

MINUTES: November 9, 2022 Roosevelt Lake Ranch Water System Meeting

Meeting Called to Order at:	4:57 PM
Board Members in Attendance:	Dustin Penwell, Todd Heaton, Delaine Britton, Rob Heinz, Jeff George and via "Teams" Larry Sanborn and Deb Ivy
Community members in Attendance:	Don Sneyd, Kari Johnson and Stan Johnson

Guest Topics:	None
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Minutes to Approve from October:	Motion to approve by Rob Heinz, 2 nd by Jeff George, AIF.
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Summary of Water Operator Reports from October:

Monthly Notes Report	Reviewed.
Coliform Test	All tests performed & passed.
Daily Chlorine Test Report	All tests performed & passed.
Water Pumped Report	3,452,200 gallons. Down 5,657,500 from September and down 2,080,000 compared to October of 2021.

Treasurer's Report: Account balances as of October 31, 2022:

Contingency Fund: \$222,328.86	Checking: \$32,154.52	STCU: \$4,955	Total: \$259,438.38
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Action Items

President	Water Operator position: Kathleen S. is fine with doing the daily/routine duties. Emergencies will be handled by Aaron Michels and/or Dustin, Todd and Rob.
	Water Tank Isolation for Cleaning: H2O Solutions is a diving company that will submitting a quote. If accepted, work could be scheduled for Feb/Mar.
	Mapping and Surveys: Larry K. continues to work through issues. Not all information is lining up.
	Easement, Meter & Backflow at Bell Trust property: Stan Johnson addressed the board. He is having a search of county records done looking for old Mill records from the 1940's regarding easements. There are questions as to the existence of an approved backflow device. The board will follow up with a letter requesting proof.
Secretary	Past Due Account Follow up: Four accounts have gone beyond 90 days past due. Letters will be sent.
Rob H.	Proposed Terms & Conditions: (See email 10/21/22) Discovered that a 6-year budget is required by State regulation.
	Rate Comparison: (See email 10/31/22) Discussed rates charged by other cities, units of measure. Based on comparisons our rates are low.
	Well, Casing & Pump review: (See email 11/7/22) Nearing replacement age. Pump is expensive, but if the Well and/or Casing needs updating, that will be really expensive.

	Well Head Susceptibility Assessment Plan: (See email 11/7/22) Well Head is over 10 years old.
	Combining Lots: (See email 11/7/22) Discussed the loss of income when lots are combined. And “what if” the landowner wants to subdivide in the future.

New Business:

Gilmore/Sires Water Issue	Dustin received a letter from the Gilmore’s in regard to the curb stop used for the neighboring property owned by Ron Sires. A letter of response will need to be sent.
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<u>PROJECTS</u>	<u>STATUS</u>
Pumphouse Replacement	Rob is working on preliminary sketches.
Budget Worksheet	Rob continues gathering information.
Gravel driveway at Water Tanks	To be done after Water Tank Cleaning.
Pumphouse Lot Property Line Issue	Awaiting completion of survey.
Meter for 2” Hydrants	To be picked up.
Olson’s Bluff Bladder Tanks	Valve to be installed.
Lincoln RV Park Water connection/Septic	Another letter will be sent.
USDA Rural Development Loan Application	Pending Pump & Well assessment.

Next Board Meeting Scheduled for: *December 14, 2022 @ 5pm*

Meeting Adjourned at: 6:35 PM