



ATHLETE CONTACT DATA FORM

THE RECORDBOOK™ PROJECT

PROJECT / ORGANIZATION: _____

Complete this form before project kickoff. The information provided will create the athlete record and pre-fill the Athlete Profile Data Form sent to the organization official.

1. ATHLETE IDENTIFICATION

LEGAL FIRST NAME	MIDDLE NAME / INITIAL	LAST NAME
PREFERRED NAME	GRADUATION YEAR	DATE OF BIRTH

2. ATHLETE CONTACT INFORMATION

ATHLETE MOBILE PHONE	ATHLETE EMAIL ADDRESS
STREET ADDRESS	CITY / STATE / ZIP
☐ Text messages permitted ☐ Email permitted ☐ Either method is acceptable	

3. PARENT / GUARDIAN CONTACT INFORMATION

PARENT / GUARDIAN #1 NAME	RELATIONSHIP
MOBILE PHONE	EMAIL ADDRESS
PARENT / GUARDIAN #2 NAME (OPTIONAL)	RELATIONSHIP
MOBILE PHONE	EMAIL ADDRESS

4. ATHLETE PROFILE INFORMATION *This information will be pre-filled for coach review and may be corrected by the coach.*

HEIGHT	WEIGHT	HANDEDNESS
PREFERRED UNIFORM NUMBER	PRIMARY POSITION	SECONDARY POSITION
OTHER SPORTS PLAYED	CURRENT GRADE LEVEL	SCHOOL / ORGANIZATION

5. COMMUNICATION NOTES

BEST TIME TO CONTACT ATHLETE / FAMILY	PREFERRED CONTACT PERSON
SPECIAL COMMUNICATION NOTES OR ACCOMMODATIONS	



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Community contact information helps the project team communicate with people connected to the athlete and organization. Provide only contacts you authorize the project team to approach.

. 6. SPONSOR CONTACTS

Name	Relationship / Connection	Phone	Email	Best Time to Contact

Possible examples: local businesses, employers, family-owned businesses, or community supporters.

. 7. ALUMNI CONTACTS

Name	Relationship / Connection	Phone	Email	Best Time to Contact

Possible examples: former athletes, former coaches, graduates, or longtime organization supporters.

. 8. FAMILY & COMMUNITY CONTACTS

Name	Relationship / Connection	Phone	Email	Best Time to Contact

Possible examples: extended family members, close family friends, mentors, neighbors, or community leaders.

9. ATHLETE / PARENT VERIFICATION

Athlete Signature	Date
Parent / Guardian Signature	Date

CERTIFICATION

I certify that the information supplied on this form is accurate to the best of my knowledge. I authorize The RecordBook™ Project and the participating organization to use this information to create and manage the athlete record, pre-fill the Athlete Profile Data Form, and contact the individuals listed above regarding the project.