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## **Shopify Collaborator Access**

We would love to help you with your Shopify integration, but first we need access to your Shopify to review how we can help you. To enable this, we will send collaborator access request.

Anything we see in your system, stays between us as per the Non-Disclosure Agreement

What are collaborators?

Collaborators are Shopify Partners who have access to your store. It doesn't count toward your staff limit.

## Where can I find my collaborator access code?

From your Shopify admin, go to **Settings > Users.** 

Do one of the following:

If your store is part of an organization, then click **Users**.

If your store is not part of an organization, then click **Users & permissions.** 

Click Security.

Click the 4-digit code to copy it to your clipboard and provide it to us

## Where can I find my Shopify Store Name?

Go to your Shopify admin page and log in with your credentials.

In the bottom left corner of your admin dashboard, click on **Settings**.

Find and click on **General**, then **Store details**. Your store name will be displayed