



**EZ Signup
Account Setup &
Online Tournament Registration**

Group Members as Family in ATAEZSignUp (Licensees)

1. Navigate to www.ATAEZSignUp.com.

The screenshot shows the ATA EZ Signup website. At the top, there are two ATA logos and the text "ATA EZ Signup". Below this is a navigation bar with links: TOURNAMENTS, MY ACCOUNT, HELP, and LOGIN. The main heading is "Site Login". Below the heading is a subtext: "The ATA EZ Signup registration system is for registered users only. You can login here or create an account if you don't have one." There are two input fields: "Username:" and "Password:". Below these fields is a "Login" button. At the bottom of the login section are two links: "Forgot Password?" and "Create Account".

2. Log in with authorized username and password.
 - a. If you have never logged in to ATAEZSignUp.com or if you do not know your username, please email ATAEZReg@ataonline.com with your ATA Number, First and Last Name, and your license numbers.
Note: Only the licensee will be given location login information, staff and instructors are not eligible.
3. Click on "My Students" at the top of the screen. The My Students screen should display.

The screenshot shows the ATA EZ Signup website with the "My Students" screen displayed. At the top, there are two ATA logos and the text "ATA EZ Signup". Below this is a navigation bar with links: TOURNAMENTS, MY ACCOUNT, MY STUDENTS, HELP, and LOGOUT. The main heading is "My Students". Below the heading are three links: "Show Inactive", "Attendance Summary", and "Print Student List". There is a "School:" dropdown menu. Below the dropdown menu are two buttons: "Group as Family" and "Ungroup Selected". To the right of these buttons are two more buttons: "Activate Selected" and "Deactivate Selected". Below these buttons is a table with columns: "First", "Last", "Family", "Edit", "Status", and "Select".

4. To help with searching for members, sort members by Last Name.
5. Click the "Select" box to the right of each member of a single family.
6. Click "Group as Family." You will receive a message stating "You are about to group the selected students as a family for discount purposes. The selected students can belong to 1 family in the system at most. Continue?"
 - a. If you are unsure of a member's family status, click Cancel.
7. The screen will refresh and assign the grouped family members a Family name. This will display in the Family

The screenshot shows the ATA EZ Signup website with the "My Students" screen displayed. At the top, there are two ATA logos and the text "ATA EZ Signup". Below this is a navigation bar with links: TOURNAMENTS, MY ACCOUNT, MY STUDENTS, HELP, and LOGOUT. The main heading is "My Students". Below the heading are three links: "Show Inactive", "Attendance Summary", and "Print Student List". There is a "School:" dropdown menu. Below the dropdown menu are two buttons: "Group as Family" and "Ungroup Selected". To the right of these buttons are two more buttons: "Activate Selected" and "Deactivate Selected". Below these buttons is a table with columns: "First", "Last", "Family", "Edit", "Status", and "Select".

First	Last	Family	Edit	Status	Select
Molly	Joly	Joly16045		Active	<input type="checkbox"/>
Alaina	Joly	Joly16045		Active	<input type="checkbox"/>
Eric	Joly	Joly16045		Active	<input type="checkbox"/>

8. If you need to edit a family (i.e. add another member or remove one or more members), you should select all of the already grouped members and click "Ungroup Selected." You will receive a message stating "You are about to remove the selected students from their associated families. Continue?". Then, you can select members to group as a family.

Online Tournament Registration

1) Prior to registering please have the following information available:

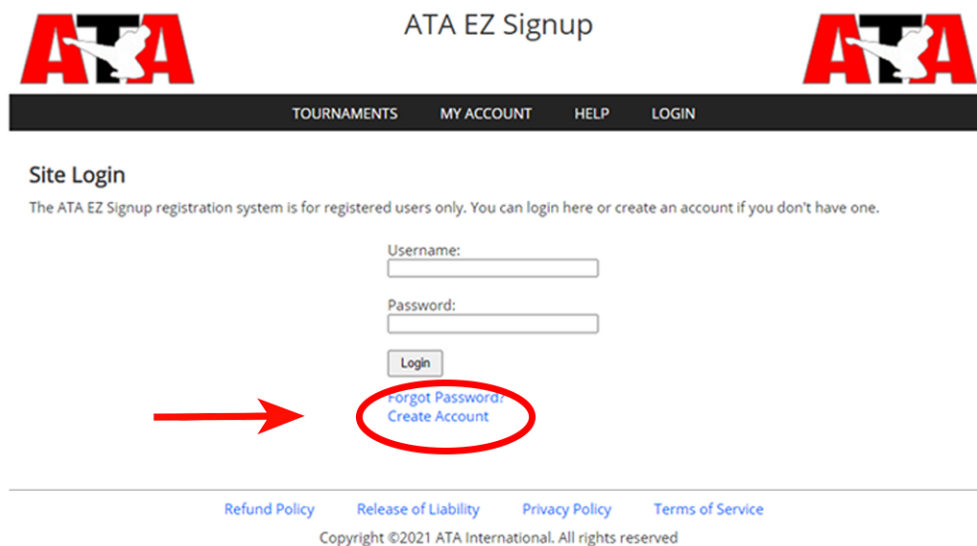
- a) Choose a unique user name _____
(must be 8 or more characters,
- b) Choose a unique password _____
contain a capital letter & one number)
- c) Competitor's First Name _____
- e) Competitor's Last Name _____
- f) Gender _____
- g) Address _____
- h) City/Town _____
- i) State _____
- j) Zip Code _____
- k) Home Phone Number _____
- l) Cell Phone Number _____
- m) Email Address _____
- n) Competitor's Date of Birth _____
- o) Height _____
- p) ATA # _____
- q) Judging Certifications _____

2) Go to the www.ataezsignup.com or scan the QR code below to begin



Online Tournament Registration

3) Select the "Create Account" option on the www.ataezsignup.com website circled below



ATA EZ Signup

TOURNAMENTS MY ACCOUNT HELP LOGIN

Site Login

The ATA EZ Signup registration system is for registered users only. You can login here or create an account if you don't have one.

Username:

Password:

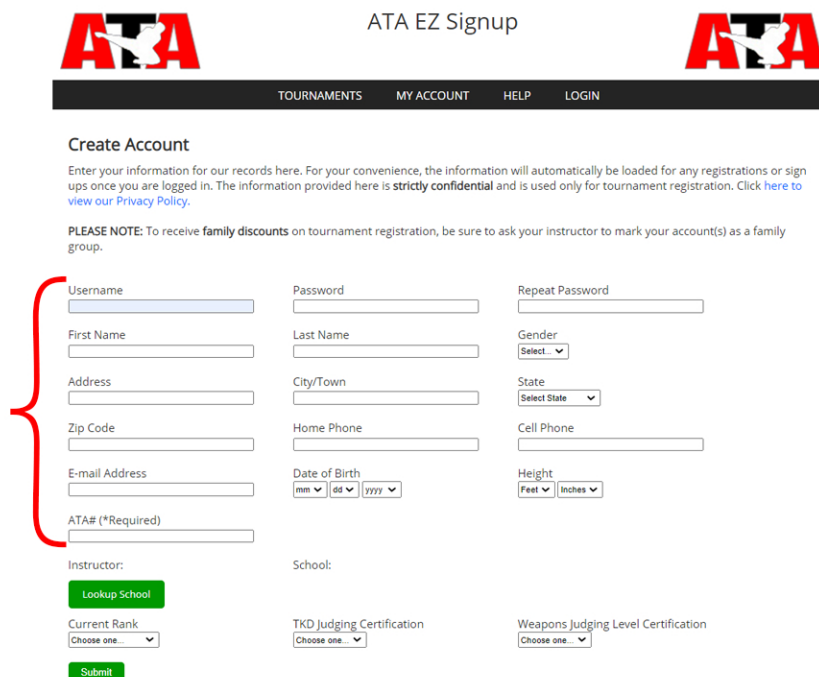
Login

[Forgot Password: Create Account](#)

[Refund Policy](#) [Release of Liability](#) [Privacy Policy](#) [Terms of Service](#)

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4) Fill out the form with the information in the bracket that you gathered on page 1.



ATA EZ Signup

TOURNAMENTS MY ACCOUNT HELP LOGIN

Create Account

Enter your information for our records here. For your convenience, the information will automatically be loaded for any registrations or sign ups once you are logged in. The information provided here is **strictly confidential** and is used only for tournament registration. Click [here to view our Privacy Policy](#).

PLEASE NOTE: To receive **family discounts** on tournament registration, be sure to ask your instructor to mark your account(s) as a family group.

Username

First Name

Address

Zip Code

E-mail Address

ATA# (*Required)

Instructor:

Current Rank

Submit

Password

Last Name

City/Town

Home Phone

Date of Birth

TKD Judging Certification

Repeat Password

Gender

State


Cell Phone

Height


Weapons Judging Level Certification

Online Tournament Registration

5) Click on the "Look Up School" green button circled below.



ATA EZ Signup



TOURNAMENTS

MY ACCOUNT

HELP

LOGIN

Create Account

Enter your information for our records here. For your convenience, the information will automatically be loaded for any registrations or sign ups once you are logged in. The information provided here is **strictly confidential** and is used only for tournament registration. Click [here to view our Privacy Policy](#).

PLEASE NOTE: To receive **family discounts** on tournament registration, be sure to ask your instructor to mark your account(s) as a family group.

Username

First Name

Address

Zip Code

E-mail Address

ATA# (*Required)

Password

Last Name

City/Town

Home Phone

Date of Birth

mm

dd

yyyy

Repeat Password

Gender

Select...

State

Select State

Cell Phone

Height

Feet

Inches

Instructor

Lookup School

School:

Current Rank

Choose one...

TKD Judging Certification

Choose one...

Weapons Judging Level Certification

Choose one...

Submit

6) Select the "Select State" drop down menu and choose the state of the school you train.

ATA School Lookup

Enter the state/province and the city in which you train to see a list of schools in your area. The click select to add the school to your form.
 Don't see your school? Add it below under Other Schools.

State/Province: Select State City/Town:

The dropdown menu for 'State/Province' is open, showing a list of states: Alabama, Alaska, Arizona, Arkansas, British Columbia, California, Colorado, Connecticut, Delaware, District of Columbia, Florida, Georgia, Hawaii, Idaho, Illinois, Indiana, Iowa, Kansas, Kentucky, Louisiana, Maine, Maryland, Massachusetts, Michigan, Minnesota, Mississippi, Missouri, Montana, Nebraska, Nevada, New Hampshire, New Jersey, New Mexico, New York, North Carolina, North Dakota, Ohio, Oklahoma, Oregon, Pennsylvania, Rhode Island, South Carolina, South Dakota, Tennessee, Texas, Utah, Vermont, Virginia, Washington, West Virginia, Wisconsin, Wyoming, and Other.

Online Tournament Registration

7) Type in the city of the school you train in.

ATA EZ Signup

ATA School Lookup

Enter the state/province and the city in which you train to see a list of schools in your area. The click select to add the school to your form.
Don't see your school? Add it below under Other Schools.

State/Prov
Iowa

City/Town
Sioux City

School Instructor Address Select

Johnson's Ata Black Belt Academy	Ryan A. Johnson	209 6th St. Sioux City, IA	Select
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8) Find and select your school from the list of school options using the green "Select" Button.

ATA School Lookup

Enter the state/province and the city in which you train to see a list of schools in your area. The click select to add the school to your form.
Don't see your school? Add it below under Other Schools.

State/Prov
Iowa


City/Town
Sioux City

School Instructor Address Select

Johnson's Ata Black Belt Academy	Ryan A. Johnson	209 6th St. Sioux City, IA	Select
----------------------------------	-----------------	-------------------------------	--------


Online Tournament Registration

9) You school information will now show in the indicated section of the form.



Username	Password	Repeat Password
<input type="text"/>	<input type="text"/>	<input type="text"/>
First Name	Last Name	Gender
<input type="text"/>	<input type="text"/>	Select... ▼
Address	City/Town	State
<input type="text"/>	<input type="text"/>	Select State ▼
Zip Code	Home Phone	Cell Phone
<input type="text"/>	<input type="text"/>	<input type="text"/>
E-mail Address	Date of Birth	Height
<input type="text"/>	mm ▼ dd ▼ yyyy ▼	Feet ▼ Inches ▼
ATA# (*Required)		
<input type="text"/>		
Instructor: Ryan A. Johnson	School: Johnson's Ata Black Belt Academy You must click "Submit" at the bottom of the page to save your updates	
<input type="button" value="Lookup School"/>		
Current Rank Choose one... ▼	TKD Judging Certification Choose one... ▼	Weapons Judging Level Certification Choose one... ▼
<input type="button" value="Submit"/>		

10) Continue filling out the required competitor information including current rank and judging certifications.





Choose one... ▼	Password	Repeat Password
White	<input type="text"/>	<input type="text"/>
Orange	Last Name	Gender
Yellow	<input type="text"/>	Select... ▼
Camo	City/Town	State
Green	<input type="text"/>	Select State ▼
Purple	Home Phone	Cell Phone
Blue	<input type="text"/>	<input type="text"/>
Brown	Date of Birth	Height
Red	mm ▼ dd ▼ yyyy ▼	Feet ▼ Inches ▼
Rec. Black		Choose one... ▼
1st Degree Black	Choose one... ▼	Not Certified
2nd Degree Rec.	Not Certified	Level 1
2nd Degree Black	Level 1	Level 2
3rd Degree Black	Level 2	Level 3
4th Degree Black	Level 3	Level 4
5th Degree Black	Choose one... ▼	Choose one... ▼
6th Degree and up		
Choose one... ▼		
<input type="button" value="Submit"/>		

Online Tournament Registration

11) Select the "Submit" green button on the bottom of the form when you have completed filling in all information.

Username <input type="text"/>	Password <input type="password"/>	Repeat Password <input type="password"/>
First Name <input type="text"/>	Last Name <input type="text"/>	Gender <input type="text" value="Select..."/>
Address <input type="text"/>	City/Town <input type="text"/>	State <input type="text" value="Select State"/>
Zip Code <input type="text"/>	Home Phone <input type="text"/>	Cell Phone <input type="text"/>
E-mail Address <input type="text"/>	Date of Birth <input type="text" value="mm"/> <input type="text" value="dd"/> <input type="text" value="yyyy"/>	Height <input type="text" value="Feet"/> <input type="text" value="Inches"/>
ATA# (*Required) <input type="text"/>		
Instructor: Ryan A. Johnson		School: Johnson's Ata Black Belt Academy You must click "Submit" at the bottom of the page to save your updates
<input type="button" value="Lookup School"/>		
Current Rank <input type="text" value="Choose one..."/>	TKD Judging Certification <input type="text" value="Choose one..."/>	Weapons Judging Level Certification <input type="text" value="Choose one..."/>
<input type="button" value="Submit"/>		

12) After successfully finishing all the information, you will be redirected to the following screen and will be ready to register for your tournament. Select the "View or Register for Tournaments" green button to see all upcoming tournaments. If you need to register more than one competitor for a tournament, create a separate account with a unique user name for each competitor. The same email address can be use for each family member.

ATA EZ Signup

TOURNAMENTS MY ACCOUNT HELP LOGOUT


Congratulations!
You have successfully created your ATA registration account and you are now logged into the system.
Now that you're logged in, what would you like to do?

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Online Tournament Registration

13) Select the "Show All Tournaments" option to see all upcoming tournaments. (For a shorter list, if your preferred tournament is local or virtual, select the appropriate option.)



ATA EZ Signup




TOURNAMENTS MY ACCOUNT HELP LOGOUT


Tournaments

Major Tournaments

2021 Spring Nationals
May 14, 2021 - May 15, 2021
[Registration is now open!](#)



Hosted by: ATA International
The Venetian Resort-Sands Expo
201 Sands Avenue Las Vegas, NV 89169

 REGISTER

SHOW LOCAL TOURNAMENTS ONLY

SHOW VIRTUAL TOURNAMENTS ONLY

SHOW ALL TOURNAMENTS



Online Tournament Registration

- 14) Scroll down the page and locate your tournament. For example, if you are registering for the Sioux City Regional Tournament, find that tournament in the list of tournament. Select the "Register" orange button.


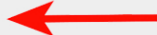
Tournaments in Your Region

Sioux City Regional Tournament
Jun 19, 2021 - Jun 19, 2021



Immediately following the North Districts

For more information visit www.SiouxCityTournament.com

Hosted by: Ryan A. Johnson
Sioux City Convention Center
801 4th St. Sioux City, IA 51101

- 15) You will be redirected to the following page to begin tournament registration .

 ATA EZ Signup 

TOURNAMENTS MY ACCOUNT HELP LOGOUT

Tournament Profile Information

[Back to Tournaments](#)

Please enter the required information below. This information is used to put competitors in the appropriate rings at the tournament. Contact your instructor with any questions.

COMPETITION RANK
Your competition rank is the rank in which you will compete. This may be different than your current rank. Please take any rank testings into account. You may change your competition rank at a later date either online or at the tournament. Please speak to your instructor regarding any questions about your competition rank.

HEIGHT
Enter your current height. This is used to assign you to the correct rings.

COMPETITION DIVISION
Please enter the division in which you intend to compete. Please note that all Special Abilities competitors are required to have a form on file with ATA HQ prior to competition. Form may be downloaded at: <http://www.ataonline.com/tournaments>

Champion: These divisions are at a higher competitive level and provide the competitor opportunities to earn points towards State titles as well as eligibility toward District/World Tournament of Champion titles. The first/second/third place winners, who are registered in the OFFICIAL ATA LEADERSHIP/LEGACY Program at ATA HQ, will be eligible to earn points, depending upon the tournament classification, and other guidelines.

ATA Tigers: typically 3 to 6 years of age (no points awarded in this division)

Special Abilities: Please choose from Physical, Cognitive and Autistic

Recreational: Formerly referred to in previous seasons as NOVICE divisions, do not award points regardless of the competitors age, rank, or status in the ATA Official Leadership/Legacy Program.

Sioux City Regional Tournament

Evan Lorenzen
☐ Competing/Judging ☐ Judging Only ☒ Not Competing

PROCEED TO EVENT REGISTRATION


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Online Tournament Registration

16) To register for your tournament, select the "Competing/Judging" option. Then select the appropriate Competition Rank, Height, and Competition Division. See the information above to determine the correct rank and division. If you have any questions, please ask your instructor.

17) Select the "Proceed to Event Registration" green button option after you have selected the appropriate Competition Rank, Height, and Competition Division.



ATA EZ Signup



TOURNAMENTS MY ACCOUNT HELP LOGOUT

Tournament Profile Information

[Back to Tournaments](#)

Please enter the required information below. This information is used to put competitors in the appropriate rings at the tournament. Contact your instructor with any questions.

COMPETITION RANK
Your competition rank is the rank in which you will compete. This may be different than your current rank. Please take any rank testings into account. You may change your competition rank at a later date either online or at the tournament. Please speak to your instructor regarding any questions about your competition rank.

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Enter your current height. This is used to assign you to the correct rings.

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Sioux City Regional Tournament

Competitor's Name Here

☒ Competing/Judging ☐ Judging Only ☐ Not Competing

Competition Rank
Choose one...

Height
Feet Inches

Competition Division
Choose one...

See discription above to select the correct competition division.

PROCEED TO EVENT REGISTRATION

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Online Tournament Registration

18) Select the event you will be competing in by clicking on the  next to the event you would like to compete in.



ATA EZ Signup



[TOURNAMENTS](#)

[MY ACCOUNT](#)

[HELP](#)

[LOGOUT](#)

Event Selection

[Back to Tournaments](#) | [Edit Tournament Registration](#)



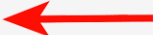







Sioux City Regional Tournament

Sioux City Convention Center

801 4th St.

Sioux City, IA 51101

Jun 19, 2021 - Jun 19, 2021

Name:	Div: Champion 	
Forms and Sparring	Not Registered	 
Weapons	Not Registered	
Combat Weapons	Not Registered	
Creative Forms	Not Registered	 Please register for Traditional Forms first
Creative Weapons	Not Registered	 Please register for Traditional Weapons first
ATA-Xtreme Forms	Not Registered	 Please register for Traditional Forms first
ATA-Xtreme Weapons	Not Registered	 Please register for Traditional Weapons first
Judging	Not Registered	

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Online Tournament Registration

19) For each event you select to compete in, complete the information under the registration. The information regarding Competition Division will default from the Tournament Profile Information screen. If this information is incorrect, you will have to go back to that page to correct the information. You will not be able to change it on this screen.

20) Read the Release of Liability and Terms of Service and click box to agree. Then select the "Register" green button to register for the event. Repeat for all events that the competitor would like to compete in. Please note that competitors that would like to compete in Creative Forms and Weapons and/or Xtreme Forms and Weapons must also register in Traditional Forms and Weapons.



ATA EZ Signup



[Competitor's Home Base](#)

[TOURNAMENTS](#)

[MY ACCOUNT](#)

[HELP](#)

[LOGOUT](#)

Sioux City Regional Tournament

[Back to Tournaments](#) | [Tournament Registration](#)

Registration For Forms and Sparring

First Name: Competitor's First Name

Last Name: Competitor's Last Name

Competition Rank: 1st Degree Black

Gender: Male

Competition Age*: 13

Date of Birth: 3/3/2008

Height: 5' 5"

ATA#: 1612-42569

School: Johnson's Ata Black Belt Academy

School Owner: Ryan A. Johnson

☐ Recreational* ?

☐ Tigers ?

Special Abilities ?

☐ Physical ☐ Cognitive ☐ Autistic ☒ None

☐ I have read and agree to the [Release of Liability](#) and [Terms of Service](#)

*If any profile information is incorrect, please change it in [My Account](#).

[Register](#)

[Cancel](#)

[Refund Policy](#)

[Release of Liability](#)

[Privacy Policy](#)

[Terms of Service](#)

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Online Tournament Registration

21) If you accidentally register for an event, click on the  icon to delete it from your registration.

22) Note that you will not be able to print registration documents until you pay registration fees.

23) When you have selected all the events you are competing in, select the "Pay Registration Fees" green button to continue the payment screen.



ATA EZ Signup



TOURNAMENTS

MY ACCOUNT

HELP

LOGOUT

Event Selection

[Back to Tournaments](#) | [Edit Tournament Registration](#)














Sioux City Regional Tournament

Sioux City Convention Center

801 4th St.

Sioux City, IA 51101

Jun 19, 2021 - Jun 19, 2021

Name: Evan Lorenzen Div: Champion 				
Forms and Sparring	Payment Required			
Weapons	Not Registered			
Combat Weapons	Not Registered			
Creative Forms	Not Registered			
Creative Weapons	Not Registered	 Please register for Traditional Weapons first		
ATA-Xtreme Forms	Not Registered			
ATA-Xtreme Weapons	Not Registered	 Please register for Traditional Weapons first		
Judging	Not Registered			
Convenience Fee (\$3.00)	Payment Required			

PAY REGISTRATION FEES

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Online Tournament Registration


24) Review the events that you have selected to compete in for accuracy. If you need to make changes, select the "Back" green button to make changes. Do not go back using the browser back button.

25) Once your events are accurate, read the "release of Liability Waiver" and "Terms of Service" and click the box agreeing to the terms, then select the "Make Payment" grey button to continue to the payment screen. This will redirect you to a PayPal site.

26) If 3 or more family members are competing, please note that when the 3rd and more family member is registered, you will only pay \$10 per event. Please note that your school owner needs to connect the accounts of family members with their school ATA EZ Signup account to receive the family discount.



ATA EZ Signup



TOURNAMENTS MY ACCOUNT HELP LOGOUT

Payment Summary

[Go Back](#) | [Back to Tournaments](#)

Sioux City Regional Tournament

Family Discount: The 3rd and any additional family members competing in the same event pay only \$10 for that event.
Convenience Fee: This fee is per person and is used to improve the tournament experience and offset the cost of the registration system.

Evan Lorenzen	
Forms and Sparring	\$45
Weapons	Not Registered
Combat Weapons	Not Registered
Creative Forms	Not Registered
Creative Weapons	Not Registered
ATA-Xtreme Forms	Not Registered
ATA-Xtreme Weapons	Not Registered
Tigers	Not Registered
Convenience Fee	\$3.00
Total	\$48

Clicking on the "Make Payment" button will bring you to our secure Paypal payment site.

Once on the Paypal site, you can make your payment with your credit card or Paypal account.

☐ I have read and agree to the [release of liability waiver](#) and [terms of service](#)

<<BACK

MAKE PAYMENT

[Refund Policy](#) [Release of Liability](#) [Privacy Policy](#) [Terms of Service](#)

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