

MALVERN VILLAGE REGULAR COUNCIL MEETING

January 17, 2018

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Meeting opened with the Pledge of Allegiance.

ROLL CALL: Mayor DeLong, Thompson, Barb Burgess, Phillips, and Holmes. Brittany Burgess, absent. Also in attendance were Benson, Murdock and Ring.

Barb Burgess commented that interviews to fill the empty council seat were held on January 11th, in which 3 individuals were interviewed. Barb Burgess made a motion to appoint Matt Morena to the open council seat effective immediately. Second by Holmes, all council members approved.

Chad Murdock, Village Solicitor, facilitated the reading of the Oath, swearing in Mayor Robert DeLong, and Council Members Arlene Phillips, Barb Burgess, and Matt Morena.

CITIZEN COMMENTS:

SERVICE DEPARTMENT: Benson reported on behalf of the Service Department. Benson reported that the Service Department had worked on a water break at Grant and First Street. He also reported that the street department had put down 30 ton of salt over the past week. The salt spreader needs a new motor. One plow blade broke, which Jamie was able to repair for now. The new garage door is installed, but the opener has not been. There were three residential meters that froze and had to be repaired. Elsass expressed the need to install a gas line with Columbia Gas to keep the furnaces operating at the levels needed. Currently, a kerosene heater is being used to keep the garage at a decent temperature. More salt was ordered for the remainder of the year. Benson reminded everyone that there is an Ordinance in place that states if there is four or more inches of snow, there is a parking ban, and cars need moved to allow snow to be cleared from the streets.

PARK: Barb Burgess reminded Council and the Press that the Park Advisory Committee was still looking for 2 volunteers to join the committee. Park meetings will resume at the end of February.

TAX ADMINISTRATOR:

FISCAL OFFICER: Ring provided the Fund Status Report, Receipts, and Payments (1/3/18-1/7/18). Ring included the proposal from Consumers. She also reported that she reached out to US Bank for information on what they offer for sweep accounts to generate additional revenue. She noted that she has received resumes for Tax and asked if council would like to form a hiring committee to interview. Council agreed that the Finance Committee with Ring would conduct the interviews. Ring noted that she has been working with RITA and they have implemented weekly update calls until we are fully on board with them in July. The conference calls are 11:15 on every Monday. Ring invited the council members to join or provide questions that they have. Ring reported that the 2017 financial reports have been submitted to the State of Ohio. She also reported that the carryforward balances were submitted to Carroll County for them to set our final 2018 budget. She reported that she spoke with Michael, from the Auditors Office regarding the 2016 audit. The team is resolving a few more items.

VILLAGE ADMINISTRATOR: Benson reported the water department has been going smoother, as they have not had freezing issues at the plant. LogMeIn renewal came due and we are going to renew the program for ease of access for the Water Department. We are still working through some electrical updates. There was a power outage in town today, and everything with the generator worked properly and there was no down time. Benson attended Regional Planning on January 16, but not much was discussed. He has been working with ODOT on the street light project to utilize the light poles that are already in place. He also sent the Release to the Church, but has not received a response yet.

Phillips asked if he had found out anything about the Porter St. property, Benson reported that he has not as of yet.

Holmes asked about the tree on Reed that is in the power lines. Benson explained that nobody can go in and remove it because it is touching the lines. The current issue is to resolve who owns the line, Carroll Electric or AEP, to see who is responsible.

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MAYOR: DeLong reported that he received a letter from the Ohio Municipal League, notifying the Village that they are having a training for newly elected officials, and the closest venue would be the Independence location. DeLong also discussed the need for a Village Fuel Account with Bell Stores. Holmes wanted to know why we wouldn't use Rocky's where we had an account. DeLong explained that they do not have kerosene, which we needed and also it would be used as a backup if Rocky's was down for any period of time. Barb Burgess made a motion to obtain a fleet card from Bell Stores, second by Holmes. All council members approved. DeLong set the Committees for 2018. He reported that Finance will be Barb Burgess (Chair), Holmes, and Brittany Burgess; Ordinances & Annexation will be Holmes (Chair), Thompson, and Barb Burgess; Streets will be Thompson (Chair), Holmes, and Morena; Public Safety will be Brittany Burgess (Chair), Phillips, and Thompson; Park will be Morena (Chair), Barb Burgess, and Phillips; Regional Planning will be Morena; Great Trail Fire will be Phillips; and Community Development will be Holmes. DeLong reported that he and Benson have been watching for truck options, but there has not been many.

COUNCIL:

Holmes reported that he attended Regional Planning, the majority of the meeting was re-electing officers.

PENDING BUSINESS:

NEW BUSINESS: Ring reported that the Local Governments Conference will be March 22-23 in Columbus.

LEGISLATURE:

Motion by Barb Burgess, second by Holmes for the third reading of Ordinance 21-2017, an Ordinance prohibiting "golf carts" from operating on the streets, alleys, and highways of the Village of Malvern, Carroll County, Ohio. Thompson, Phillips, Barb Burgess, Holmes approve; Morena abstain. Motion by Barb Burgess, second by Holmes to adopt Ordinance 21-2017. Thompson, Phillips, Barb Burgess, Holmes approve; Morena abstain.

Motion by Barb Burgess, second by Holmes for the third reading of Ordinance 22-2017, an Ordinance amending the Holiday Leave provision in the Personnel Policies and Procedures for fulltime employees of the Village of Malvern, Carroll County, Ohio. Thompson, Phillips, Barb Burgess, Holmes approve; Morena abstain. Motion by Barb Burgess, second by Holmes to adopt Ordinance 22-2017. Thompson, Phillips, Barb Burgess, Holmes approve; Morena abstain.

Motion by Barb Burgess, second by Holmes for the third reading of Ordinance 23-2017, an Ordinance amending the parking regulations under the "parking ordinance" for the Village of Malvern, Carroll County, Ohio. Thompson, Phillips, Barb Burgess, Holmes approve; Morena abstain. Motion by Barb Burgess, second by Holmes to adopt Ordinance 23-2017. Thompson, Phillips, Barb Burgess, Holmes approve; Morena abstain.

Motion by Holmes, second by Barb Burgess for the third reading of Ordinance 24-2017, an Ordinance amending the placement requirements for buildings and structures under the "construction permit" ordinance, Ordinance 15-2013, of the Village of Malvern, Carroll County, Ohio. Thompson, Phillips, Barb Burgess, Holmes approve; Morena abstain. Motion by Barb Burgess, second by Holmes to adopt Ordinance 24-2017. Thompson, Phillips, Barb Burgess, Holmes approve; Morena abstain.

Motion by Holmes second by Barb Burgess to suspend rule 731.17. Thompson, Phillips, Barb Burgess, Holmes approve; Morena abstain. Motion by Barb Burgess second by Holmes to adopt Ordinance 1-2018, an Ordinance setting the regular meeting schedule for the council of the Village of Malvern, Carroll County, Ohio, and declaring an emergency. Thompson, Phillips, Barb Burgess, Holmes approve; Morena abstain.

Motion by Barb Burgess second by Holmes for the second reading of Resolution 2018-2, a Resolution declaring the intent of the Village of Malvern, Carroll County, Ohio, to pay the Malvern United Methodist Church for the costs it incurred in repairing its customer service line. All council members approved. Thompson, Phillips, Barb Burgess, Holmes approve; Morena abstain.

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FINANCE: Motion by Barb Burgess, second Holmes to pay the village bills from the appropriate funds for \$6,175.46 in vendor invoices, pre-approved 1/17/18; plus \$8,516.24 in payroll pre-approved by the Finance Committee and paid 1/11/17. All council approved.

QUESTIONS:

ADJOURNMENT: Motion by Barb Burgess, second Phillips to adjourn. All council members approved.

Next regular council meeting will be Monday, February 5, 2017 @ 7:00 p.m.

Mayor

Fiscal Officer