



# Auditor Application

Form# 023a  
Revised By LD  
Revision Date 12/10/21  
Revision# 003  
Supersedes 12/06/16

Name: \_\_\_\_\_  
Last First Middle Initial

Address: \_\_\_\_\_  
Number Street City / State

How Long at Current Address? \_\_\_\_\_

Telephone Number: \_\_\_\_\_ Cell Number: \_\_\_\_\_

Position Applied For: \_\_\_\_\_ Salary Desired: \_\_\_\_\_

How many hours are you available to work per week?: \_\_\_\_\_

Email address: \_\_\_\_\_

When are you available to start?: \_\_\_\_\_

Have you ever been convicted of a crime that would be directly related to the job you are applying for?  
If yes, please explain: \_\_\_\_\_

Are you legally eligible for work in the United States? Y N \_\_\_\_\_

Are you presently employed? Y N \_\_\_\_\_

Do you hold a valid Driver's License for the state in which you are applying for? Y N \_\_\_\_\_

### EDUCATION

Name of school	Major/Degree

Please list additional degrees or training:

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**WORK EXPERIENCE**

Name of Employer: _____	Your Job Title: _____
Dates Employed: _____	
Street Address, City, State, Zip: _____	
Reason for Leaving: _____	

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**GENERAL INFORMATION**

List below any continuing education or training that may be relevant to the auditor position:

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Describe your training and experience that gives you the knowledge, skills, abilities, and interest to perform the type of work for which you are applying:

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Additional Information that you would like to share:

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**REFERENCES**

List two to three persons we may contact, not related to you, that have knowledge of your qualifications.

Name, Title, or Occupation: \_\_\_\_\_

Phone: \_\_\_\_\_ Email Address: \_\_\_\_\_

Name, Title, or Occupation: \_\_\_\_\_

Phone: \_\_\_\_\_ Email Address: \_\_\_\_\_

Name, Title, or Occupation: \_\_\_\_\_

Phone: \_\_\_\_\_ Email Address: \_\_\_\_\_

**INSPECTION/AUDITING EXPERIENCE AND/OR CERTIFICATION**

Candidates must demonstrate significant recent experience in food industry inspection/auditing and/or relevant certification activities.

**AUDITING / INSPECTION (check all that apply):**

- “ 100+ hours of food industry related auditing experience within the past twelve months.
- “ 50+ hours of food industry related auditing experience within the past twelve months **and** status as a certified Quality Auditor. Please provide copy of certification evidence.
- “ 50+ hours of food industry related auditing experience within the past twelve months **and** status as a certified ISO 9000 or 14000 auditor. Please provide certification evidence.
- “ 50+ hours of food industry related auditing experience within the past twelve months.
- “ 20+ hours of food industry related auditing experience within the past twelve months.

### **AUTHORIZATION FOR ALL APPLICANTS**

Ceres Certifications International's (CCI) policy is to retain all application information, including the applicants name, in confidence. However, Wisconsin law requires that if applicants have not requested their application information to be held in confidence, and a person outside of CCI requests the release of such application information, this information, including applicants name, must be released per [Sections 19.36(7) and 19.42(7w), Stats]. This same law provides that the application information of those that become finalists for CCI positions serving under a contractual employment agreement must be released if so requested even if these finalists have stated that their application materials be held in confidence.

Please check one of the boxes below:

I request my application information contained in this application and other materials submitted, including my name, be held in confidence as provided for under applicable State of Wisconsin Law.

I do not request my application information contained in this application and other materials submitted, including my name, to be held in confidence.

I hereby authorize investigation of all statements contained in this application and agree that if any misrepresentation, falsification or omission of fact has been made by me herein or the results of an investigation are not satisfactory for any reason, any offer of employment made to me by Ceres Certifications International (CCI) may be terminated immediately without any obligation or liability to me. In connection with my application for employment, I authorize CCI and any agent acting on its behalf, to conduct an inquiry as to my record with any or all of my former employers, references, and any or all educational institutions. Moreover, I hereby release CCI and any agent acting on its behalf from any and all liability resulting from requesting such information. Former employers herein are authorized to give information regarding my employment. They are hereby released from all liability for issuing such information

**I hereby acknowledge that I have read and understand the foregoing.**

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Signature of Applicant

Date