## Tax Deduction Checklist – Home-Based Travel Business

## 🛕 Business Deductions (Schedule C or Business Return)

These reduce your **net business income** directly.

### Home Office Deduction

o % of mortgage interest / rent, property tax, utilities, insurance, depreciation.

## Office Supplies & Equipment

o Computer, phone, printer, desk, software, booking platforms, etc.

## • Travel Expenses (Business Only)

Airfare, hotels, taxis/Uber, rental cars, gas, tolls, parking.

## Meals (50% deductible)

o Business travel meals, client meals (must document business purpose).

## Vehicle Expenses

Standard mileage rate or actual expenses (must track business miles).

## Advertising & Marketing

Website hosting, social media ads, flyers, promotional events.

### **Professional Fees**

Accounting, tax prep, legal fees, business licenses.

## Memberships & Training

o Travel agent associations, certifications, seminars.

## Insurance (Business)

Business liability insurance, E&O (errors & omissions), not health.

#### Bank / Credit Card Fees

Business account fees, merchant fees, interest on business cards.

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## Medical / Health Deductions

## Personal Side (Schedule A – Itemized)

- Medical & dental expenses that exceed 7.5% of AGI:
  - o Doctor/dentist visits, hospital bills, surgery.
  - o Prescriptions, eyeglasses, hearing aids.
  - o Certain travel for medical care (mileage, parking, tolls).
  - Long-term care services.

## **Business Side (Self-Employed / Special Plans)**

- Health Insurance Premiums
  - 100% deductible "above the line" for self-employed (you, spouse, dependents).
- Health Savings Account (HSA)
  - o Contributions deductible if you have a High Deductible Health Plan.
- Health Reimbursement Arrangement (HRA) or Company Plan
  - o If set up as an S-Corp/C-Corp, you can deduct family medical coverage.
- Spousal Employment Strategy (advanced)
  - Hire spouse in the business, provide health insurance as an employee benefit.

# Quick Summary

- Business write-offs = expenses that directly support running your travel business.
- **Medical deductions** = usually personal, unless tied to **insurance or benefit plans** structured through your business.
- **Health insurance premiums** = special rule allows deduction even without itemizing.
- Documentation is everything receipts, logs, proof of business purpose.