

MINUTES: November 8, 2023 Roosevelt Lake Ranch Water System Meeting

Meeting Called to Order at:	4:04pm
Board Members in Attendance:	Dustin Penwell, Delaine Britton, Rob Heinz, Jeff George, Clint King Elmes, Todd Heaton and Larry Sanborn via phone
Community members in Attendance:	Denny Woiwood and Don Sneyd

Approve Minutes from October:	Motion by Jeff George, 2 nd by Todd Heaton, AIF.
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Summary of Water Operator Reports from October:

Hours Worked Report	Reviewed.
Coliform Test	Performed & passed.
Daily Chlorine Test Report	Performed & passed.
Water Pumped Report	1,941,100 gallons pumped. 1,511,100 gals less than Oct 2022 and 4,835,100 gals less than Sept 2023.

Guest Topics:	None.
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Treasurer's Report: Account balances as of October 31, 2023:

Contingency Fund:	Checking:	STCU:	STCU CD:	Total:
\$195,838.97	\$41,679.50	\$10,434.78	\$103,480.25	\$351,433.50

*\$2,243.18 more than September 30, 2023 total.

- Question regarding number of hook ups on report and comment regarding "double meters."
 - Dustin to follow up.
- Clint to follow up with Larry regarding Equities & Liabilities on the Balance Sheet.
- Budgeting Reports: Clint to work on developing Operating & Contingency budgets.
- US BANK changes: Former board members need to be removed and new board member added.
 - To be removed: Yvonne Reppe, Tina Craig, Kari Johnson
 - To be added: Clint King Elmes

Action Items

President	Steel Water Line Replacement Project at Lincoln Hill to West Mill: The first phase of line replacement is complete. This eliminates the largest risk. New line is located within our easement boundaries.
	Lot Survey Follow Up: Larry Kendrick to complete this week.
	Fire Hydrants: 4 new hydrants were installed. One at Lincoln Hill, one at Ivy Way, another on Waterfall Place and last at Roosevelt Heights Dr.
Rob H.	Rob's Reports: Presented two different financial spreadsheets one with the Steel Line Replacement Project and one without. Rob's suggestions as follows: <ul style="list-style-type: none">▪ Putting the steel line project on hold<ul style="list-style-type: none">○ Need for more accurate estimates on the two remaining lines to be replaced

	<ul style="list-style-type: none"> ▪ Action plan for Pumphouse Replacement ▪ Updated pricing for future pump replacement ▪ Pricing for casing the wells <ul style="list-style-type: none"> ○ Jeff indicated that is not usually done ▪ Fire Rings for the Pump House and Gen Set ▪ Line of Credit <ul style="list-style-type: none"> ○ Access to funds in case of an emergency ▪ Another CD ▪ SCADA System, update pricing ▪ Gen Set and Propane Tank (etc.) need to be moved to Assets on the Balance Sheet ▪ Rate Increase vs. Assessment <ul style="list-style-type: none"> ○ Need updated budgeting numbers and project figures to determine what will be necessary to cover costs ▪ Project Managers for major projects such as Pumphouse replacement, the SCADA system, and the Steel Line replacement jobs. <p>Board members are asked to review the spreadsheets and provide suggestions on how to deal with the future budget shortfalls.</p>
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Projects	Status
Mapping	Jeff is working on a mapping project, to better outline where the water system lines are located.
Census of “Hook Up” vs “Meters”	Jeff is looking into regulations to determine actual requirements.
Additional Hydrants	On-hold.
Pump House Replacement	Work postponed.
Easements	Dustin to follow up on Pump house road along the green belt and East Mill Road.
Transponder Issues	Jeff to investigate a WIFI type connection.
Pump Control Panel Screen	Screen is working again. May need future replacement.
Easement, Meter & Backflow at Bell Trust property	Waiting for Stan Johnson to clarify road easement information. No return email from attorney for the Trust.
Olson’s Bluff Bladder Tanks	Valve to be installed when available.

Next Board Meeting Scheduled for: *December 13th @ 4pm*

Meeting Adjourned at: 5:34pm to go into Executive Session