.
	Pump Issues at Water Reservoir Tanks: The steady power usage at the bladder tanks serving the Timbers & Pines caused Dustin, Todd & Denny to do an inspection. They found issues with the pump and bladder tanks. Halme inspected the tanks and agreed they are shot. There seems to be an issue with the pump. Halme to return next week.
	Easement, Meter & Backflow at Bell Trust property: Letter sent Nov. 18, 2022 requesting permission to inspect Backflow valve. No response. Stan Johnson indicated the attorney is no longer representing the Bell Trust family regarding matters pertaining to Lincoln. Another letter needs to be sent. Dustin will work with Delaine to draft.
Rob H.	Rob's Reports: <ul style="list-style-type: none"><li>Assumptions for project costs used for 6 yr budget – using this created the 2016-2022 "Actual" Income &amp; Expenses and Projected Income &amp; Expenses for 2023-2029. Also developed 3 scenarios of rate fees. Potential reserves with and w/o the increase was discussed.</li><li>Board P&amp;L Stmt – Mar 2023 and Jan-Mar 2023 and the past year. Compare his</li></ul>

	<p>to bookkeeping, bottom line is same but break out for wages &amp; repair/maint differ.</p> <ul style="list-style-type: none"> <li>• Inland Power – spoke w/engineer &amp; funding specialist regarding BPA study we could potentially participate in. Need to apply to be included in funding distribution end of September. Identified that soft starts vs variable speed control could save approx. \$2400 per year in power costs.</li> <li>• AAA/Specialty Pump – need model #'s.</li> <li>• Kohler has special, free 10 yr warranty if paperwork is submitted by end of August.</li> <li>• Discussion regarding capital expenditures on additional fire hydrants. Dustin is obtaining an estimate from Copenhagen Construction. He will follow up via email. Rob will update the spreadsheet once a final decision is made on how many hydrants to be added each year.</li> <li>• Discussion regarding capital expenditure for the pumphouse replacement. Awaiting additional information regarding block and electrical costs.</li> <li>• Need elevations for Pumps 1 and 2.</li> </ul>
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**New Business:**      Need to include Proxy in June billing, along with Annual Meeting date.

<b>Projects</b>	<b>Status</b>
Sires Subdivision	Completed. Letter of response sent 4/7/23.
Mapping and Surveys	Larry K. continues to work through issues. He is expected to survey the pumphouse lot next week.
Pumphouse Lot Property Line Issue	Awaiting completion of survey.
Gravel driveway at Water Tanks	Mostly completed. Just need another load of gravel.
Meter for 2" Hydrants	Backflow preventer has been picked up. Meter to be ordered.
Olson's Bluff Bladder Tanks	Valve to be installed spring 2023.

<b><u>Executive Session:</u></b> 6:15pm	Pay for President:
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**Next Board Meeting Scheduled for:** *May 10, 2023 @ 5pm*

**Meeting Adjourned at:** 6:50pm