

# MINUTES: Roosevelt Lake Ranch Water System Board of Directors Meeting October 16, 2024

Meeting Called to Order at:	4:15PM
Board Members in Attendance:	Dustin Penwell, Clint King-Elmes, Delaine Britton, Cheryl Leipham and Eileen Scheibner
Community members in Attendance:	None

<b>Approve Minutes from September:</b>	Motion to approve by Cheryl, 2 <sup>nd</sup> by Eileen, AIF
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## Summary of Water Operator Reports from September 2024:

Hours Worked Report	Reviewed.
Coliform Test	Reviewed.
Daily Chlorine Test Report	Chlorinator has been dialed down as usage tapers off in the fall.
Water Pumped Report	7,976,100 gallons pumped. 1,199,900 gallons more than September of 2023 and 4,077,200 less than last month.
Consumption Report	A water leak, of approx. 500,000 gallons was found on a member's property. Assistance was offered to help find the source, but the homeowner declined.
Back-Flow Testing	Completed October 4-7. \$45 will be added to October billing. One member property was unable to be tested due to homeowner landscape changes which make the lines unreachable. A letter will be sent making it their responsibility to test.

## Treasurer's Report: Account balances as of September 30, 2024:

Contingency Fund: \$28,667.98	STCU: \$10,439.56	STCU-CD: \$107,771.35	Checking: \$83,990.79	Total: \$230,869.68
Clint:	<ul style="list-style-type: none"> <li>○ Income/Expense Review: This is a "non-income" month. Primary expense is the Generator rental.</li> <li>○ STCU CD: Renewed for another 12 months.</li> <li>○ Attorney Follow-Up: Working on COI documentation.</li> </ul>			

## Action Items

President	Transponder Issue: Northern Lights tripped the transponder that turns the pump on. Residents alerted us to the problem and it was re-set. Once the new control panel screen is installed, we will be notified when this happens.
	Pumphouse Generator Issue: <ul style="list-style-type: none"> <li>○ We will continue to rent as long as the weather remains dry and fire risk is high.</li> <li>○ Quote to repair the old one, still waiting for transportation costs.</li> </ul>
	Meter Availability Issue: Pursuing meters from a company on the west side of the state that may have a supply. Also working with Ferguson on a meter that can work with the Springbrook software. An update to the software would be needed.

	<p>Barriers around Hydrants:</p> <p>Road work in the Timbers is expected to be done soon. As per last months Motion, Lincoln Excavation will move ecology blocks to protect 2 hydrants and a valve box.</p>
	<p>Pump Control Panel Screen:</p> <p>Still waiting on technician from Calvert Technical to install.</p>
Eileen	<p>Past Dues &amp; Small Claims:</p> <p>Met with Bookkeeper to discuss past due accounts. We need to utilize Small Claims Filings in addition to Lien filings on delinquent accounts.</p> <p>❖ <b>MOTION:</b> To allow Eileen to represent the Board in making Small Claims filings on delinquent accounts. Motion made by Cheryl, 2<sup>nd</sup> by Clint, AIF.</p>

**New Business:**

None.

**Next Board Meeting Scheduled for:** *November 13<sup>th</sup> @ 4pm*

**Meeting Adjourned at:**