

## MALVERN VILLAGE REGULAR COUNCIL MEETING

June 19, 2017

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Meeting opened with the Pledge of Allegiance.

**ROLL CALL:** Mayor DeLong, Holes, Brittany Burgess, Thompson, Barb Burgess, Phillips, Ritter absent. Also in attendance was Benson, Murdock and Ring absent.

Motion by Barb Burgess to approve the minutes, with one correction in legislation to the 2<sup>nd</sup> reading of Ordinance Brittany, from the regular meeting of June 5, 2017. All council members approved.

### **CITIZEN COMMENTS:**

Tina Marni of the Carroll County Health Department was in attendance to discuss the designated space on non-smoking. They also noted they had grants for signs and receptacles. Joel Bender from Whitaker Myers Insurance who was also in attendance, noted we would need to designate the entire park as non-smoking and then designate an area for smoking. Steve VanMeter of Quad ambulance was in attendance regarding providing EMS services Malvern and then Brown Local would charge the Village for the services. VanMeter noted that he does not personally like the current EMS the village is using. He also explained the Village would be able to absolve ourself of the current board and make a new one to join with Quad. Joel Bender from Whitaker Myers attended the meeting to discuss the current insurance renewal. He explained there was a policy increase of \$146 due to the building values. Also, we are insured for 2 million for liability insurance. They also provide our bonding for employees. He reminded council that Whitaker will reimburse the Village up to \$300 for seminar fees. The policy is annual and effective from July 20, 2017 to July 20, 2018. Barb Burgess asked about the deductible for replacing computers. It was also reported to Joel that the Village no longer owned the 1999 truck that was still listed.

**SERVICE DEPT.:** Steve Felton reported that the Expression swing was installed. He also reported that they need to purchase more gravel at approximately \$375 for 25 tons to fix patches, the gravel will be paid for by the water department as the bulk of it is used on water line break repairs. Barb Burgess made a motion to purchase the gravel, second by Brittany Burgess. All council members approved. It was determined that the Library had a water leak that has been leaking for approximately a year. The service department were present when the problem was fix, just to ensure there were no additional issues as Robertson repaired the problem. He also reported they repaired the catch basin on Wilson.

**PARK:** Barb Burgess reported that the next park board meeting will be held June 22 at 7:00 at the park.

### **TAX ADMINISTRATOR:**

**FISCAL OFFICER:** Ring was not in attendance, she submitted a report detailing that the website had been updated to include current events under the Mayor's Message, non-emergency information had been added to the Fire Department, and general clean-up of the pages has started. She also reported that the new UAN computer was received, but nothing had been transferred, she wanted to process payroll prior to moving computers to ensure nothing was lost. The old computer will be donated to the Village to be used as we would like. The Carroll County Auditor sent the certification of Appropriations for the current year, and there were no issues. She is currently working on the current financial statement for the OWDA loan with the help of the Water department. Additionally, the Fund Status, Receipt, and Payment reports were included.

**VILLAGE ADMINISTRATOR:** Benson provided council with the report from the Water Department. They sent their monthly reports to the EPA, the Service Department completed the flushing of the dead end water lines, there was a leak on Main St. that was repaired, also they supervised the repair of a leak at the Library, that was the Library's responsibility, they had a call out for water turn off on Second St., for the property owners to repair a leak, and the plant phones have been repaired. He also reported that the street sweeping was completed and went well. He also noted that it should be considered to be completed twice a year. He contacted Elsass for an estimate on repairing the heating system. He thinks they would be able to be repaired. He reported that one of the trouble properties that had not been following codes, is now compliant. Omega Financial writers were able to help with the OWDA loan. Updated council on a trailer for the excavator. Also, he reported that people are complaining about parking in the alleys.

**MAYOR:** Mayor DeLong thanked Steve and the Street Department for the work they have done on the alleys.

### **COUNCIL:**

Holmes discussed that kids are driving too fast through the park.

**LEGISLATURE:** The 3<sup>rd</sup> Reading of Ordinance 12-2017, an ordinance declaring certain junk vehicles within the Village, to be a public nuisance subject to penalty and abatement by removal. Motion by Holmes, second by Brittany Burgess to approve the 3<sup>rd</sup> reading of Ordinance 12-2017. All council members approved. Motion by Holmes, second by Brittany Burgess to adopt Ordinance 12-2017. All

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council members approved. It was also discussed that Lowery rented the building at the park two years ago, and never renewed his lease. There needs to be a new lease and have it renewed with Lowery.

**FINANCE:** Motion by Barb Burgess, second Holmes to pay the village bills from the appropriate funds for \$9,055.62 in vendor invoices, pre-approved 6/19/17; plus \$8,403.49 in payroll pre-approved by the Finance Committee and paid 6/15/2017. All council approved.

**ADJOURNMENT:** Motion by Barb Burgess, second Brittany Burgess to adjourn. All council members approved.

**Next regular council meeting will be Wednesday, July 5, 2017 @ 7:00 p.m.**

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Mayor

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Fiscal Officer