

MALVERN VILLAGE REGULAR COUNCIL MEETING

June 4, 2018

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Meeting opened with the Pledge of Allegiance.

ROLL CALL: Mayor DeLong, Thompson, Barb Burgess, Holmes, Phillips, Brittany Burgess and Morena. Also in attendance were Benson, Murdock, and Ring.

Barb Bugess asked to correct the amount of the water bill from \$6,000 to \$5,500 for Citrus Park. Motion Barb Burgess to approve the minutes from the regular meeting of May 21, 2018, with the necessary correction, second by Morena. Barb Burgess, Morena, Thompson, Phillips, Brittany Burgess yes, Holmes abstain.

CITIZEN COMMENTS:

SERVICE DEPARTMENT:

PARK: Morena reported Penny Newman would be selling shaved ice at the Old Fashioned Days. The projector is in for the movie nights, and has a good picture. He noted Ritter suggested showing Jumanji for the second movie night. He explained the committee is still trying to determine how to have the garden tractor pulls with the Old Fashioned Days, without there being an issue with noise. The committee does not want there to be an issue hearing the band. The Park committee discussed selling pizza and pop during the garden tractor pulls if they do move forward with the group. Barb Burgess added that she received a free party pizza for each movie night from both Crossroads and West End Pizza. She also received a \$100 gift card from Bell Stores that will be used to purchase other items for movie night, such as drinks. She also discussed Penny Newman would like to sell shaved ice during the baseball games. The committee did a walk-through of the park and selected space for the new equipment and looked at what needs to be done in the park. She also noted that she would like to look more into hosting the monthly garden tractor pulls. Thompson asked if the garden tractor pullers are coming to the Old Fashioned Days. Council voted and agreed the garden tractor pulls should not be at the Old Fashioned Days, due to noise conflicting with the band. Holmes mentioned allowing the group to come in and display their tractors, like a car show to generate interest in future events. Barb Burgess would like to look at a different location for the track, further from the road.

Barb Burgess made a motion to enter into executive session for a conference with the board's attorney to discuss matters which are the subject of pending or imminent court action. Holmes second, all council members approved. At 7:08 all council members, Murdock, Benson and Ring entered into executive session. At 7:22 the meeting resumed with no action taken. Murdock will be handling and facilitating any conversations regarding Citrus Park.

FISCAL OFFICER/TAX DEPARTMENT: Ring provided the year-to-year Tax Comparison, and noted collections are still up approximately \$12,000 for the year with Individual and Withholding collections up from 2017. She also reported, Tammy is working through updates with the State of Ohio and updates for RITA. Ring provided the Fund Status, Receipts, and Payments (as of 6/4/18), Appropriation Status, Revenue Status as of 5/31/18. She provided an update on RITA, noting everything is on schedule and letters will be going out this month to notify residents. The full conversion will be complete in July. She also reported the application for the Credit Card is complete, and needs to be submitted to the branch for processing. She ran a test file for Direct Deposit and everything is moving forward as expected. She noted Joel Bender from Whitaker would like to attend the July 16th meeting to discuss the insurance renewal. Marcus and Ashley are working through the renewal. Ring has copies if anyone would like a copy. Ring also reported that she received a letter from RITA, the Village needs to determine how they want RITA to handle late payments and the interest and penalties. The options are to allow RITA to make the determination on both interest and penalties, allow RITA to make only the determination on the penalty and defer to council for the interest, or have RITA defer all decisions back to council. Barb Burgess made a motion to allow RITA to make all decisions regarding interest and penalties, second Morena. All council members approved.

VILLAGE ADMINISTRATOR: Benson provided council with the Water Department report. The water report highlighted there will be new EPA rules, requiring the water test for lead and copper annually instead of every three (3) years. Benson reported the new flags and poles were up prior to Memorial Day. The catch basin on Grant was repaired prior to the paving project. The paving was completed on Thursday, May 31st. A new concrete pad was poured where the gas meter was installed at the service garage. They are

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working to repair a leaking hydrant on E. Main, and relocate the hydrant closer to the street. The street department was able to remove the teeter-totter from the park; it was not in good condition. Street sweeping was completed, and needs to be done at least on an annual basis as it is beneficial for the streets and sewer systems. Benson noted the curbs need to be painted. He also reported he sent letters for grass violations, and everything was resolved except for the Nichols property that has not been settled yet. He attended the RCAP meeting which addressed the upcoming EPA regulation updates and focused on the contingency planning process. The Village received a payment from the individual who hit the water park fence. Benson reported the tank inspection, utilizing the robot, will be completed on June 13th. He also noted the striping would be done on the new asphalt soon. Holmes told Benson that he had a complaint about a portion of curb missing in front of a property after the paving project. Benson will look into. Thompson discussed a bee issue in the gazebo and asked if it could be taken care of prior to Dancing on the Bridge. She also asked if more "Children at Play" signs could be hung. Benson explained the signs can no longer be used because the signs encourage kids to play in the streets. Holmes asked about the limb overhanging on Reed. Benson explained the limb should be down now, he spoke with Average Joe before the meeting.

MAYOR: Mayor DeLong asked Benson if any mosquito spraying had been scheduled. Benson has not scheduled anything yet. He also noted that the issue at the water tower had kicked the breaker out and we lost water out the top of the tower. Benson said he is working on finding an alarm that will prevent the issue in the future.

COUNCIL:

Holmes thanked the community for their involvement in the Memorial Day Parade. He said most yards looked great, but there were still a few who did not mow and asked that community members take pride in their property. He also asked Benson if the plow damage on personal property had been fixed. Benson believed it was all complete, but would follow up.

Thompson asked if individuals could put out the Children at Play signs if they were temporary, such as the folding boards with flags. Benson said it should not be a problem as long as they are not left out all of the time. Thompson asked Ring if she wanted committee reports to prepare the budget. Ring noted those reports would be really beneficial at the time of appropriations, but would also use them in preparing the budget.

Barb Burgess discussed the idea of a concession stand to sell pizza and pop. This would allow pre-prepared food to be sold without having to go through the Health Department. She also noted that Ring looked into the costs of Park Rangers, and they actually have more authority than cops.

Delong reported the projector is up and running. The picture is great, but we might need better sound. Also, he talked with Mr. Tucci about moving into the youth football building to get away from the road noise. Tucci is going to drop a key off this week.

PENDING BUSINESS:

NEW BUSINESS:

LEGISLATURE:

Motion by Barb Burgess, second by Morena for the second reading of Ordinance 11-2018. An Ordinance amending the Public Records Policy for the Village of Malvern, Carroll County, Ohio. All council members approved.

Motion by Morena, second by Barb Burgess for the second reading of Ordinance 12-2018. An Ordinance transferring the money held in obsolete funds to the general fund of the Village of Malvern, Carroll County, Ohio. All council members approved.

Motion by Morena, second by Barb Burgess for the second reading of Ordinance 13-2018. An Ordinance amending the Records Retention Schedule for the Village of Malvern, Carroll County, Ohio. All council members approved.

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FINANCE: Motion by Barb Burgess, second by Holmes to pay the village bills from the appropriate funds for \$4,636.54 in vendor invoices, pre-approved by the Finance Committee 6/4/18; plus \$9,161.65 in payroll pre-approved by the Finance Committee and paid 5/31/2018. All council members approved.

QUESTIONS:

ADJOURNMENT: Motion by Holmes, second Thompson to adjourn. All council members approved.

Next regular council meeting will be Monday, June 18, 2018 @ 7:00 p.m.

Mayor

Fiscal Officer