



May 27, 2025

Re: REFLECTION LAKES AT NAPLES I CONDOMINIUM ASSOCIATION, INC.
Owner Portal & Payments

Dear Owners,

We are excited to announce that the Owner Portal (Engage) and **ClickPay** are now live and operational. Allied will be sending a registration email on **May 27th, 2025 and May 28th, 2025** to all owners who have an email on file. This email will contain instructions on how to register. If you do not receive the email, you can use the link below to search for your community.

We encourage all owners to take the time to complete the occupant form under Dynamic Forms to ensure we have the most updated information for your community.

[Link: engage.goenumerate.com/s/REFLECTIONLAKESATNAPLES/](https://engage.goenumerate.com/s/REFLECTIONLAKESATNAPLES/)

Owner Portal Features:

- Make Payments
- View your Account History
- View Pending Violations
- Place service requests
- View association documents
- And much more!

Never miss a beat! Download the Engage App to receive important notifications regarding your community.



Payments

Online Payments

Our current payment provider is **ClickPay**. Owners may register for **ClickPay** through the portal. Simply click on the Make a Payment button and the system will direct you to **ClickPay**. First time users will need to **Accept the Terms** and then follow the instructions to Register.

Make a Payment

Important Notes:

- If you currently use **ClickPay** for any other association payment, there is no need to re-register; simply link the unit.
- **AutoPay (recurring ACH) is free to owners** (if you set up AutoPay with a credit card, you will be charged a fee). There is a one-time set up fee of \$2.50.
- One-time payments (whether using your bank account or credit card) will be charged a convenience fee, \$2.50 for eChecks and a percentage of the total payment amount for credit card. You will be advised of the cost **before** payment is processed.
- Payments made through **ClickPay** take approximately 2-3 business days to reflect on your account.

Payments via Mail:

Mail your Payment: Owners who prefer to mail a check can send it to the address below. Please ensure your payment includes a payment coupon to ensure proper credit to your account. If you need a payment coupon, email onboarding@alliedpropertygroup.net to request one.

Using Your Bank's Bill Pay Service: You can also pay your maintenance fee using your bank's Bill Pay Service. If you are already using this service, please update the payee information as indicated below. Be sure to include your property address and/or account number in the memo section. Payments made via Online Bill Pay are processed electronically and will reflect on your account within approximately 2-3 business days.

REFLECTION LAKES AT NAPLES I CONDOMINIUM ASSOCIATION, INC.

**P.O. BOX 30464
Tampa, FL 33630**

Late Fees will not be charged in the month of June.

Support: If you have any questions or issues registering on the portal or **ClickPay**, do not hesitate to contact our customer service department at 305-232-1579 or send an email to csr@alliedpropertygroup.net.

Thank you for your attention to this matter, and we hope you enjoy the new features available through the Owner Portal and ClickPay.

Best regards,

Allied Property Group
Onboarding Team