

MINUTES: October 19, 2022 Roosevelt Lake Ranch Water System Meeting

Meeting Called to Order at:	5:08 PM
Board Members in Attendance:	Dustin Penwell, Larry Sanborn, Delaine Britton, Jeff George, Rob Heinz. Debbie Ivy unable to attend due to problems with "Teams"
Community members in Attendance:	None

Guest Topics: None.

Meeting Minutes to Approve from September:

Motion to approve by Jeff George, 2nd by Todd Heaton, AIF.

Summary of Water Operator Reports

- Daily Chlorine Test Report: All tests performed & passed.
- Coliform Test: All tests performed & passed.
- Water Pumped Report: September: 9,109,700 gallons pumped. Down 2,963,000 from last month and up 2,531,900 from Sept of 2021.
- Monthly Notes Report: Reviewed.

Treasurer's Report

- Account Balances as of September 30, 2022 are: Contingency Fund \$244,577.92; Checking Acct \$11,773.56 and STCU Acct \$4,970 for a total of \$261,321.48.

Old Business / Action Items

President	Water Operator position: Met with candidate (Aaron Michels) to review duties & issues. Waiting for a response with pricing/contracts/availability. Also discussed Kathleen Strozyk pay vs. contract, Liability Ins issues. Will follow up.
	Water Tank Isolation for Cleaning: Received a lead on another diving company. Will contact and follow up.
	Locates and Surveys: Larry Kendrick continues to work on issues, sorting out discrepancies. Surveys could find potential property line encroachment issues. Would our insurance policy cover attorney fees should legal issues arise? Larry Sanborn to research.
	Easement, Meter & Backflow at Bell Trust property: Stan Johnson is still in contact with their attorney.
Rob H.	Inland Power Research Verified the rate schedule being used. Researched kilowatt usage. Accessed data on-line & spoke with staff, who were very helpful.
	Budget Worksheet Discussion Several spreadsheets have been developed to assist with this project. Rob will work with Todd & Dustin to complete inventory information. Another part of the project is to coordinate the Consumption reports (via Springbrook software) into his usage spreadsheets.

New Business:

- Past Due Accounts: Delaine shared the latest list from Lori. There are a few accounts in need of a follow up letter. Discussion around the \$25 late fee, Delaine to research. Discussed other potential penalties for those who are not paying on time. Follow up next meeting.

<u>PROJECTS</u>	<u>STATUS</u>
Pumphouse Replacement	Rob has begun research.
Gravel driveway at Water Tanks	To be done after Water Tank Cleaning.
Pumphouse Lot Property Line Issue	Awaiting completion of survey.
Meter for 2" Hydrants	To be picked up.
Olson's Bluff Bladder Tanks	Valve to be installed.
Lincoln RV Park Water connection/Septic	Awaiting notification of completion of work. Need to send a follow up letter.
USDA Rural Development Loan Application	Off agenda pending completion of surveys & assessments.

Next Board Meeting Scheduled for: *November 9, 2022 @ 5pm*

Meeting Adjourned at: 7:14PM.