

MALVERN VILLAGE REGULAR COUNCIL MEETING

February 5, 2018

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Meeting opened with the Pledge of Allegiance.

ROLL CALL: Mayor DeLong, Thompson, Barb Burgess, Phillips, Brittany Burgess, Holmes, and Morena. Also in attendance were Benson, Murdock and Ring.

Motion by Morena to approve the minutes from the regular meeting of January 17, 2018 with an updated to the next meeting date to read Monday, February 5th instead of Wednesday, February 5th, second by Barb Burgess. All council members approved.

CITIZEN COMMENTS:

Samantha Dunn was in attendance for the youth baseball/softball teams. She expects there will be four of each teams this spring. They have approximately 96 kids signed up to play and will be attending the next park board meeting for approval to use the fields.

SERVICE DEPARTMENT: Felton reported that they had 7 meters in town freeze that had to be repaired. He wanted to remind citizens that if they are leaving town and turning off heat, or turn off heat for any reason, the water also needs to be turned off to prevent freezing and broken lines. The street department put down 4 ton of cold patch, and they are still not able to get the hot patch, which holds better and is easier to work with. There was a hydraulic issue on the backhoe that needs to be repaired. The window in the backhoe came in and will be replaced. The spare replacement globe for the lights on the bridge has come in. They also received the sand and gravel loads. The street department has used approximately 100 ton of salt this year. There is still 50-60 ton left, and the remainder of the salt has been ordered.

PARK: Barb Burgess reminded Council and the Press that the Park Advisory Committee was still looking for 2 volunteers to join the committee. The Park meeting will be February 22 at 7:00 at the Village Hall.

TAX ADMINISTRATOR:

FISCAL OFFICER: Ring provided the Fund Status Report, Receipts, and Payments (1/18/18-2/5/18). Ring explained that there has been 2 conference calls with RITA and everything is moving along well. The calls are at 11:15 on Monday, and Ring invited any council members to join the call if they would like. Ring also reported that the Village received the COG agreement for RITA and the Village will be approved at the February RITA board meeting. Ring also reported that the website was updated to reflect the new committees. Ring included a request for a modification to the Audit from the Auditor of State, the overall cost is increasing by \$635 due to some areas taking longer than originally expected. Ring also mentioned that the updated committee lists were included in the council packet. Ring included revenue and appropriation reports as of 2/5. The auditors recommended that council have more detailed financial reporting to ensure they know cash positions and are able to make sound financial decisions throughout the year. Ring explained that she could provide more detailed reporting if council wanted to see specific expenditures or income. Ring also noted that the Tax Tables in the UAN system were updated, and a slight difference may be noticed in pay due to the changes in tax rates.

VILLAGE ADMINISTRATOR: Benson stated that the Water Report from Wise was included, highlighting a few power issues where alarms were set off, but the generator picked up and Caldwell was able to reset the system using the LogMeIn program. The water plant had internet issues, that were due to an issue on Frontier's system. Also, Wise reported that there was an influx in water output, and that the EPA has been notified of the increase. Benson went on to mention that he worked with Leak Seekers in trying to resolve the water break problems. They were able to find two large leaks that were repaired over the weekend. Benson noted that he was contacted by the Lewis and Clark Circus, wanting to bring a circus to the Village, he included the information in the packet. He also mentioned that the traffic light was wired to plug in a generator in the event of a power outage, we would be able to have a functioning traffic light. He also met with AEP and ODOT in regards to the safe route to school project. AEP will do the installation if we use their poles for the project. Benson would like to proceed with obtaining quotes for the mowing of the park and portable restrooms. He also would like to discuss the number of restrooms needed with the Park Advisory Committee. He asked about pavilion rentals and if there were any individuals or groups that were free of charge for rentals. Barb Burgess said the matter would be discussed with the Park Advisory Committee at the next meeting. Thompson stated and other council members agreed, that anyone wanting to use the pavilions should be paying. Benson also mentioned that we need to start looking into some upgrades, such as

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electrical, at the pavilions. Benson asked council if they are willing to allow any animals in town, other than cats and dogs. He explained that some people have chickens. He asked what we wanted to do since there is not an ordinance in effect currently, but ORC does address animals. Murdock said that he would work on drafting an ordinance. Benson also reported that he and Murdock attended a court hearing regarding the trailer park. At this time the water will be left on, the courts created an escrow account to collect rents, and we will be paid from the escrow account. The Reeds are to repair lines within the park to reduce some of the water usage. March 5th is another hearing, in which the Village will be given an update to the situation. Benson reported that he has not heard anything back from the Methodist Church regarding the water line. Benson asked the paper if they could remind citizens to move cars from the street when it snows to allow the street department to do a better job with snow removal. He also reported that the tree issue on Reed is not with electric lines, but with the cable line and he has not heard anything back on the situation.

MAYOR: DeLong asked if the Village needs to purchase a generator. Benson explained that the Village would benefit from purchasing a generator that could be multi-use. It could support the traffic light in the event of a power outage and be used on job sites. DeLong also reported that a large bracket snapped off the stabilizer on the backhoe on Sunday when they were digging for repairs to the water lines. Benson was able to get a new cylinder, but needs to obtain new pins from Ohio CAT.

COUNCIL:

Thompson would like to have a street and alley committee meeting once the weather breaks.

Barb Burgess made a motion to repeal Ordinance 8-2017, which amended Article IX, section 9.3, Insurance, in the Village of Malvern Policies and Procedures, was presented to change the policy to read "At this time, the Village does not provide medical or life insurance to any employees." Second by Holmes, all council approved. Burgess made a motion to offer full time employees, not currently receiving insurance benefits, medical insurance through COSE Health and Wellness Trust, with the Village paying a percentage for plan COSE MEWA 2020-1000, W RX, with a total monthly premium of \$1891.81, second by Holmes, all council approved. Barb Burgess made a motion to enter into Executive Session for the Employment of a Public Employee with possible action to be taken, second by Holmes, all council approved. All council members, Benson, Murdock, and Ring entered into executive session at 7:33. The meeting resumed at 7:40 with action taken. Barb Burgess made a motion to hire Tammy Hickman as a part-time Income Tax Administrator at a pay rate of \$15 per hour, second by Morena, all council members approved.

Brittany Burgess asked for clarification for role of the Public Safety Committee. DeLong explained that they would need to hold a meeting if there was a true safety issue present within the Village.

Phillips reported that she attended the Great Trail Fire meeting. They were working through their budget and at the next meeting, they are doing a walk-through of the South Fire Department.

PENDING BUSINESS: DeLong said that we need to start advertising for seasonal help for the summer – ideally hiring one person to start, with maybe a second if needed. Benson mentioned that we could also post on the Ohio Municipal Leagues site for free.

NEW BUSINESS: Holmes made a motion that the Village pay 80% of the insurance premium for Village Employees, second by Morena, all council approved.

LEGISLATURE:

Motion by Barb Burgess second by Holmes for the third reading of Resolution 2018-2, a Resolution declaring the intent of the Village of Malvern, Carroll County, Ohio, to pay the Malvern United Methodist Church for the costs it incurred in repairing its customer service line. All council members approved. Motion by Holmes, second by Morena to adopt Resolution 2018-2, all council members approved.

FINANCE: Motion by Barb Burgess, second Holmes to pay the village bills from the appropriate funds for \$32,556.53 in vendor invoices, pre-approved 2/5/18; plus \$8,732.21 in payroll pre-approved by the Finance Committee and paid 1/25/18. Also, \$8,315.94 in payroll pre-approved by the Finance Committee and paid on 2/8/18. All council approved.

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QUESTIONS: Nancy – did the circus want to come? Yes, they asked us. Where does Tammy live? Nimishillen Township.

ADJOURNMENT: Motion by Morena, second Brittany Burgess to adjourn. All council members approved.

Next regular council meeting will be Wednesday, February 21, 2018 @ 7:00 p.m.

Mayor

Fiscal Officer