

MINUTES: January 10, 2024 Roosevelt Lake Ranch Water System Board Meeting

Meeting Called to Order at:	4:05 PM
Board Members in Attendance:	Dustin Penwell, Clint King Elmes, Delaine Britton, Jeff George, Todd Heaton, Rob Heinz and Dennie Woiwod
Community members in Attendance:	none

Approve Minutes from December:	Motion to approve updated minutes by Rob, 2 nd by Todd, AIF
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Summary of Water Operator Reports from December:

Hours Worked Report	Reviewed Nov and Dec reports
Coliform Test	Reviewed Nov and Dec reports
Daily Chlorine Test Report	Reviewed Nov and Dec reports
Water Pumped Report	620,300 gallons pumped. 602,500 gals less than Dec 2022 and 16,000 gals more than Nov 2023.
Consumption Report	Reviewed for anomalies
Reminder Text Message	Insulate prior to upcoming cold snap

Treasurer's Report: Account balances as of December 31, 2023:

Contingency Fund: \$11,589.17	Checking: \$24,977.29	STCU: \$10,435.65	STCU CD: \$104,259.95	Total: \$151,262.06
Laptop Issue:	A laptop computer would be designated exclusively for RLRWS Treasurer duties, including but not limited to banking, budgeting, and communication. It is RLRWS property and will be handed off to future Treasurers. ❖ MOTION for Clint to purchase a laptop computer, not to exceed \$700, was made by Delaine Britton, 2 nd by Todd Heaton, AIF.			
Hydrant Map:	<ul style="list-style-type: none">Hydrants have been identified. Clint to work with Fire Dept to obtain digital and printed maps. Targeted for spring or summer.Discussion about sending a formal letter to Lincoln County Fire Commissioners regarding our suspension of additional hydrants.Discussion regarding Grants for additional hydrants.			
Billing Statement:	The lumping of the \$10 Capital Improvement and \$38 Back Flow Test Fee was confusing. To be reviewed and improved before next year's billing.			
Clint:	Clint outlined that he will be researching banking institutions and accounts to increase our interest income and reduce the fees we pay. He will review the break down of accounts on the Balance Sheet. Let him know of any expenses that need to be reallocated into specific line items.			

Action Items

President	Bell Trust: An email was received from the Chertudi's (Bell Trust reps). They are changing lawyers and will contact us again after the first of the year.
	Damage to Water Lines: Defer to next month.

Rob H.	<p>Spreadsheets Discussed:</p> <ul style="list-style-type: none"> 2023-2031 “Summary” Budget 2023-2031 “Detailed” Budget 2023-2029 “Projects” Budget <p>2024 Operational Budget:</p> <ul style="list-style-type: none"> ❖ MOTION to accept the 2024 Operational Budget subject to line-item changes by the Treasurer and approved by the Board. Motion by Rob Heinz, 2nd by Todd Heaton, AIF. <p>Well Head Susceptibility Study:</p> <ul style="list-style-type: none"> We may be out-producing our gallons. <p>Completion of work on Lincoln Hill:</p> <ul style="list-style-type: none"> Asphalt work to be done in the spring. Estimated costs \$2,000 to \$4,000.
Delaine	<p>Printing:</p> <p>As the water operator and treasurer reports are emailed to all board members, I will not be printing them unless requested. Will continue to print the Agenda and Minutes for the meetings.</p>

Projects	Status
Steel Water Line Replacement Project	On-going.
Sterling Valley Line over Welch Creek	Future.
Driveway Repair at Lincoln Place	Spring 2024 – Rob’s Asphalt estimates \$2,000 to \$4,000.
Pump House	Repair rather than replace. Roof work in 2024.
Mapping	Jeff is working on a mapping project, to better outline where the water system lines are located.
Census of “Hook Up” vs “Meters”	Jeff is looking into regulations to determine actual requirements.
Transponder Issues	Jeff to investigate a WIFI type connection.
Hydrant Map	Clint to obtain digital copy. Further work Spring 2024.
Easements	Dustin to follow up on Pump house road along the green belt and East Mill Road.
Easement, Meter & Backflow at Bell Trust property	Waiting for Stan Johnson to clarify road easement information. 12/19/23 Dustin rec’d email from Chertudi.
Olson’s Bluff Bladder Tanks	Valve to be installed when available.
Gift for Larry Sanborn	Would like to present to Larry at Annual meeting in August.

Next Board Meeting Scheduled for: February 14th @ 4pm

Meeting Adjourned at: 5:53 PM