

MALVERN VILLAGE REGULAR COUNCIL MEETING

December 18, 2017

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Meeting opened with the Pledge of Allegiance.

ROLL CALL: Mayor DeLong, Barb Burgess, Ritter, Phillips, Brittany Burgess and Holmes. Thompson, absent. Also in attendance were Benson, Murdock and Ring.

Motion by Barb Burgess to approve the minutes from the regular meeting of November 20, 2017, with the correction to not Phillips absent, and update the repairs to the water truck to read fuel pump, not water pump, Second by Ritter. All council members approved.

CITIZEN COMMENTS: Elizabeth Shepard, Candace Shepard, and Melissa Hill, residents from Kidder Trailer Park were in attendance. They discussed that they were told the water to the park would be shut off as of January 20th, due to delinquent payment, which would be affecting 28 properties. They wanted to know if they could do anything or what they would need to do to prevent the water from being turned off. Council explained that they need to discuss the matter with the property owner. Solicitor Murdock suggested they contact the State of Ohio Health Department to see if there is anything they could do to help.

SERVICE DEPARTMENT: Felton reported that they had completed the Kidder water tap. The speed limit sign on Wood was repaired. One of the globes on a light on the bridge broke off. He is looking for a replacement and would like to order a spare to have on hand for any future repairs. He has been working with Trumbull on quotes to get fittings. The new Garage Door is in, but has not been installed.

PARK: Barb Burgess reminded Council and the Press that the Park Advisory Committee was still looking for 2 volunteers to join the committee.

TAX ADMINISTRATOR:

FISCAL OFFICER: Ring provided the Fund Status Report, Receipts, and Payments (12/5/17-12/18/17). Ring reported that she received the annual renewal for the MITS tax software. In working with MITS to determine if the fee needed to be paid for the full year, she found that there will be termination fees and transfer fees from MITS associated with the conversion to RITA. She also reported that she received quotes from the Repository of \$1,331.50 for 6 days which would include a 30 day posting on zip recruiter. It would be \$873.25 to reduce it to 3 days. She also reported that she contacted the Review/Leader for a quote, but it hasn't come back yet. She asked council to look into Stark Jobs, which costs approximately \$200 for 1 month. Ritter recommended that Ring look into Carroll County Gusher also.

VILLAGE ADMINISTRATOR: Benson reported that DeeDee is back to work full time after being out for an illness. He met with Mike Pauley to set up a line at the stop light that could be used to hook in a backup generator in the event of a power outage. He also talked with ODOT regarding the sidewalk project for the school. They asked if the Village would accept using the existing poles in an effort to keep costs down. The tree on Water Street was removed by Average Joe's, the road is clear. He is working on the Census with Ashley, and needed some financial numbers to finish everything up. He sent around pictures of trash that has accumulated on two properties. Chad will complete the resolutions to proceed with both. He also reported that the carpet for the large meeting room and other offices was installed, and everything is now complete and looking much better.

MAYOR: DeLong reported that he received a letter from ODOT that they will be rerouting traffic for 21 days from 171 through town to work on culverts. The project will be in 2018. He also thanked Kathy Ritter for her service on Council.

COUNCIL:

Holmes thanked Ritter for her time on Council. He also thanked all of the Village Employees for the work and commented on how smoothly things have been running.

Ritter thanked the employees for their work, and for the great work by the Street Department plowing. She also thanked Council for the last 8 years that she has served.

Barb Burgess wished everyone a Merry Christmas. She also thanked Ritter for her service. She commented that all of the employees are doing great, and everything is running so well.

Phillips wished everyone a Merry Christmas and thanked Council again for paving Carrollton St.

PENDING BUSINESS: Barb Burgess made a motion to proceed with the medical insurance for Village Employees, second Ritter. All council members approved.

Mayor DeLong would like to put an ad out to accept bids for mowing the park for 2018.

NEW BUSINESS: Mayor DeLong thanked all of the employees for their hard work throughout the year.

LEGISLATURE:

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Motion by Barb Burgess, second by Brittany Burgess to suspend rule 731.17, all council members approved. Motion by Barb Burgess, second by Ritter to adopt Ordinance 19-2017, an Ordinance amending the appropriations of various funds of the Village of Malvern, Carroll County, Ohio, for fiscal year 2017, and declaring it an emergency. All council members approved.

Motion by Holmes, second by Barb Burgess to suspend rule 731.17, all council members approved. Motion Holmes, second by Ritter to adopt Ordinance 20-2017, an Ordinance appropriating various funds of the Village of Malvern, Carroll County, Ohio, for fiscal year 2018, and declaring an emergency. All council members approved.

Motion by Ritter, second by Barb Burgess for the first reading of Ordinance 21-2017, an Ordinance prohibiting “golf carts” from operating on the streets, alleys, and highways of the Village of Malvern, Carroll County, Ohio. All council members approved.

Motion by Barb Burgess, second by Ritter for the first reading of Ordinance 22-2017, an Ordinance amending the Holiday Leave provision in the Personnel Policies and Procedures for fulltime employees of the Village of Malvern, Carroll County, Ohio. All council members approved.

Motion by Barb Burgess, second by Holmes for the first reading of Ordinance 23-2017, an Ordinance amending the parking regulations under the “parking ordinance” for the Village of Malvern, Carroll County, Ohio. All council members approved.

Motion by Holmes, second by Brittany Burgess for the first reading of Ordinance 24-2017, an Ordinance amending the placement requirements for buildings and structures under the “construction permit” ordinance, Ordinance 15-2013, of the Village of Malvern, Carroll County, Ohio. All council approved, with a correction is needed or the distance on the Sidewalk/Fencing section.

Motion by Holmes, second by Brittany Burgess to suspend rule 731.17, all council members approved. Motion Ritter, second by Holmes to adopt Ordinance 25-2017, an Ordinance authorizing the Mayor and Fiscal Officer to enter into an Agreement for Participation in a Regional Council of Governments for the administration and collection of the municipal income tax for the Village of Malvern, Carroll County, Ohio, and declaring an emergency. All council members approved.

Motion by Ritter, second by Holmes to suspend rule 731.17, all council members approved. Motion Holmes, second by Brittany Burgess to adopt Resolution 2017-22, a Resolution authorizing the Village Administrator to enter into a paint-stripe agreement for certain streets within the Village of Malvern, Carroll County, Ohio – non-emergency. All council members approved.

Benson and Murdock reported that no supporting documentation had been received from the Church, at this time we are still waiting.

FINANCE: Motion by Barb Burgess, second Holmes to pay the village bills from the appropriate funds for \$8,606.68 in vendor invoices, pre-approved 1/3/18; plus \$8,171.21 in payroll pre-approved by the Finance Committee and paid 12/14/17. All council approved.

QUESTIONS:

ADJOURNMENT: Motion by Barb Burgess, second Ritter to adjourn. All council members approved.

Next regular council meeting will be Monday, January 8, 2017 @ 7:00 p.m.

Mayor

Fiscal Officer