



# Teacher of the Year

## WHO SHOULD YOU NOMINATE?

Teachers who promote civic responsibility, flag etiquette and patriotism are prime candidates for the award.

If you know a teacher who plans field trips to city hall, organizes community volunteer projects or invites local veterans to speak in class, anything to help students develop a better understanding of democratic values and beliefs, this award is for them.

## HOW DO I SUBMIT A NOMINATION?

Step 1: In 350 words or less, describe why you feel your nominee is deserving of the award. Be sure to describe the teacher's innovative teaching and resource development methods, as well as his or her dedication to education.

Step 2: Download and complete the Smart/Maher VFW National Citizenship Education Teacher Award nomination form.

Step 3: Submit the nomination form along with your explanation to your local VFW Post by Oct. 31.

*Note: Nominations can be submitted by themselves, fellow teachers, supervisors, family members or other interested individuals.*

## HOW THE CONTEST WORKS

Based on the nominees submitted, VFW's local chapters - called Posts - will recognize one outstanding teacher in grades K-5, 6-8 and 9-12. Posts then submit their winning names and required Documents to their District-level judging.

From there, the selected winners and required documents are forwarded to the Department-level (state-level). Once they are judged on a state level, the winners are passed along to VFW National Headquarters for consideration in the national awards contest.

### NATIONAL HEADQUARTERS

406 W. 34th Street  
Kansas City, MO 64111  
Office 816.756.3390  
Fax 816.968.1157

### WASHINGTON OFFICE

200 Maryland Ave., N.E.  
Washington, D.C. 20002  
Office 202.543.2239  
Fax 202.543.6719

info@vfw.org  
www.vfw.org