

ACCOUNT APPLICATION
Uniform Credit Application for the companies of
Hardware Resources & Top Knobs



Submit completed form via email
NewAccounts@HardwareResources.com
or fax 318.841.3552



Submit completed form via email
NewAccounts@TopKnobs.com
or fax 908.359.0369

SALESPERSON/AGENCY

GENERAL INFORMATION (Complete this portion in its entirety. Please Print)
COMPANY NAME, HARDWARE RESOURCES ACCT #, TOP KNOBS ACCT #, CURRENCY, TAX ID #, SALES TAX EXEMPT, PAYMENT TERMS, REQUESTED CREDIT LINE AMOUNT, MAIN PHONE, MAIN FAX, PREFERRED FORM OF STATEMENTS, BILLING ADDRESS, SHIPPING ADDRESS, ACCOUNTS PAYABLE CONTACT, PURCHASING CONTACT, ADDITIONAL EMAILS TO RECEIVE PRODUCT INFORMATION, BUSINESS OWNER(S), PARTNERS, OR OFFICERS, TRADE REFERENCES

TERMS & CONDITIONS

Parties agree that all purchases made and extensions of credit are subject to the following terms and conditions:

- Unless otherwise agreed by the parties or specified by Seller on an invoice, payment is due at the time of shipping. Acceptable payment methods are as follows: check, ACH, wire transfer, or credit/debit card.
If Purchaser does not maintain a valid payment authorization (i.e., payment information) on file with Seller (credit/debit card for example), then Purchaser must either use the Online Payment Portal designated by Seller or make a payment by check, ACH, or wire transfer.
If Purchaser elects to make a payment using the Online Payment Portal (via credit/debit card), then Purchaser agrees to pay an Administration Fee equal to 3% of invoice total.
If Purchaser pays by ACH transaction, such transactions are bound by the National Automated Clearinghouse Association (NACHA) rules for business-related ACH debits.
All invoices are due and payable on or before expiration of terms assigned to the account, and the terms have been explained to me.
The Purchaser agrees to pay Seller a service charge for all protested checks returned by their bank.
The Seller reserves the right to terminate credit without notice in the event Purchaser has unpaid invoices that are past due.
If the amount becomes delinquent and is turned over to a collection agency or attorney, Purchaser agrees to pay a reasonable fee.
It is understood that in the event of legal action Bossier Parish, Louisiana, or the state of New Jersey is the venue for litigation, depending upon the seller.
Purchaser agrees to notify Seller by certified mail of any change of ownership of the Purchaser and to pay the unpaid invoices at that date of change if before due date.
Purchaser may be asked to complete a new credit application at any time and may terminate credit if such request is not satisfied.
This credit application shall apply to all sales made by Seller to Purchaser regardless of location.

The undersigned certifies the information given in this application is true and correct to the best of their knowledge, that they have read and understand the Terms & Conditions, and hereby authorize Hardware Resources and/or Top Knobs to inquire from all of the above on their behalf. Further, the undersigned gives permission to their bank for the release of information about their account.

FOR INTERNAL USE ONLY
DATE RECEIVED, SETUP BY, PAYMENT TERMS