

OUR PRICING

Please contact us for a competitive hourly rate or alternatively select one of our convenient cost-efficient packages below:



We offer a range of services to our clients, Such as:

- Set up new company file in Xero or MYOB
- Bookkeeping services by Weekly, monthly, quarterly package
- Bank reconciliations, managing accounts (AR/AP)
- Payroll services, STP, Superannuation Guarantee Charge (SGC)
- BAS Preparation/lodgment, PAYG installment lodgment.
- Payroll Tax, Business Name, TPAR, ...

Features	Beginning	Starter	Support Me	Guide Me	Grow me
Scopes of Bookkeeping	This package is suitable for sole traders who do not employ staff, on cash reporting ,do their own invoicing and data entry, supplier invoice entering, payments. Annual BAS	This package is suitable for sole traders who do not employ staff, on cash reporting ,do their own invoicing, supplier invoice entering, data entry and supplier payments.	This package is suitable for small businesses less than 5 employees; do their own invoicing and supplier payments	This package is suitable for small businesses with 5-10 employees, cashflow budgeting, debtor and creditor management & payments and monthly up to date data and reporting.	This package is suitable for medium businesses with 10-15 employees on payroll and payroll tax, who require extensive cashflow budgeting, debtor and creditor management & payments and monthly up to date data and reporting.
Unlimited email support	✓	✓	✓	✓	✓
Unlimited phone support	✓	✓	✓	✓	✓
Entering of income (POS) into accounting program	✓	✓	✓	✓	✓
Enter creditors receipts/ Invoices	x	✓	✓	✓	✓
Enter Customer payments	x	✓ (less than 60 transactions monthly)	✓ (less than 100 transactions monthly)	✓ (less than 150 transaction monthly)	✓ (less than 200 transaction monthly)
Bank reconciliations	Quarterly (checking only)	Quarterly	Fortnightly	Fortnightly	Weekly
Liaise with your accountant at EOY with any accounts/taxation queries	x	✓	✓	✓	✓
EOFY journal adjustments from your Accountant	x	✓	✓	✓	✓
Review of accounts by a qualified bookkeeper / BAS Agent	Quarterly	Quarterly	Monthly	Fortnightly	Weekly
Preparation of EOY financial reports or finalisation of business data file for Accountant	✓	✓	✓	✓	✓
Liaise with ATO on the businesses behalf	x	✓	✓	✓	✓
Reconcile supplier statements and accounts	x	x	x	✓	✓
Paying of supplier via electronic banking transactions and send remittance	x	x	x	✓	✓
Electronic filing of business documents	x	x	x	✓	✓
Basic cash flow and budget of supplier accounts and expenses	x	x	x	✓	✓
Preparation and electronic lodgement of EOY Taxable Payments Annual Report (if required)	✓	✓	✓	✓	✓
Preparation and lodgement of Payroll Tax inc EOY reconciliation	x	x	x	x	✓
PAYROLL	x	x	x	✓	✓
No of employees (Weekly/fortnightly payroll processing, emailing payslips, reporting, set up and amendments)	x	x	1-4 employees	5-9 employees	10-15 employees
Preparation and lodgement of monthly/quarterly superannuation (compliant with Superstream)	x	x	✓	✓	✓
Quarterly wages and superannuation reconciliations	x	x	✓	✓	✓
MYLEAVE preparation and lodgement	Additional charge if requires				
Additional offer	We can provide you with Xero or MYOB software subscription please contact us to discuss pricing and suitable options available for your business. We can also provide bookkeeping services on an hourly rate or contract basis to suit your requirements.				
Price per Weekly from	\$29	\$59	\$109	\$219	\$329

BAS Reviewing and Lodgement: Only \$249.00 per quarter.

IAS Reviewing and Lodgement: \$125.00 per lodgement

Software Setup: From \$280 depending on the size of the entity

Training in Software: From \$360 for 3 hours.

This quote is only guiding price.

Price depends on the Revenue and Business industries.