

MALVERN VILLAGE REGULAR COUNCIL MEETING

November 6, 2017

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Meeting opened with a moment of silence for the Victims of the Texas Church Shooting, followed by the Pledge of Allegiance.

ROLL CALL: Mayor DeLong, Thompson, Barb Burgess, Ritter, Phillips, Holmes, and Brittany Burgess. Also in attendance were Benson, Murdock and Ring.

Motion by Barb Burgess to approve the minutes from the regular meeting of October 2, 2017, with a correction on Page 1, under "Mayor" to clarify the bonfire took place after the last football game of the season, not the last home game. Second by Holmes. All council members approved.

CITIZEN COMMENTS: In attendance were members of the Malvern United Methodist Church including: Pastor Frank Zugaro, Jr., Dewight Friend, Dan Sellers, and Gary Pearce. Speaking on behalf of the Church was Pastor Frank Zugaro Jr. He expressed his concern regarding the water line that services the church. There was a leak in the line and the Church wanted to the Village to repair the line. The Village expressed that the leak was the responsibility of the Church. Due to the delay in repairs, over the discussion of ownership, they chose to close the Hilltop Learning Center, that is operated at the Church. One of the primary issues was with a water shut off, which the Village corrected by installing a new curb stop, which allowed water to be turned off to the Church without further delay, for the Church to make the necessary line repairs. According to Village Administrator Benson, when the water line was originally installed the curb stop was not placed correctly, creating additional problems for this situation. Pastor Zugaro expressed his concern that there need to be better processes for situations like this to help expedite repairs. Additionally, it was asked if they would be reimbursed for the repairs. Village Solicitor, Chad Murdock, asked if they could file a petition to the Village detailing the costs, any questions they would like answered, and reasons they believe they should be refunded. He explained council would review their petition and be able to provide answers.

Richard Ferguson was in attendance on behalf of the American Legion. They are having a "Toys for this Christmas," toy drive to support local children. They are also asking for donations for Veterans residing at Wade Park in Cleveland. They would like to collect donations of basic necessities and deliver to the Veterans. He asked that all donations be made prior to December 15th. The donations can be taken to the American Legion, and any questions can be directed to Mr. Ferguson at 330.863.2744. (The full list of supplies have been added to the Village's Website, listed under Mayor's Message)

SERVICE DEPARTMENT: Felton reported that on Pleasant and Gaskins, there are two holes where the rain water typically runs, they were able to install one catch basin and will work on installing a second to improve the situation. They are still working to pick up the leaves in town, but they just recently started dropping. The Village van is no longer in service and we will need to start working on a replacement.

PARK: Barb Burgess reported that movie night was cancelled. She also reminded everyone that the park advisory committee meetings will resume in February. Bob asked Barb if there were open positions on the park advisory committee, and it was determined that there are two open seats. If there is any interest, letters of interest can be submitted to Village Hall.

TAX ADMINISTRATOR: Ring reported that Evans will be out of the office November 14-15 for scheduled vacation days.

FISCAL OFFICER: Ring provided the Fund Status Report, Receipts 10/17/17-11/6/17), and Payments (10/17/17-11/6/17). Ring reported that she contacted US Bank regarding setting up payroll, but has not received any information back. Since we are a government account, we have to go through the corporate offices, and the local branch is limited on what they can do to help us. Ring is also tried to follow up on the credit card machines. Burgess asked Ring if she had looked into any other banking solutions for the Village. Ring said that Consumers had contacted the Village in the spring and she would reach out to see what they had to offer. Phillips asked what the plans are for the security cameras, Ring said she will try to find a wireless option, but is struggling to find something cost effective and wireless. DeLong said he would also look.

VILLAGE ADMINISTRATOR: Benson reported that DeeDee has been out, she had to have knee surgery, but Marcus, Chuck and Jamie have been checking the plant regularly. He also reported that R & K Electric has been out working to replace the variable frequency drive. He also reported that there is a block building that sits behind the water department that is used for storage. The building needs a new roof, and it should be replaced before winter. The cost for the service department to buy supplies and complete the work is approximately \$1400. He also reported that the Van for the Street Department is done and we will need to replace it with something more reliable, the current backup vehicle is not in good condition either. Benson reported that he is working with Mike Sessor's office on medical insurance estimates. He also spoke with Civil Design for Water upgrades. Marcus and Steve discussed some contingency planning with RCAP recently, for instances we would need to have backup plans.

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MAYOR: Mayor DeLong reported that he met with the cub scouts and talked with them about how Village Governments work and what they do. He also reported to council, that per Linda and Mark's ordinances he was able to allow them to extend their employment an additional 30 days, anything beyond will require council's approval. He explained that Linda would be able to help finish a few projects and Mark could help finish the leaf clean-up, since the leaves are falling late this year. DeLong asked Benson about the salt spreaders, Benson reported that he had taken them to Apple Creek to be rebuilt so they would be ready once snow starts falling. Bob reminded council of the \$50 employee gift cards for Thanksgiving and Christmas. Ritter made a motion to give each employee, including seasonal employees, a \$50 gift card for each Thanksgiving and Christmas from Wood Grocery. Second Barb Burgess, all council approved. Murdock will provide a Resolution at the next council meeting. Barb Burgess asked if Linda could be changed from seasonal to part-time to work on small projects and continue cleaning the Water Plant and Village Hall year round. Murdock will work on the Ordinance. Murdock also said Council should consider addressing vacation and sick time for part time employees, it is unusual for part-time workers to receive these benefits.

COUNCIL:

Ritter discussed the Emergency Siren again and expressed her concerns about the difficulty to hear the current siren. She expressed the need for the Village to do something regarding the safety siren. Benson will research grants and funding sources.

Barb Burgess asked Benson if he had heard when Carrollton St. paving would be done. He reported they were in and swept the street last week, so they should be ready.

NEW BUSINESS:

LEGISLATURE:

FINANCE: Motion by Barb Burgess, second Holmes to pay the village bills from the appropriate funds for \$9,704.05 in vendor invoices, pre-approved 11/6/17; plus \$8,695.98 in payroll pre-approved by the Finance Committee and paid 11/2/2017. All council approved.

Barb Burgess scheduled an Ordinance meeting for Thursday, November 9, at 6:00.

QUESTIONS:

Thomas – asked for clarification if Mark Shoemaker was a part time employee or seasonal. He is seasonal.

ADJOURNMENT: Motion by Barb Burgess, second Ritter to adjourn. All council members approved.

Next regular council meeting will be Monday, November 20, 2017 @ 7:00 p.m.

Mayor

Fiscal Officer