

STATE STATUTES AND ASSOCIATION DOCUMENTS PERTAINING TO REVIEW OF RECORDS

Declaration: Article XVII Section 7

7. Records of the Association.

B. **The Executive Board shall make available for inspection and copying, by the members, the Association's open records.** No member shall remove original open records from the office of the Association of its custodian without written permission of the designated custodian.

C. **Each request for access to an open record shall be acted upon as soon as possible, but in no event later than the end of the third business day following the date the request is received by the custodian of records of the Association.** If access to the open record is not granted immediately, the custodian shall give a detailed explanation of the cause for further delay and the place and earliest time and date that the record will be available for inspection. This period for document production may exceed three (3) days for reasonable cause.

D. **If a request for access is denied, the custodian shall provide, upon request, a written statement of the grounds for such denial.** Such statement shall cite the specific provision of Section 5 hereof under which access is denied and shall be furnished to the requester no later than the end of the third business day following the date that the request for the statement is received.

Missouri Non-profit Corporation Statutes Section 355

355.826. Member's inspection of records.

1. Subject to subsection 3 of section [355.831](#), **a member, or resident** of a class of residents who have paid into the corporation for services or other charges over fifty percent of the corporation's operating expenses, is entitled to inspect and copy, subject to subsections 2 and 3 of this section, **at a reasonable time and location specified by the corporation**, any of the records of the corporation required by this act* if the member or resident gives the corporation **written notice or a written demand at least five business days before the date on which the member or resident wishes to inspect and copy.**

2. Subject to subsection 5 of this section, a member or resident of a class of residents who have paid into the corporation for services or other charges over fifty percent of the corporation's operating expenses is **entitled to inspect and copy, at a reasonable time and reasonable location specified by the corporation, any of the following records of the corporation** if the member or resident gives the corporation written **notice at least five business days before the date on which the member or resident wishes to inspect and copy:**

(1) Any records required to be maintained under subsection 1 of section [355.821](#), to the extent not subject to inspection under subsection 1 of section [355.826](#); and

(2) Financial statements of the corporation.

Missouri Uniform Condominium Act Section 448

448.3-118. Association records. — The association shall keep financial records sufficiently detailed to enable the association to comply with section [448.4-107](#). **All financial and other records shall be made reasonably available for examination by any unit owner and his authorized agents.**