

## MINUTES: May 8, 2024 Roosevelt Lake Ranch Water System Board of Directors Meeting

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| Meeting Called to Order at:      | 4:02 PM   |
| Board Members in Attendance:     | Dustin Penwell, Jeff George, Todd Heaton, Denny Woiwod, Clint King-Elmes, Rob Heinz and Delaine Britton |
| Community members in Attendance: | None.   |

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| <b>Approve Minutes from April:</b> | Motion to approve by Todd, 2 <sup>nd</sup> by Jeff and AIF |
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### **Summary of Water Operator Reports from April:**

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| Hours Worked Report        | Reviewed   |
| Coliform Test              | Reviewed   |
| Daily Chlorine Test Report | Reviewed. Adjustments have been needed as more residents return.   |
| Water Pumped Report        | 2,192,500 total gallons pumped for the month. 1,009,000 gallons more than April 2023 and 1,480,200 gallons more than March 2024. |

### **Treasurer's Report:** Account balances as of April 31, 2024:

|                                  |   |                      |                          |                        |
|----------------------------------|---|----------------------|--------------------------|------------------------|
| Contingency Fund:<br>\$25,667.45 | Checking:<br>\$61,776.09  | STCU:<br>\$10,437.38 | STCU CD:<br>\$105,819.75 | Total:<br>\$203,700.67 |
| Clint:                           | Presented spreadsheet analyzing Income & Expenses bi-monthly, to line up with the billing cycle.<br>STCU still on the "to-do" list. |                      |                          |                        |

### **Action Items**

|           |   |
|-----------|---|
| President | Update on PFAS Testing:<br>The EPA will require testing starting in June of 2025. WA Rural Water has a new program and we can start testing now for free. An Environmental Geologist who tested Keller's water feels that we should not be affected by the PFAS.  |
|           | Well Level Testing:<br>Evergreen Water tested Well #1. In 1978 the static level was 174 ft. The current static level is 151 ft. The draw down test and recovery time were all positive. Unable to test Well #2 as the cap was stuck. They will return this fall and continue testing 2 times per year.  |
|           | Estimates for Sterling Valley line:<br>When the curb stop was being installed at the "Rockpile" property on Sterling Valley, a valve was installed in preparation for a future water line over Welch creek to Roosevelt Drive. We will receive a bid for the project. A community member with experience in Grant Applications will investigate the possibility of a Grant. |
|           | Curb-Stop Connections Discussion:<br>The DOH verbiage regarding the definition of a "Connection" is not clear. We have been given differing information from different officials. Dustin has reached out to the DOH to get clarification and is waiting for a reply. This affects how our number of approved connections are accounted for.                                 |

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| Rob H. | <p>Updated 6-year Plan:</p> <p>Rob presented his report on the following:</p> <ol style="list-style-type: none"> <li>1. RLRWS Program &amp; Structure Revision</li> <li>2. Contractors/Vendors/Insurance/Contacts</li> <li>3. Proposed Rate Increases</li> <li>4. 2024 Budget</li> <li>5. Six Year Financial Plan</li> <li>6. Capital Needs Budget</li> <li>7. Northwest Systems Proposals</li> <li>8. Northwest Systems Service</li> </ol> <p>After much discussion, it was agreed that we would follow up via email regarding the proposal. Questions were raised regarding conflicts of interest and follow up meetings with our CPA and Attorney will be scheduled.</p> |
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### **New Business:**

A very old well at the end of Sterling Valley, near where the pavement ends, will need to be addressed right away. The landowner's septic is near the wellhead, where the line dead ends. The well and water lines will need to be capped off. There is future potential to utilize this for a hydrant for fire protection beyond the water system boundaries.

### **TO-DO LIST:**

| <b>Projects</b>                                   | <b>Status</b>   |
|---|---|
| Steel Water Line Replacement Project              | Awaiting Bid, then investigate Grant possibilities.   |
| Sterling Valley Line over Welch Creek             | Awaiting Bid, then investigate Grant possibilities.   |
| Driveway Repair at Lincoln Place                  | Needs to be repaired, spring 2024.  |
| Pump House  | Repair rather than replace. Roof work in 2024.  |
| Easements   | Dustin is working on. Nearing completion.   |
| Easement, Meter & Backflow at Bell Trust property | Waiting for road easement information. 12/19/23 rec'd email from the Chertudi's.  |
| Mapping   | Jeff is working on a mapping project, to better outline where the water system lines are located.                         |
| Census of "Hook Up" vs "Meters"                   | Dustin has reached out to the DOH for clarification, awaiting reply.  |
| Transponder Issues                                | Dustin is working with a community member who may have an option to assist with WIFI communication between our equipment. |
| Olson's Bluff Bladder Tanks                       | Valve to be installed when available.   |
| Gift for Larry Sanborn                            | Would like to present to Larry at Annual meeting in August.   |

**Next Board Meeting Scheduled for:** June 12<sup>th</sup> @ 4pm

**Meeting Adjourned at:** 6:02pm