

MINUTES: July 13, 2022 Roosevelt Lake Ranch Water System Meeting

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| Meeting Called to Order at: | 5:01PM |
| Board Members in Attendance: | Dustin Penwell, Kari Johnson, Larry Sanborn, Delaine Britton and via Zoom Debbie Ivy and Jerry Ivy |
| Community members in Attendance: | Stan Johnson, Jill Hassaj and Don Sneyd |

Guest Topics: None.

Meeting Minutes to Approve from June:

Motion to approve by Larry Sanborn, 2nd by Kari Johnson, AIF.

Summary of Water Operator Reports

- Daily Chlorine Test Report: All tests performed & passed.
- Coliform Test: All tests performed & passed.
- Water Pumped Report: All tests performed & passed.
- Hours Worked Report: Reviewed.

Treasurer's Report

- Account Balances: The cash balances as of June 30, 2022 are \$72,871.20 in the checking account and \$226,574.95 in the contingency fund for a total of \$299,446.15. A transfer to checking was done to cover the expense of the installation of the new hydrant & valve on Redwine near the Mill site.
- STCU Account Update: Dustin to transfer \$5,000 to start new account.

Old Business / Action Items

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| President | WA State Dept of Ecology and Dept of Health update: DOE: Proof of Appropriate Letter, requested a 10-year extension and was given 7 years, which will be 2029. All lots must be sold & hooked up to complete this report. DOH: Sanitary Survey set for July 19 th at 10am. Dustin and Jill will accompany DOH representative. |
| | Locates and Surveys: Larry Kendrick continues to work on the Service Area Map for our system. He has a few more locates to do and will be reviewing county archives regarding legal easements. When done, he will meet with the board and provide us with a full map of the water system, color coded by division. |
| | Olson's Bluff Bladder Tanks and Building Progress Report: Water & electric needs to be moved from the old tanks to the new tanks. |
| | Meter & Backflow at Bell Trust property: Research into situation continues. |
| | Trailer next to Water Tank fence: Trailer has been moved. |
| | E. Mill Drive Asphalt Road Repair: |

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| | This project has been completed. |
| Vice President | Seek attorney advice re: Bell Issue: Meeting set for July 19 th at 10am. |
| | RLRWS Website: Updated. |
| | RLRWS Newsletter: Topics for next edition the Annual meeting and project completions and known upcoming projects. |
| Todd Heaton | Meter for 2" Hydrants: Dustin to pick up. |

New Business:

- The fence around reservoir tanks may need to be adjusted depending upon the reservoir tank legal easement.
- Discovery of Well on Ivy Way: An old well casing was found in a field on Ivy Way. It will be addressed by the lot owner.
- RV Park Septic: Needs to have an RP (Reduced Pressure principle) check valve because they have a sewer dump site and fall into a higher risk category. Letter regarding this and their responsibilities now that new valve has been installed.
- BOD Election: Kari Johnson will be seeking re-election. Larry Sanborn and Jerry Ivy are also up for re-election. Two community members have expressed interest in running.

| <u>PROJECTS</u> | <u>STATUS</u> |
|---|--|
| Water Tank Cleaning | To be scheduled for Fall 2022. |
| Gravel driveway at Water Tanks | To be done in the next few weeks. |
| Felton Property Line Issue | Awaiting completion of survey. |
| Formal Rate Study | A community member has volunteered to do Fall 2022. |
| Pumphouse Replacement | Planning phase. Work to begin after Olson Bluff project. |
| USDA Rural Development Loan Application | Due to the need to update the DOE & DOH information, and to do a pump and well assessment, this project is on hold pending the outcome of these reports. |

Next Board Meeting Scheduled for: *August 27, 2022 after the General Meeting.*

Meeting Adjourned at: 6:38pm