

REFLECTION LAKES CONDO 1 ASSOCIATION ARCHITECTURAL REVIEW BOARD CHARTER

The ARB shall operate within the parameters specified in specific criteria and procedures provided by the Condo 1 Association Documents and serve as a framework for quality standards, community enhancement and individual resident unit owner improvements and desires.

The Chairperson shall be nominated by the ARB Members and approved by the Condo 1 Association Board of Directors.

The members of the Condo 1 Association ARB shall make every attempt to be present at all meetings either personally, via phone conference or via zoom, (if zoom is provided). It is understandable that issues may arise and attendance is not possible. However, not attending three (3) meetings in a row could result in removal from the Condo 1 Association ARB, depending on the circumstances of non attendance, by a vote of the Condo 1 Association ARB Members.

Mission Statement: The ARB is to review applications, plans, specifications, materials, and samples submitted to determine if the proposed submittal conforms in appearance and construction to criteria set forth by the Condo 1 Association Documents for uniformity and State of Florida Statutes and Collier County Regulations relative to condo associations. The ARB does not seek to restrict individual taste or preferences as long as the specific criteria are met.

ARB Responsibilities:

1. To be a resource to the residents not an obstacle. The primary role of the ARB is ensuring compliance with our documents, not preventing projects from being completed.
2. To review applications for proper completion of the paperwork (correct ARB Application Form, all supporting documents) and compliance with our governing documents.
3. To review completed projects to ensure the project was completed as per the approved application.
4. To provide a monthly report to the Condo 1 Association Board. The report is to include the number of applications received & approved, and any issues of concern.
5. To monitor violations of architectural review criteria and notify the Board of Directors of the Condo 1 Association for appropriate action.

The Condo1 Association Board of Directors adopted this Charter at the meeting held on the ____ day of _____, 2024. There are three (3) total Board Members. This Charter was adopted with the vote of _____ Directors in favor and ____ Directors opposed.

Reflection Lakes Condo 1 Association

By: _____ President