

Fee Schedule Macedon Ranges Education 2023 – 2024

| Course Fees for Course Code & Course Name | No of Units | Per Unit Fee* | Total Course Fees | Materials Fee Total All Units** | Administration Fee** | Total Enrolment Fee |
|--|-------------|---------------|-------------------|---------------------------------|----------------------|---------------------|
| BSB20120 - Certificate II in Workplace Skills | 10 | \$85.00 | \$850.00 | \$200.00 | \$110.00 | \$1160.00 |
| BSB30120 - Certificate III in Business | 13 | \$95.00 | \$1235.00 | \$260.00 | \$110.00 | \$1595.00 |
| BSB40520 - Certificate IV in Leadership and Management | 12 | \$105.00 | \$1260.00 | \$240.00 | \$110.00 | \$1610.00 |
| BSB40920 - Certificate IV in Project Management Practice | 9 | \$105.00 | \$945.00 | \$180.00 | \$110.00 | \$1235.00 |
| FNS30322 - Certificate III in Accounts Administration | 11 | \$95.00 | \$1045.00 | \$220.00 | \$110.00 | \$1,375.00 |
| FNS40222 - Certificate IV in Accounting and Bookkeeping | 13 | \$105.00 | \$1365.00 | \$260.00 | \$110.00 | \$1735.00 |
| BSB50120 – Diploma of Business | 12 | \$145.00 | \$1740.00 | \$240.00 | \$110.00 | \$2090.00 |

*Unit Fees may change at the discretion of Macedon Ranges Education.

**Non-Refundable Fees

| Course Extension Fees | Fees |
|--|----------|
| 1 month course or subject extension*** | \$85.00 |
| 2 month course or subject extension*** | \$155.00 |
| 6 month course or subject extension*** | \$450.00 |

***All enrolment extension options must be applied for and paid within 30 days of the expected end date of your course. If you are applying beyond 30-days of your expected end date, you will be required to re-enrol in the units you have not completed. Extensions are only approved for full qualification enrolments.

| Other Fees and Charges | Fees |
|--|--------------------------------------|
| Materials Fee | \$20.00 per Unit Enrolled |
| Unit Transfer Fee | \$50.00 Per Unit |
| Remarking/Resubmission for 3 rd Attempt | \$85.00 Per Unit Per Attempt |
| Administration Fee | \$110.00 |
| Course Cancellation or Withdrawal Fee | \$185.00 |
| Certificate or Statement of Attainment Re-Issuance fee | \$50.00 Per Certificate Plus Postage |

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| Printed/Hard Copy Text Replacement Fee | \$75.00 per Text Plus Postage |
| Printed Learning Materials And Assessment Fees | \$45.00 per Unit Plus Postage |
| Student Card Replacement Fee | \$35.00 |
| Transition to a New Qualification or Unit Due to Training Package Change | No Charge |
| <p>Re-enrolment where the enrolment has reached the approved number of delivery hours for the course or your course end date. Recommend Retail Price (RRP) of the units of competency incomplete.</p> <p>Please speak with our Education and Training Administrator as fees will be based your study situation.</p> | To Be Determined at Re-Enrolment |