

MINUTES: July 12, 2023 Roosevelt Lake Ranch Water System Meeting

Meeting Called to Order at:	5:06 PM
Board Members in Attendance:	Dustin Penwell, Larry Sanborn, Jeff George, Todd Heaton, Rob Heinz & Delaine Britton
Community members in Attendance:	Don Sneyd

Guest Topics:	none
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Approve Minutes from June:	Motion by Jeff George, 2 nd by Todd Heaton, AIF.
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Summary of Water Operator Reports from June:

Hours Worked Report	Reviewed.
Coliform Test	Performed & passed.
Daily Chlorine Test Report	Performed & passed. Kathleen again noticed an issue with levels. Found another air bubble issue & resolved. Chlorinator company scheduled annual inspection (Friday), will address this issue with them.
PFAS test discussion	A new test will be required by the State (apprx 2026) to test for microparticles of plastic annually. Not many area water systems doing it yet. Those that are have been clean. Kathleen to check on the testing costs. Future discussion on whether to start prior to the State requirement.
Water Pumped Report	9,347,700 gallons pumped. 3,011,400 more than June 2022 and 3,308,700 more than May 2023.

Treasurer's Report: Account balances as of June 30, 2023:

Contingency Fund: \$170,334.83	Checking: \$20,863.96	STCU: \$10,433.02	STCU CD: \$101,925.80	Total: \$303,557.61
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*Total Balance is \$2,267.62 less than May 30, 2023

Action Items

President	Water Reservoir Tank Gen Set Status: The Electrician is done. Training from NW Gen complete. Labor & Industries will inspect on Thursday. Generator will "auto-exercise" once every 2 weeks, running for about 20 minutes. Once L&I inspects, this project will be complete.
	Lot Survey Follow Up: Survey is complete, but not yet Recorded with Lincoln Cty. The encroaching neighbor has agreed to move the shed and will no longer be parking vehicles on our lot. The Gazebo is not easily moved. It was agreed that when the lot is sold, a lot line adjustment would need to be done, at their expense. Once Recorded, we will follow up with a letter outlining our agreement.
	Additional Hydrants: We would like to install 4 hydrants in 2023. However, this may be scaled down pending the quote on the replacement of a section of old steel piping.
	Steel Water Line Follow Up: Waiting on quote. Once received, this project will need to take priority.

	<p>Annual Meeting: Purchased PA system, approved purchase of white board, asked board members to arrive by 9:30am on Aug 5th to prep for meeting.</p>
	<p>Easement, Meter & Backflow at Bell Trust property: The Board has discussed the liability issues with this property not being properly hooked up to our system. We have discussed different options to deal with the problem. We have had little communication from the Trust owners. Dustin has rec'd email responses from their attorney. The following Motion was made by Rob Heinz, 2nd by Jeff George, AIF.</p> <ul style="list-style-type: none"> • RLRWS will install, at our expense, the proper Backflow Prevention and Meter equipment.
Rob H.	<p>Rob's Reports:</p> <ul style="list-style-type: none"> • Well Head Susceptibility Report: Rob discovered a report done in Nov 2007 (or thereabouts) that indicates it is to be done every 10 years. We will reach out to Deb Ivy to see what she may recall about this report and process. • Expenses by Sub Division: Rob created a new spreadsheet to help track expenses within each sub division. He will review the map the Johnson's have to verify the number of lots per division.

Projects	Status
Easements	Dustin to follow up on Pump house road along the green belt and East Mill Road.
Transponder Issues	Jeff to investigate a WIFI type connection.
Pump Control Panel Screen	Screen is working again. May need future replacement.
Insurance coverage	Larry will reach out to our agent for more info on potential claims to determine if our coverage is adequate.
Deed to the "Dungeon" property (the upper lot)	Delaine has emailed Deb Ivy for more info.
Pump House Replacement	Work for 2023 will be scaled back or postponed to 2024.
Meter for 2" Hydrants	Ordered
Olson's Bluff Bladder Tanks	Valve to be installed when available.

Next Board Meeting Scheduled for: *August 5, 2023 after Annual Membership meeting*

Meeting Adjourned at: 6:38PM