MALVERN VILLAGE REGULAR COUNCIL MEETING

June 1, 2026

Meeting opened with the Pledge of Allegiance.

ROLL CALL: Mayor DeLong, Burgess McCort, Hubbard, Wackerly, and Wadsworth were in attendance. Kaltenbaugh and Foster were also in attendance with Murdock attending via Teams. Holmes was absent.

Motion by Burgess, second by Wackerly to approve the absence of Holmes. All council members approved.

Motion by Hubbard, second by Wackerly to approve the minutes from the regular meeting of May 18, 2026. Hubbard, Wackerly, McCort, Wadsworth voted yes; Burgess abstained.

CITIZEN COMMENTS: Jan Davis, a resident of Lake Mohawk, was in attendance. He asked if there was an update on the patching. Kaltenbaugh explained that the Service Department has been working on patching; however, weather conditions have limited the amount of patching that can be completed. Mr. Davis discussed the DuraPatch process and asked if anyone had information about it. McCort noted that the Brown Township Trustees have the machine and would likely be willing to work with the Village. However, at this time, they are using the machine frequently to repair their own roads. He explained that DuraPatch is a chip-and-seal process that can be used to fill potholes. The process sprays an emulsion (a tar-like substance), followed by stone, and then another layer of emulsion. The machine is hauled behind a dump truck. The emulsion is sprayed from the machine, while the stone is loaded into the dump truck. McCort stated that he believes the process works better than patching with hot mix asphalt. Mayor DeLong stated that he would reach out to the Township regarding the process. Mr. Davis also asked about the Recycling Center and the utility pole. Hubbard provided an update from Trustee Brock Hutchison. She explained that the lines had been raised, the Township was verifying that the recycling truck could fit beneath them, and Frontier was evaluating whether the pole could be anchored rather than replaced. Hubbard stated that the process is moving forward.

Mark Wells was in attendance and thanked the patching work that has been completed thus far.

John Champer was in attendance. He expressed appreciation for the progress being made, highlighting the patching work and curb painting. He discussed the tree that remains down on the disc golf course. It was noted that a large saw could be rented to cut up and remove the tree. He also stated that the grindings from previously removed stumps remain in the park. Champer shared concerns he had heard regarding the mowing of the baseball fields, noting that coaches and parents had been mowing the fields themselves. Champer discussed that when Rocky's parking lot was paved, he also had the alley behind the property graded. He further noted that Mark Mayle of Mayle Homes had graded the alleys near his properties. Champer voiced concerns about Village trash cans not being emptied regularly. He stated that he had emptied several overflowing bins into his business dumpster. Champer also had questions regarding recent payments made to Engineering Associates, Sheets Electric, Strouble Water, U.S. Bank, and others. All questions were answered. Finally, Champer voiced concerns regarding maintenance projects not being completed in a timely manner and the resulting cost to taxpayers.

Nolan Champer was in attendance. He discussed the speed limit on State Route 183 from the corporation limits to the intersection of State Route 43, citing the increase in truck traffic using Lee Road. Council agreed that traffic in the area has been heavy. Kaltenbaugh explained that the Village does not have the authority to change the speed limit in that area; however, he stated that he could contact the State regarding the concern. Champer also voiced concerns about the number of trucks he has observed running the red light and stated that he believes a reduced speed limit could help improve safety. Council agreed that the situation presents a safety concern.

LEGISLATURE: Motion to suspend rule 731.17 Wackerly, second by Hubbard for Resolution 2026-10 (Thanks to Cliff Burwell). All council members approved.

Motion by Wackerly, second by Hubbard to adopt Resolution 2026-10, A Resolution recognizing the volunteer work and contribution of Cliff Burwell in helping with "Cleanup Day 2026" for the Village of Malvern, Carroll County, Ohio. All council members approved.

Motion to suspend rule 731.17 Hubbard, second by Wackerly for Resolution 2026-11 (Water Tank Repairs). All council members approved.

Motion by Hubbard, second by Wackerly to adopt Resolution 2026-11, A Resolution authorizing the Village Administrator to contract with Pittsburgh Tank & Tower Maint. Co. to restore the Village's water system's storage tank and Blue Tank & Pump Rental to provide the temporary water holding tanks while the restoration is occurring for the Village of Malvern, Carroll County, Ohio. Hubbard, Wackerly, Burgess, McCort voted yes; Wadsworth voted no.

PARK: Hubbard discussed photos provided by Lauren Wackerly showing issues within the park. She stated that the photos depicted destruction and vandalism of the portable restrooms. Hubbard noted that the restroom provider is frustrated with the costs associated with repairs, replacement, and cleaning. If the vandalism continues, the restrooms may have to be removed. Hubbard further noted that Neading had posted information on the Village Facebook page regarding the proper use and care of the restrooms and suggested that information regarding the issue also be published in the local newspaper.

Hubbard also discussed other concerns within the park and emphasized that the park is currently in its peak season of use. She noted that a broken swing remains in the park, which she had reported in April. She further reported that a park bench is now broken as well. Hubbard discussed the condition of the areas surrounding the playground equipment, noting that overgrown weeds and grass give the appearance that the park has been abandoned. She stated that weed trimming needs to be completed, wooden benches need to be painted, and the volleyball court is no longer usable. Improvements to the volleyball court had previously been approved but have not yet been completed. Hubbard suggested that a Village employee conduct a walkthrough of the park each Monday morning to identify any issues requiring attention, allowing the Service Department the remainder of the week to address them. She also stated that if the broken swing cannot be repaired, it should be removed. Additionally, she discussed the need for fresh mulch beneath the playground equipment. She noted that one of the plastic slides has a hole that continues to increase in size and stated that replacement is likely the only viable option.

Wackerly asked about the canal areas and why they were not being mowed. Kaltenbaugh explained that there is an issue with the Scag mower and that it is the only mower suitable for use on the hillsides. He stated that replacement parts have been ordered and are expected to arrive soon. Wackerly commented that the condition of the areas reflects poorly on the Village.

Hubbard reiterated that the entire park needs attention. Kaltenbaugh discussed speaking with the Scouts about assisting with some of the painting projects.

Council then discussed playground equipment. Wadsworth noted that newer playground equipment offers more interactive play opportunities and improved functionality. Mark Wells offered that the David Williams Company could evaluate the existing playground equipment, provide recommendations, and complete a formal assessment. Additional discussion took place regarding the need for mulch around the equipment. Wells also noted that Play-Time Equipment offers grant opportunities that may partially offset the cost of new playground equipment.

FISCAL OFFICER/TAX DEPARTMENT: Foster noted that Neading had provided Council with the Appropriations, Revenue, Fund Status, Payments, and Receipts reports as of June 1, 2026. She asked whether any changes or modifications to the Walking Track Grant application were needed and noted that Neading would like to mail the application no later than June 16, 2026. Foster reported that all paperwork related to the Village's medical insurance had been completed and submitted, including the registration for membership with the Chamber of Commerce. Neading will present an appropriation amendment at the next meeting to accommodate payment of the medical insurance premiums. Foster also reported that Neading had received notice from the State informing the Village that a change in audit firms would be required for the remaining two audits. HHH CPA Group has requested cancellation of its contract due to staffing turnover and its inability to complete the audits in a timely manner. A representative from the State will be in contact regarding the next steps for the audit engagement. A copy of the State's letter was included for Council's review. Finally, Foster reported that the Budget Hearing will be held on July 6, 2026, and that notice of the hearing had been submitted to the newspaper for publication in an upcoming issue..

VILLAGE ADMINISTRATOR: Kaltenbaugh reported that there had been three (3) waterline repairs since the last meeting. He stated that the Service Department has been working in the park and completing patching projects as weather conditions allow. He noted that it has been difficult to keep up with certain tasks, such as patching, while Tucci is away on Army National Guard training. Kaltenbaugh reported that he is working with Carroll Asphalt to obtain pricing for crack sealing and repairs to the basketball court. He also stated that the senior banners had been removed and flags had been installed throughout town. Kaltenbaugh is coordinating with Pittsburgh Tank to establish a schedule for the planned tank repairs. He also reported that he has a meeting scheduled with the EPA regarding an upcoming grant funding application. Kaltenbaugh provided an update on the Wallace property, noting that cleanup efforts have begun and that tires and trash are being removed. However, work on the structure itself has not yet started. He stated that he spoke with the Health Department and was informed that they have not received a response from Wallace. The Health Department plans to follow up within the next week. Kaltenbaugh also commented on the recent vandalism involving the portable restrooms and noted that the locker rooms had also been vandalized. He stressed the importance of taking care of Village facilities. Finally, Kaltenbaugh reported that he met with representatives from the EPA and Citrus Road Trailer Park. The park is working to obtain quotes for the replacement of all waterlines. He also noted that the park is now under the control of the bank.

McCort asked about the Scag mower. Kaltenbaugh explained that a spindle had broken and that the replacement part had to be ordered from Brace's. He noted that the spindle has broken twice and that additional spare replacement parts had been ordered. McCort asked whether the backhoe repairs had been completed. Kaltenbaugh explained that the repairs are still in progress. McCort also requested that vegetation at the intersection of Wood Street and Easton Street be sprayed. He noted that a vine has grown over and obscured the street sign. Kaltenbaugh stated that mowing had been completed in the area and that Brown Township had assisted with trimming back brush and tree limbs. McCort requested that the next round of patching include Pleasant Street, Gascon Street, Cherry Street, Wood Street, Canton Street (off West Grant Street), and Plain Street. McCort suggested the purchase of a larger 20-inch chainsaw. Kaltenbaugh stated that he would look into both the purchase of a new chainsaw and repairs to the Village's current chainsaw. McCort asked whether paving quotes had been obtained. Kaltenbaugh explained that all roads had been measured and the necessary information had been prepared. He provided an estimate generated through the estimating application. He noted that final figures from Ashley are needed to determine the total amount available for paving. McCort moved to advertise for public bids for paving work on all roads measured and

discussed by the Street Committee, with the notice to be published for two consecutive weeks. The motion was seconded by Wackerly. Upon roll call, all Council members voted in favor. Kaltenbaugh will prepare the bid package for the paving project.

MAYOR: Mayor DeLong reported that there were issues with the paint and paint sprayer when crews began painting curbs. He explained that the primary issue was the use of old oil-based paint. Mayor DeLong also discussed concerns regarding the bleachers at the park. He noted that the bleachers are over three (3) feet in height and may require the installation of safety railings to comply with safety standards. It was noted that the wooden bleachers are owned by the Village, while the metal bleachers belong to the school. Wackerly discussed the possibility of removing the wooden bleachers due to safety concerns. He also noted that many parents attending youth sporting events bring their own chairs. Kaltenbaugh stated that he would further evaluate the condition of the bleachers and potential options moving forward.

COUNCIL: Hubbard noted that she had provided an update regarding the recycling center and expressed her hope that the project would be completed by the end of the summer. She also asked Council members to review the grant application and notify Neading of any issues or concerns.

Wackerly discussed the condition of the park and stated that he would like to see improvements made. He also requested that roads in the upper portion of town be addressed.

McCort asked Clapper to include in the minutes that the Village appreciates the assistance provided by Brown Township with the Easton Street cleanup.

Wadsworth motioned that any purchase exceeding $10,000 require the solicitation of three (3) quotes. The motion was seconded by McCort. All council members approved. Wadsworth asked whether the Village had been accepted into the Chamber of Commerce. Hubbard explained that the matter was being handled through the Village's insurance provider and that Neading would be notified if any issues arose. Wadsworth also asked whether there had been any progress on establishing a formal maintenance plan, including annual, monthly, and weekly schedules. Kaltenbaugh explained that Neading had developed a plan and had provided related information for review. Wadsworth noted that he had spoken with a resident regarding the Village's oil and gas revenue and the rate at which those funds are being spent. He stated that the concern is that the revenue source is temporary and will eventually be depleted. Wadsworth expressed a desire to see 80% to 90% of the funds invested to allow them to continue growing for long-term use and to benefit future generations. Burgess stated that further discussion on the matter should wait until Neading is present, as she oversees the Village's financial operations.

UNFINISHED BUSINESS: Sidewalks will remain on the agenda; grants will be looked at near the fall.

The Park Advisory Board was discussed. No new letters of interest were received. There is still one letter from a resident and one from the school.

FINANCE: Motion by Burgess, second by Hubbard to pay the village bills from the appropriate funds for: $51,957.50 approved by the Finance Committee 5/31/26 and $4,106.09 on 6/1/26. Also, bi-weekly payroll of $4,537.60 paid 6/4/26 and monthly payroll of $13,476.00 paid on 5/29/26. All council members approved.

QUESTIONS: Kaltenbaugh asked what tree Champer was discussing. It was clarified that it is the tree on the disc golf course that came down in a wind storm.

ADJOURNMENT: Motion by Burgess, second by Wackerly to adjourn. All council members approved.

Next regular council meeting will be Monday, June 15, 2026 at 7:00 p.m. at the Malvern Village Hall.

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Mayor Fiscal Officer