

Dated- 10.4.90.

To,

The Manager  
Saraswati Bal Mandir  
Mehrauli  
New-Delhi.

Sub- Grant of recognition to the school from class VI to VIII (without aid) w.e.f. academic session 1990-91.

Sir,

With reference to your letter on the subject noted above, I am directed to convey the approval of competent Authority for grant of recognition to your school from class VI to VIII (without aid) w.e.f. 1990-1991 session subject to the fulfilment of the following terms and conditions:-

1. That the school shall abide by the provisions of Delhi School Education Act & Rules, 1973 framed thereunder as well as the instructions issued from time to time.
2. That the school shall admit students without any discrimination of caste and creed and preference shall be given to the students of Mehrauli area.
3. That the school shall appoint more full-time qualified and eligible staff for all the classes of the school as per the present norms of the department.
4. That the school shall equip the Science Lab. as per the norms of the department and suitable facilities for practical work shall be provided to the students. More science material/equipment worth Rs. 5000/- shall be purchased during 1987-88.
5. That the proper library shall be established and facilities for reading room shall also be made available for students as well as teachers. More books worth Rs. 10000/- may be added and facilities of reading-room may also be provided during 1987-88.
6. That adequate sports materials shall be purchased and made available to the students immediately.
7. That the school shall strictly abide by the provisions of Delhi School Education Act & Rules, 1973 and payment shall be made as per section 10(1) of Delhi School Education Act, 1973, to all the employees through crossed cheque.

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8. That the enrolment in each section shall not exceed the number of students calculated @12 sq.ft. per student for the available floor area of the class room and the school shall provide adequate and sufficient accommodation as per the norms of the Directorate of Education, Delhi in each class. Number of rooms of proper size in the school .Division of class-wise section and number of staff members in the school will be as per norms fixed by the Director of Education.
9. That the fresh Health Certificate shall be obtained from MCD immediately by implementing the suggestions made.
10. That the scheme of management shall be got approved from the department immediately.
11. That the school shall not run any pre-primary and unrecognised classes or any other activities within the school premises and all the recognised classes shall be run at one place. Nursery classes be removed from the premises of the school, if any.No branch of this school shall be run under the banner of the recognised school.
12. That the school shall dispense with the services of unqualified and over-aged staff, if any, immediately.
13. That all the facilities prescribed under Rules 50 & 51 of the DSER,1973 shall be made available to the students. Provisions of Rules 6,7 and 9 be strictly observed.
14. That the service contract between the management and the employee shall be executed immediately.
15. That the arrangement of good drinking water shall be made available to all the students as well as to the teachers and sanitary facilities shall also be provided to the students adequately. Health Certificate may be obtained from the Local Body within a month.
16. Managing Committee of the school shall not increase fee in future academic session without prior approval of Director of Edn. which is a mandatory requirement under sub-section(3) of section 17 of DESR,1973.
17. Proof to the effect that qualified staff has been appointed as per R. Rs be provided for the verification of E.O.
18. That staff has been paid all arrear and being paid as per Fourth Pay Commission.Proof be given to E.O. for verification.
19. Medical facilities/ leave,LTC bonus,Teaching allowances, CPE etc. be paid since recognition of school.
20. Provident Fund Register be maintained and cash-bbook be completed and shown to EO of the zone concerned for verification from time to time.

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21. That the violation of any instructions/orders/conditions/rules and regulations of the deptt. shall lead to the withdrawal of recognition of the school and class IX shall not be opened without the prior approval of the Director of Education, Delhi.
22. That the school society shall apply for the allotment of land and will construct the building as per the specifications of the Directorate of Education, Delhi within a period of three years.
23. That the management of the school shall provide all the facilities as per rule 50 and all conditions as required under Rule 51 shall be complied with.
24. That a report about the fulfilment of the above conditions giving the extent to which each condition is fulfilled, shall be sent to the Education Officer every six month.

Yours faithfully,

*Usha Menon*  
(Mrs. Usha Menon)

Dy Director of Education(South)  
Defence Colony.

No. F.1-1(9)/86/Zone 21.

Dt. 10.4.90

*1140-1148*  
Copy forwarded to the following:-

1. DDE (District South).
2. Education Officer Zone S 21.
3. DDE (Capital Works).
4. DDE (Act).
5. R.O. (Stat. Unit)
6. Master file (Plg. Branch)
7. Concerned file.
8. Saraswati Bal Mandir School, Mehrauli, New Delhi.

*Usha Menon*  
(Mrs. Usha Menon)

Dy Director of Education(South)  
Defence Colony.