

MINUTES: February 8, 2023 Roosevelt Lake Ranch Water System Meeting

Meeting Called to Order at:	5:07pm
Board Members in Attendance:	Dustin Penwell, Todd Heaton, Rob Heinz, Delaine Britton and via "Teams", Larry Sanborn and Debbie Ivy
Guests in Attendance:	None
Guest Topics:	None

Approve Minutes from January:	Motion to approve by Rob Heinz, 2 nd by Todd Heaton, AIF.
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Summary of Water Operator Reports from January:

Hours Worked Report	Sent via email.
Coliform Test	Sent via email, passed.
Daily Chlorine Test Report	Sent via email. Kathleen has been reducing chlorine level since tank cleaning. She will increase testing locations as she continues to monitor.
Water Pumped Report	1,717,600 Gallons pumped. 417,200 more than last year and 494,800 more than last month.

Treasurer's Report: Account balances as of January 31, 2023:

Contingency Fund:	Checking:	STCU:	STCU CD:	Total:
\$149,831.57	\$26,976.04	\$10,430.88	\$100,061.60	\$287,300.09

Action Items

President	Gilmore Letter: Letter sent requesting a copy of their document, December 8, 2022. No reply.
	Easement, Meter & Backflow at Bell Trust property: Letter sent Nov. 18, 2022 requesting permission to inspect Backflow valve. No reply.
Rob H.	<p>Rob has completed, or is nearly complete with his assigned projects. He has researched water rates from other communities, RCW's and other rules governing our system and water consumption by our members. He has prepared a 6-year budget, a 30-year reserve study, an inventory of materials "in the ground", P&L worksheets and rate adjustment proposals.</p> <ul style="list-style-type: none">• Inland Power report: Figures for the month of January – was able to identify the increase in power required after the tank cleaning & the power cost.• P&L: Lengthy discussions surrounding the P&L reports. Issues regarding the data being tracked to the proper categories (past & present). Dustin to research & follow up. Larry & Rob to discuss further.• Rate Increase: We reviewed 3 different proposals regarding an increase to the fees charged. No final decision made. Will review again next month.• Pumphouse Replacement: Briefly touched on a revision to the drawing, which will increase the size of the building.• Springbrook: Attending on-line courses has been very helpful and have also discovered other services that are available to us for future reference.

New Business:

A motion was made by Delaine Britton for Rob Heinz and Larry Sanborn to have administrative access to our Quick Books account. Motion was 2nd by Dustin Penwell and AIF.

Projects	Status
Sires Subdivision	Letter of response needed.
Mapping and Surveys	Larry K. continues to work through issues. Not all information is lining up.
Pumphouse Lot Property Line Issue	Awaiting completion of survey.
Gravel driveway at Water Tanks	Spring 2023.
Meter for 2" Hydrants	Backflow Prevented has been picked up. Just need "meter" to monitor outside sales.
Olson's Bluff Bladder Tanks	Valve to be installed spring 2023.

Next Board Meeting Scheduled for:	<i>March 8, 2023 @ 5pm</i>
Meeting Adjourned at:	7:30pm