

## MALVERN VILLAGE REGULAR COUNCIL MEETING

September 18, 2017

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Meeting opened with the Pledge of Allegiance.

**ROLL CALL:** Mayor DeLong, Barb Burgess, Phillips, Holmes, and Brittany Burgess. Also in attendance were Benson, Murdock and Ring. Thompson and Ritter, absent.

Motion by Holmes to approve the minutes from the regular meeting of September 6, 2017. Second by Barb Burgess. All council members approved.

### **CITIZEN COMMENTS:**

Alan Artzner – wanted to thank everyone for their help with Dancing on the Bridge. He has been part of it for over 16 years and this was the smoothest it run in years. It was great cooperation by everyone, and Community Development would like to see this continue on for years to come.

Jeff Matthew attended the meeting to discuss the property on Bridge Street, where the fire was. He explained one of the walls of the structure is starting to lean into the ally and is becoming unsafe. He also expressed concerns of potential damages to his property if the wall does fall. He asked council if the Village was able to push the wall back onto the property. Mayor DeLong and Benson both explained, the property is still pending investigation by the Fire Marshall and the Insurance Company has not given the Village permission to do anything with the property. Until the investigation is complete, the scene cannot be cleared. Benson will follow up with State Farm to see if they have been notified that clean-up can begin, or if it is still pending.

**SERVICE DEPARTMENT:** Steve Felton thanked everyone for their help with Dancing on the Bridge. He said the Boy Scouts did a great job helping. Everyone worked together and got everything cleaned up and back open very quickly. He also reported that there was a water leak last week, where the street department had to access a shut off valve that was in the middle of a concrete driveway. They are still working on a week that is on Wicker. The hole on Porter St. has been repaired and is holding. They have an issue on Coral Road, someone backed into a hydrant and snapped it. They found this when flushing hydrants, it was not reported. Parts have been ordered and will be fixed soon. The street department has completed the hydrant flushing. Felton also asked for approval for leaf clean-up season. Barb Burgess made a motion to complete leaf clean-up from October 2 thru November 30, Brittany Burgess second, all council approved.

**PARK:** DeLong reported that the next park board meeting will be held on September 28<sup>th</sup> at 7:00 at the Village Hall.

### **TAX ADMINISTRATOR:**

**FISCAL OFFICER:** Ring provided the Fund Status Report, Receipts (9/7/17-9/18/17), and Payments (9/7/17-9/18/17). Ring reported that the State concluded their onsite portion of the audit. They could have some follow up questions, but anticipate the review to be completed and back to the Village by the end of the year. Ring also reported that the office was organized and older files were boxed and placed in storage. She also reported that she and Mayor DeLong checked the contents of the Safe Deposit Box. The box held deeds, contracts, and back-up files for the Fiscal Officer and Tax Administrator.

**VILLAGE ADMINISTRATOR:** Benson thanked everyone for their hard work and cooperation for Dancing on the Bridge. He thought that everything had gone well, and reported that the car show had over 100 cars. He also explained that he and Chuck Caldwell discussed the Water Department hours at the Water Plant will be from 7:30-3:30, unless there are deliveries, then the time will be adjusted. He talked with Valerie Mosser regarding the Census and continuing to work with other local government to complete the Census as a whole. He reported that he found an equipment trailer that will be going for auction. He said new the trailer would cost around \$5,000. He explained that it would be worth \$2,000-\$3,000 used and would be a good investment for the Village. He plans to attend the auction and purchase the trailer if it goes for a reasonable price. He also reported that the Junk Vehicle letters that had been sent out have gotten a lot of response, and the vehicles are being cleaned up.

**MAYOR:** Mayor DeLong reported that the service garage is going to need new garage doors. They have 12x12 doors and the hinges are starting to break down. He said that the Village needs to plan on replacing the doors soon. Steve and Marcus will look into costs. He also reported that there is an auto-relight for the furnace at the garage. This will allow the furnace to automatically relight if

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the pilot goes out. Holmes made a motion to purchase the auto igniters not to exceed \$400.00, second by Brittany Burgess. All council members approved. DeLong also reported that the Street and Water Departments purchased new safety barricades that came out very nice. Additionally, he thanked the Street Department for the work on Dancing on the Bridge, he explained that everyone did a really great job.

### **COUNCIL:**

Holmes said that Dancing on the Bridge ran very smoothly. There was a huge car show, the weather was great, and there were no major issues to come from the event. He also asked what was going on with the Stark Parks Project, he had missed the original presentation and a community member had asked him about the project. Mayor DeLong explained that they came in and presented the idea of running a trail connecting East Sparta through to Waynesburg, on to Malvern, finally reaching Minerva. He also explained it is a long term plan and they wanted to bring the idea to Council, but wouldn't be doing anything immediately. Holmes asked Felton if the weeds at the park had been mowed down closer to the water, Felton explained that Jamie Shoemaker had been working on it.

Phillips asked if the security cameras had been installed. Ring reported that they were being purchased after the Resolution was approved at tonight's meeting.

### **NEW BUSINESS:**

**LEGISLATURE:** Motion by Holmes, second Phillips for the 2<sup>nd</sup> Reading of Ordinance 16-2017, an Ordinance amending the employment terms for the Fiscal Officer, to include limited supervision over the Village Tax Administrator. All council members approved.

Motion by Barb Burgess, second Holmes for the 2<sup>nd</sup> Reading of Ordinance 17-2017, an Ordinance amending the employment terms for the Income Tax Administrator, to bring the position under limited supervision over the Village Tax Administrator. All council members approved.

Motion by Holmes to suspend Rule 731.17 for the Resolutions 2017-13, 2017-14, 2017-15, second by Barb Burgess, all council members approved.

Motion by Barb Burgess, second by Holmes for the 2<sup>nd</sup> reading of Resolution 2017-13, a Resolution authorizing the Village Administrator to enter into an agreement for engineering services relating to the water department. All council members approved. Motion by Barb Burgess, second by Holmes to adopt Resolution 2017-13. All council members approved.

Motion by Barb Burgess, second by Brittany Burgess for the 2<sup>nd</sup> reading of Resolution 2017-14, a Resolution authorizing the Village Administrator to enter into a generator preventative maintenance service agreement for the water department. All council members approved. Motion by Barb Burgess, second by Brittany Burgess to adopt Resolution 2017-14. All council members approved.

Motion by Barb Burgess, second by Phillips for the 2<sup>nd</sup> reading of Resolution 2017-15, a Resolution authorizing the Village Administrator to enter into a paving agreement for certain Village streets. All council members approved. Motion by Barb Burgess, second by Brittany Burgess to adopt Resolution 2017-15. All council members approved.

Motion by Barb Burgess, second by Holmes for the 1<sup>st</sup> reading of Resolution 2017-16, a Resolution authorizing the Village Administrator to purchase security system and bullet cameras for the Village. All council members approved. The Resolution will be updated to read that the Cameras will be purchased for Village Hall and then for the Street Department and Water Tower if the Mayor approves of the purchase.

**FINANCE:** Motion by Barb Burgess, second Holmes to pay the village bills from the appropriate funds for \$5,779.91 in vendor invoices, pre-approved 9/18/17; plus \$8,984.15 in payroll pre-approved by the Finance Committee and paid 9/21/2017. All council approved.

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**QUESTIONS:**

**ADJOURNMENT:** Motion by Holmes, second Barb Burgess to adjourn. All council members approved.

**Next regular council meeting will be Monday, October 2, 2017 @ 7:00 p.m.**

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Mayor

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Fiscal Officer