

MALVERN VILLAGE REGULAR COUNCIL MEETING

November 18, 2024

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Meeting opened with the Pledge of Allegiance.

ROLL CALL: Mayor DeLong, Burgess, Craig DeLong, Hubbard, Wackerly, and Holmes, were in attendance. Kaltenbaugh and Neading were also in attendance with Murdock and Wadsworth attending via Zoom.

Motion by Burgess, second by Wackerly to approve the minutes from the regular meeting of November 4, 2024. All council members approved.

CITIZEN COMMENTS:

LEGISLATURE: Motion by Wackerly, second by Hubbard to suspend Rule 731.17 for Resolution 2024-20 for the Audit Engagement with HHH CAP Group, Inc. All council members approved.

Motion by Wackerly, second by Burgess to adopt Resolution 2024-20, A Resolution authorizing the Fiscal Officer to sign the Memorandum of Agreement with HHH CAP Group, Inc. and the State Auditor for accounting services on behalf of the Village of Malvern, Carroll County, Ohio. All council members approved.

PARK:

FISCAL OFFICER/TAX DEPARTMENT: Neading provided council with the RITA, Fund Status, Receipts, and Payment reports as of 11/18/2024. Neading discussed the transition from gWorks to GASI. She explained that Foster has done an excellent job with the conversion and that the Village is fully on the GASI system. The support from GASI throughout the conversion has been very good. They will be helping with the November billing when Foster is ready to run bills. Neading also noted that she ordered a computer for the Mayor's Office and it has been setup. She discussed that there was \$100 remaining to the Phase 1 and 2 design grant funds and with the help of Pam Ewing, from RCAP, she was able to submit the final report and the last of the funds will be issued back to the Village. All requirements of the Department of Development grant have been satisfied. She submitted information to Smart Procure of a records request for purchasing records. Neading discussed that she met with Ali Wittman from Omnia Partners, they have created a system that allows public entities to register for free and utilize contract pricing on various goods from certain businesses, she setup an account and believes the Village can utilize the system as a resource to check pricing options. Neading also noted that she would prepare the temporary appropriations for the next meeting.

VILLAGE ADMINISTRATOR: Kaltenbaugh reported that the 2010 truck was taken into Ruegg's for service. It was determined that approximately \$8,000 in repairs are needed to keep the dump truck operational, including work on the power steering, and several other issues. Burgess made a motion to have all repairs completed on the truck not to exceed \$9,000, second by Craig DeLong. All council members approved. Kaltenbaugh noted that the lights on the walking track are fixed. The new truck has been outfitted with tools and is coming together. The Service Department has been cleaning up leaves, completing line locates, repaired a water line break, and they are starting to work on inventory of clamps and brass fittings to complete an order to restock their parts. There has been a delay in getting the brass fittings and Kaltenbaugh does not want to run out of parts. He discussed the lights on the bridge. The vibrations from the bridge are causing a lot of damage to the lights and causing them to be out frequently and it is getting costly to continue making repairs. He asked Sheets to quote metal poles to remove the lights from the bridge and put them on posts to help with the constant issues. Kaltenbaugh has been working with Josh Besancon

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from Engineer Associates on Phase 2. The Village is required to have an Environmental Assessment and Hazardous Material Assessment completed to satisfy the Army Corp funding. Kaltenbaugh stopped at the Wallace property, but the renters were not there. He is going to reach out to Wallace to give him time frames to complete the cleanup, or the Village will clean everything and charge him. Kaltenbaugh spoke with Trebel Energy and is trying to have the representative attend the next meeting with information.

Burgess asked if Kaltenbaugh had heard anything back from EOG on the agreement for the former Colfor building. Kaltenbaugh spoke with the primary contact, he is out on a two week vacation and will be able to discuss once he returns. Wackerly asked if there was any information or updates on the Perfect Products cleanup with the EPA. Kaltenbaugh explained that the Village would know at the beginning of the year if there is grant funding to assist with the cleanup.

Kaltenbaugh noted that he provided the Fire Department with a letter of support. They also contacted the EPA regarding funding to assist with the cleanup of the portion of the former Colfor building that was donated to the department.

MAYOR: DeLong discussed that the electrical line for the Siren was buried and ran to where the control box will be. The next step is for AEP to come out and connect the line and set the transformer. Once this is completed, the control box can be installed and programmed to make the siren operational. He also discussed the new truck and said it is coming together nicely. DeLong asked if Council members were happy with their committee appointments as he prepares for next year.

COUNCIL: Wackerly reported that there had been 93 ambulance calls since the last meeting. He also reported that Mike Yerrick Construction was approved to complete the addition, which will include new office space and allow for the creation of two bedrooms.

FINANCE: Motion by Burgess, second by Craig DeLong to pay the village bills from the appropriate funds for \$11,715.31 pre-approved by the Finance Committee 11/18/2024. Also, \$10,097.25 in payroll pre-approved by the Finance Committee and paid 11/7/24 and \$10,075.15 on 11/21/24. All council members approved.

QUESTIONS:

ADJOURNMENT: Motion by Holmes, second by Craig DeLong to adjourn. All council members approved.

Next regular council meeting will be Monday, December 2, 2024 at 7:00 p.m. at the Malvern Village Hall.

Mayor

Fiscal Officer