

MINUTES: Roosevelt Lake Ranch Water System Board of Directors Meeting January 15, 2025

Meeting Called to Order at:	4PM
Board Members in Attendance:	Dustin Penwell, Delaine Britton, Cheryl Leipham & Eileen Scheibner
Community members in Attendance:	Don Sneyd

Guest Topics:	Don has noticed more sediment than usual in his tank. Dustin will have Kathleen look into a possible leak.
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Approve Minutes from December:	Motion to approve by Cheryl, 2 nd by Eileen, AIF.
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Summary of Water Operator Reports from December 2024:

Hours Worked Report	Reviewed.
Coliform Test	Reviewed.
Daily Chlorine Test Report	Discussed readings. New chlorinator reads one decimal, the previous one read two decimals.
Water Pumped Report	717,700 gallons pumped. 97,400 gallons more than Dec 2023 and 55,900 gallons less than last month.

Treasurer's Report: Account balances as of December 31, 2024:

Contingency Fund: \$28,918.33	STCU: \$10,440.87	STCU-CD: \$108,858.60	Checking: \$97,953.19	Total: \$246,170.99
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Action Items

President	Pumphouse Generator Issue: Spoke to another vendor regarding repair. Their recommendation was to purchase a new one. Western States is working on quote for a new unit. Both with and without soft starts. The soft starts will be quoted by an electrician.
	Meter Availability Issue: Ferguson has not been responding. Reaching out to Consolidated. Will also check with Springbrook to see what other units are compatible with their software.
	Update on gifted property: Larry has been unable to work on our project, but will be getting back to it.
Secretary	Laptop/Hard Drive: Last month a motion was made to purchase a laptop for the Board Secretary. An external hard drive will keep data safe at a much lower cost. A 1TB drive was purchased and will be kept for current & future use by the Secretary. Fee Schedule Update: Format changes needed. There is no longer a need for the Joining Fee as all lots have sold. Will email out updated document for your review and approval. Past Due Accounts: Brief discussion on past dues.

New Business:

Newsletter Discussion: Prepare a newsletter for either the February or April billing mailing.
Reminders for lot clean up. Possibly a community meeting covering fire wise issues, such as evacuation and prevention.

Don would like a copy of the backflow test results. Dustin can provide to those who want theirs.

Next Board Meeting Scheduled for: *February 12th @ 4pm*

Meeting Adjourned at: 5PM