

## STATE STATUTES AND ASSOCIATION DOCUMENTS PERTAINING TO POSTING OF AGENDAS

### 448.3-108 Missouri Uniform Condominium Act

448.3-108. Meetings. — A meeting of the association shall be held at least once each year. Special meetings of the association may be called by the president or by twenty percent, or any lower percentage specified in the bylaws, of either the executive board or the unit owners. Not less than ten nor more than sixty days in advance of any meeting, the secretary or other officer specified in the bylaws shall cause notice to be hand-delivered or sent prepaid by United States mail to the mailing address of each unit or to any other mailing address designated in writing by the unit owner. **The notice of any meeting shall state the time and place of the meeting and the items on the agenda**, including the general nature of any proposed amendment to the declaration or bylaws, any budget changes, and any proposal to remove a director or officer.

### Declaration

#### Article XVII Section 4 Para A

The Executive Board shall give notice of the time, date, and place of each meeting, and its **tentative agenda**, in a manner reasonably calculated to apprise the members of that information. Reasonable notice shall include posting the notice on a bulletin board or other prominent place which is easily accessible to the members and clearly designated for that purpose at the principal office of the Executive Board, or if no such office exists, at the building in which the meeting is to be held.

#### Article XVII Section 4 Para B.

Notice conforming with all of the requirements of paragraph A of this Section 4 shall be given at least twenty-four (24) hours prior to the commencement of any meeting of the Executive Board unless for good cause such notice is impossible or impractical, in which case as much notice as reasonably possible shall be given. **Each meeting shall be held at a place reasonably accessible to the members**, and at a time reasonably convenient to the members. unless for good cause such a place or time is impossible or impractical. Every reasonable effort shall be made to grant special access to the meeting to handicapped or disabled individuals.

### Missouri Non-profit Corporation Statutes 355

355.251. Notice of meeting. —

(2) Notice of an annual or regular meeting includes a description of any matter or matters which must be approved by the members under section [355.416](#), [355.476](#), [355.561](#), [355.596](#), [355.631](#), [355.656](#), [355.666](#), or [355.671](#); and

5. When giving notice of an annual, regular or special meeting of members, **a corporation shall give notice of a matter a member intends to raise at the meeting if requested in writing** to do so by a person entitled to call a special meeting, and the request is received by the secretary or president of the corporation at least ten days before the corporation gives notice of the meeting.