Latin Roots Radio DJ Services

Event Information Worksheet

Please fill out and return the following information to help us prepare for your event:

# Client Information

Name: Click or tap here to enter text.\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Email: \_\_Click or tap here to enter text.\_\_\_\_\_\_\_\_\_\_\_\_\_

Phone Number: \_\_Click or tap here to enter text.\_\_

Today’s Date: \_Click or tap to enter a date.\_\_\_\_\_\_\_\_\_

# Event Details

1. Event Type:

 - [ ]  Wedding - [ ]  Birthday Party - [ ]  Corporate Event - [ ]  Private Party

 - [ ]  Other (Please specify): \_Click or tap here to enter text.\_

 - [ ]  **Name of person being celebrated if applicable : \_**Click or tap here to enter text.**\_**

2. Event Date: Click or tap to enter a date.\_\_\_\_\_\_

3. Event Start Time: \_Click or tap here to enter text.\_

4. Event End Time: \_Click or tap here to enter text.\_\_\_

5. Event Location:

 - Venue Name: \_Click or tap here to enter text.\_

 - Address: \_Click or tap here to enter text.\_

 - City: Click or tap here to enter text.\_\_

 - State: \_Click or tap here to enter text.\_

 - Zip Code: \_Click or tap here to enter text.\_\_

6. Number of Guests: \_Click or tap here to enter text.\_\_

7. Age Range of Guests: \_Click or tap here to enter text.\_\_

# Music Preferences

8. Preferred Music Genres:

 - [ ]  Salsa - [ ]  Merengue - [ ]  Bachata - [ ]  Reggaeton - [ ]  Soca - [ ]  Reggae

 - [ ]  Cumbia - [ ]  Dembo - [ ]  Hip Hop - [ ]  80s-90s - [ ]  Rock - [ ]  TOP 40

 - [ ]  Other (Please specify): \_Click or tap here to enter text.\_

9. Specific Songs or Artists You Want to Hear:

 - \_Click or tap here to enter text.\_\_\_

 - \_Click or tap here to enter text.\_\_\_

 - \_Click or tap here to enter text.\_\_\_

10. Songs or Genres to Avoid:

 - \_Click or tap here to enter text.\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 - \_Click or tap here to enter text.\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 - \_Click or tap here to enter text.\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

# Event Schedule

11. Are There Any Special Announcements or Moments? (e.g., speeches, first dance, cake cutting):

 - \_Click or tap here to enter text.\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 - \_Click or tap here to enter text.\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 - \_\_Click or tap here to enter text.\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

# Additional Services

12. Additional Services (Please select any additional services you would like us to provide):

 - [ ]  Photography - [ ]  TV on stand – this is for Video DJ - [ ]  Extra Speakers

 - [ ]  Generator - [ ]  Lights – Simple - [ ]  Lights – Advanced

 - [ ]  Smoke machine **(make sure that there is no fire detection equipment present and venue allows it)**

 - [ ]  Other (Please specify): Click or tap here to enter text.\_\_\_

# DJ Attire

13. Preferred DJ Attire:

 - [ ]  Formal (Suit/Tie)

 - [ ]  Semi-Formal (Dress Shirt/Pants)

 - [ ]  Casual (T-Shirt/Jeans)

 - [ ]  Themed (Please specify): \_\_Click or tap here to enter text.\_\_\_

# Additional Information

14. Is There Any Additional Information or Special Requests You Would Like Us to Know?

 - \_Click or tap here to enter text.\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 - \_Click or tap here to enter text.\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 - \_Click or tap here to enter text.\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

# Any questions or concerns please contact us at

DJ Dragon 561.598.1975 LatinRootsRadio@gmail.com [www.LatinRootsRadio.com](http://www.LatinRootsRadio.com)

**NOTE 1: For payments and deposits, please use Zelle at [****LatinRootsRadio@gmail.com****]. A non-refundable deposit of at least 50% is required to secure your booking.**

**NOTE 2: We currently do not accept bookings at venues exposed to the elements unless there is complete coverage and no risk of equipment damage.**