

## TAVISTOCK CIVIC ASSOCIATION

### MINUTES

Thursday, January 15

616 Kilburn Rd.

7:00PM

- **In Attendance:** Annie Baker, Rose Passarella, Carol Roth, Frank Maderich, Tim Wilson, Charlotte Rouviere, Marc Kaplan, Lottie Zapisek, Jill Boova, Andy Depenbusch, Robert Measley, Eileen Measley, Dave Gazillo
- **Call meeting to order-** President Eileen Measley led the meeting and called it to order at 7:01PM
  - The Board welcomes new area A Rep Marc Kaplan
- **Treasurers Report** - Annie Baker
  - Current budget review
    - 2025 dues collection - \$14485 collected; plus \$5200 from homeowners for tree takedowns; balance: \$23,697.
    - No discussion by the group.
  - Vote: Approve treasurer's report
    - Motion to Approve: Carol
    - Seconded: Tim
    - The treasurer's report was unanimously approved by the committee
- **Committee reports**
  - Columbia Place- Frank Maderich
    - Newly proposed land development plans/application to revise the numbering of units within the multifamily Condo buildings on lots 1 and 2; total number of units will stay the same; each unit will have a penthouse suite and underground garages.
  - Community Outreach- Eileen
    - Summer pop-up parties
      - proposal to increase compensation to \$150 per party; group discussion followed
      - Vote: Approve raising reimbursement to \$150
        - Jill motioned to approve and Annie seconded; unanimously approved
      - Neighbors are invited to host a party
  - Website/ Communications committee- Maria Jose Pacheco and Meg Campbell
    - Meg reports that they are working on the electronic form for dues and directory updates and will keep the board posted.
    - Website upgraded so larger mass e-mails can be sent

- Edenridge liaison- VP Lottie Zapisek
  - Block Party
    - Proposing May 2 for the date; discussed by the group and approved
    - Annie will co-chair the block party committee
    - The Board welcomes new volunteers to help with planning
  - Yard sale date set by E3 rep for Sat., April 25
    - Proposal to contribute approximately \$300 for signs and balloons and newspaper ad; the signs are a one-time expense.
    - Volunteers to help the E3 rep coordinate?
      - Eileen and Carol volunteered to help with the yard sale
    - Group discussion included input on wording of signs, decided to say “Community Yard Sale” rather than specific neighborhood names
    - Vote: Carol made a motion to contribute \$300 as proposed above, seconded by Annie, unanimously approved
- Tree committee- Robert Measley
  - Completed 9 Ash tree take-downs in early October
  - All neighbors involved have paid their portion of the bills
  - Planning for Spring planting has begun. We anticipate planting 10-20 saplings. The Forestry grant program applications are due at end of February. They are still requiring soil testing, but the wording changed from last year and is less specific. Frank is waiting for a response from our Forestry contacts for clarification re: how many samples and where.
  - We plan on using Stein Tree Co. for planting this year. They’ve been very responsive to our needs and competitively priced. They’ve planted trees for Edenridge II in the past with good results. On October 21st, I rode around to view some of their plantings with Matt Grygiel and discussed contracting with them for our next planting project.
  - There are several large Ashes on Severn and Taunton that appear healthy and may be candidates for injections
  - Estimate only about 10-15 Ash trees remaining
- Deed Restrictions- Dave Gazzillo
  - No new requests
  - Dog fence on Burnley, which was approved last meeting has been completed and looks acceptable
  - 2<sup>nd</sup> floor expansion project on Kilburn in progress
- Storm Drains/swales- Eileen
  - No new activities to report
  - Conservation district was contacted about the swale problem between Burnley and Taunton; waiting to hear back

- Community Safety- Dave, Annie, Andrew Conine
  - No new reports
- **Old business**
  - Pothole has been fixed on Severn; thanks to Jill for initiating the request to DelDot
  - “No solicitation” signage collaboration with Edenridge (Lottie)
    - The signs have been picked up and should be posted soon by Adam from E3; our cost is \$212
  - Tavistock Facebook page (Lottie)
    - Rose will take over setting up the Facebook page- Lottie is currently not using Facebook
- **New business**
  - Treasurer brought up getting signs like Edenridge has posted at their circle, announcing when dues are being collected; discussed by the group and agreed to let Annie obtain and put up similar signs in May for Tavistock
- **Next Annual Meeting date:** Annual Meeting scheduled for Thursday, March 19, 2026 at the Talleyville Firehouse
- **Meeting adjourned**
  - There being no further business to discuss, the motion was duly made and seconded to adjourn the meeting. The President adjourned the meeting at 8:02; Annie motioned and Tim seconded.

Minutes respectfully submitted by Robert Measley, Sec’y