## ACCOUNT APPLICATION

Uniform Credit Application for the companies of Hardware Resources & Top Knobs



Submit completed form via email NewAccounts@HardwareResources.com or fax 318.841.3552

Submit completed form via email NewAccounts@TopKnobs.com or fax 908.359.0369

SALESPERSON/AGENCY

<b>GENERAL INFORMATI</b>	ON (Complete this	portion	in its entir	ety. Pleas	e Print)		
COMPANY NAME			HARDWARE RESOURCES ACCT #		TOP KNOBS ACCT #		CURRENCY: TK DEALERS ONLY US\$ CAD\$
CHOOSE ONE:  CORPORATION LLC  PARTNERSHIP INDIVIDUAL OWNER		Y # (individua	ual owner) STATE		SALES TAX EXEMPT  NO YES (Exemption  Certificate required)		SALES TAX EXEMPTION #
PAYMENT TERMS CREDIT CARD	REQUESTED CREDIT LINE AMOUNT		MAIN PHONE		MAIN FAX		PREFERRED FORM OF STATEMENTS  EMAIL FAX
BILLING ADDRESS			СІТУ		STATE	ZIP	COUNTY
SHIPPING ADDRESS	RESIDENTIAL □ NO □ YES		CITY		STATE	ZIP	COUNTY
ACCOUNTS PAYABLE CONTACT	ACCOUNTS PAYABLE PHONE		ACCOUNTS PAYABLE FAX		ACCOUNTS PAYABLE EMAIL		
PURCHASING CONTACT	ORDER ACKNOWLEDGEMENTS □ EMAIL □ FAX		ORDER ACKNOWLEDGEMENT FAX		ORDER ACKNOWLEDGEMENT EMAIL		
ADDITIONAL EMAILS TO RECEIVE PRODUCT IN	FORMATION						
BUSINESS OWNER(S), PARTNERS, OR OFFICERS					,		· -
NAME	TITLE EMAIL ADDR		(ESS		PHONE		CELL PHONE
NAME	TITLE EMAIL ADDR		ESS		PHONE		CELL PHONE
TRADE REFERENCES							
NAME	ACCOUNT # EMAIL ADD		RESS		PHONE		FAX
NAME	ACCOUNT # EMAIL ADDR		RESS		PHONE		FAX
NAME	ACCOUNT # EMAIL ADD		RESS		PHONE		FAX
NAME	ACCOUNT # EMAIL ADD		RESS		PHONE		FAX

## **TERMS & CONDITIONS**

Parties agree that all purchases made and extensions of credit are subject to the following terms and conditions:

- Unless otherwise agreed by the parties or specified by Seller on an invoice, payment is due at the time of shipping. Acceptable payment methods are as follows: check, ACH, wire transfer, or credit/debit card. If Purchaser does not maintain a valid payment authorization (i.e., payment information) on file with Seller (credit/debit card for example), then Purchaser must either use the Online Payment Portal designated by Seller or make a payment by check, ACH, or wire transfer. Purchaser may change payment method on file by giving Seller notice and sufficient time to act on such notice.
- If Purchaser elects to make a payment using the Online Payment Portal (via credit/debit card), then Purchaser agrees to pay an Administration Fee equal to 3% of invoice total. Purchaser may avoid the Administration Fee by making a payment by check, wire, ACH or by having payment terms of "Credit Card" and paying at the time of shipment. We reserve the right in our sole discretion to amend, modify, discontinue, or limit access to the Online Payment Portal at any time.
- If Purchaser pays by ACH transaction, such transactions are bound by the National Automated Clearinghouse Association (NACHA) rules for business-related ACH debits.
- If Purchaser prefers and is approved for open terms the standard open terms are Net 30.
- All invoices are due and payable on or before expiration of terms assigned to the account, and the terms have been explained to me. All sums received by Seller shall first be applied to the oldest invoices according to the invoice dates noted on the invoice. Purchaser agrees to pay finance charges on all past due invoices at the rate set by Seller but not to exceed maximum amount allowed by law.
- The Purchaser agrees to pay Seller a service charge for all protested checks returned by their bank. The amount of the fee will not exceed \$30.00 per check.
- The Seller reserves the right to terminate credit without notice in the event Purchaser has unpaid invoices that are past due. If the amount becomes delinquent and a credit card is on file, the Seller reserves the right to charge that credit card for any unpaid invoices that are past due.
- If the amount becomes delinquent and is turned over to a collection agency or attorney, Purchaser agrees to pay a reasonable fee. In no event shall the fee be less than 33 1/3% of the balance due plus all
- It is understood that in the event of legal action Bossier Parish, Louisiana, or the state of New Jersey is the venue for litigation, depending upon the seller. Purchaser agrees to waive their right to litigate outside of Bossier Parish, LA, or the state of New Jersey.
- Purchaser agrees to notify Seller by certified mail of any change of ownership of the Purchaser and to pay the unpaid invoices at that date of change if before due date.
- Purchaser may be asked to complete a new credit application at any time and may terminate credit if such request is not satisfied.
- This credit application shall apply to all sales made by Seller to Purchaser regardless of location.

The undersigned certifies the information given in this application is true and correct to the best of their knowledge, that they have read and understand the Terms & Conditions, and hereby authorize Hardware Resources and/or Top Knobs to inquire from all of the above on their behalf. Further, the undersigned gives permission to their bank for the release of information about their account.

FOR IN I	FOR INTERNAL USE ONLY					
DATE RECEIVED						
SETUP BY						
PAYMENT TERMS						

SIGNED BY

PRINT NAME OF SIGNER

DATE











