

MALVERN VILLAGE REGULAR COUNCIL MEETING

June 18, 2018

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Meeting opened with the Pledge of Allegiance.

ROLL CALL: Mayor DeLong, Thompson, Barb Burgess, Holmes, Phillips, Brittany Burgess and Morena. Also in attendance were Benson, Murdock, and Ring.

Motion by Holmes to approve the minutes from the regular meeting of June 4, 2018, second by Morena. All council members approved.

CITIZEN COMMENTS:

SERVICE DEPARTMENT: Felton reported on the fire hydrant that was close to a home on East Main. They removed the hydrant and capped the line. He also reported they rented a chipper and were able to trim trees and were also able to use it to chip the pile of branches in the park. He noted they used six loads of the grindings to clean up the alley between 2nd and 3rd street. They repaired a water leak on Third Street. The department has been working on painting the benches and toys at the park. They started work on grading alleys today, and will continue as time permits. He anticipates spraying for Mosquitos at the end of the week, or early next week depending on weather. He also noted that Haley and Scott are working out great. Thompson asked Felton if there is another hydrant close to the East Main home in the event of an emergency. Felton noted that there are actually 2 hydrants that would be available for use. Barb Burgess asked if residents are able to get grindings from the Village. Felton explained that they are utilizing the grindings and are unable to give them out.

PARK: Morena reported the Park Committee had their first movie night and it went well. They were able to utilize the building and sold pizza, pop, chips, and candy. Barb Burgess noted that it was difficult to hear and they would like to purchase a sound bar, but will be borrowing one to try for the next movie night. She also noted approximately 35 kids were at movie night. The next Park meeting will be June 28th at 7:00. Thompson asked if Mr. Woods had donated to movie night. Barb Burgess explained that he did donate 6 cases of pop.

FISCAL OFFICER/TAX DEPARTMENT: Ring provided the Fund Status, Receipts, and Payments (as of 6/18/18). She provided an update on RITA further explaining the collections and estimated payments process. She explained RITA does pursue late payments by sending multiple billing statements and then they turn the case over to a collection agent who continues to pursue the payment. If RITA does not believe they can collect it, they will come back to the Village and allow the Village to determine if legal action should be taken and if the Village would like the RITA legal department to handle the case. Ring also explained the estimated payment notice. Under House Bill 5, it was established that anyone owing over \$200.00 annually, should be making quarterly estimated payments to the Village. RITA will follow the law and enforce the quarterly payments. They will be sending out billing statements quarterly to collect. At this time, they will not be charging interest or penalties as we all work through the transition process. However, after the first year they will start to assess penalties for non-payment. Ring also reported OPERS is accepting applications for their Board of Trustees and has applications if anyone is interested. Ring also reported the Budget Hearing will be held on July 2nd at 6:50 prior to the council meeting. She also noted the last payroll she tested direct deposit for herself and everything went well. Ring will proceed with switching other employees over to the system. She did note seasonal employees will still receive paper checks.

VILLAGE ADMINISTRATOR: Benson reported the water plant is running as it should. McGarvey did have to replace a dehumidifier at the plant. He is working with Carrollton on the Cherry St. line issues. He received a complaint from Clay Street regarding the storm run off water issues. Benson estimates it would cost approximately \$4,000 to put in catch basis and lines to improve the drainage. He also noted the limb has been removed on Reed. He also spoke with Average Joe Tree Service about removing the dead trees in the park, Average Joe estimated approximately \$600 for the removal. Mr. Columbo expressed concerns to Benson about Porter and Third Street with Church parking on Sundays. He believes it is difficult to see at the stop sign when all of the cars are parked on the road. He also is concerned about curbs that are deteriorating. Benson said he would look into the curbs. Benson reported Citrus Park is still working on having a contractor come in to look into repairs. He also reported they paid the remaining balance of their April Payment. Benson will be attending Regional Planning on June 19th.

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MAYOR: Mayor DeLong received a letter from the Ohio Department of Services regarding satisfying our end of a grant. It is an old grant, but he is unsure of what it was for, Benson said he would check into it. DeLong asked if Council wants to get quotes on filling the cracks on Porter to preserve the portion that was paved a few years back. Benson will obtain quotes. DeLong asked Thompson if she was still taking charge of the curb painting. Thompson explained that she could not due to other commitments. Thompson asked Benson if they were still going to stripe the new asphalt. Benson said the intended to, but were letting the asphalt sit for a period of time. Brittany Burgess asked Benson if seasonal help could paint the curbs. Benson explained they could, but have been busy helping with the day to day operations of the Street and Water Departments.

COUNCIL:

Holmes explained he has had complaints about the mowing at the park. He said the canal between the entrance and Dairy Queen was high. Benson explained the mowing is one time per week and twice for the ball fields. Thompson reminded Council, Lowery removed his bid and chose not to mow.

Barb Burgess explained she has had complaints about the Portable Restrooms and highlighted Benson has been checking the park and restrooms frequently to ensure everything is in good working order. She also noted Jim Woods did donate for movie night.

PENDING BUSINESS:

NEW BUSINESS:

LEGISLATURE:

Motion by Barb Burgess, second by Morena for the third reading of Ordinance 11-2018. An Ordinance amending the Public Records Policy for the Village of Malvern, Carroll County, Ohio. All council members approved. Motion by Barb Burgess, second by Morena to adopt Ordinance 11-2018. All council members approved.

Motion by Barb Burgess, second by Morena for the third reading of Ordinance 12-2018. An Ordinance transferring the money held in obsolete funds to the general fund of the Village of Malvern, Carroll County, Ohio. All council members approved. Motion by Barb Burgess, second by Morena to adopt Ordinance 12-2018. All council members approved.

Motion by Barb Burgess, second by Holmes for the third reading of Ordinance 13-2018. An Ordinance amending the Records Retention Schedule for the Village of Malvern, Carroll County, Ohio. All council members approved. Motion by Barb Burgess, second by Holmes adopt Ordinance 13-2018. All council members approved.

FINANCE: Motion by Barb Burgess, second by Holmes to pay the village bills from the appropriate funds for \$55,084.07 in vendor invoices, pre-approved by the Finance Committee 6/18/18; plus \$9,161.65 in payroll pre-approved by the Finance Committee and paid 6/14/2018. All council members approved.

QUESTIONS:

Nancy asked what type of contact Citrus Park had. Benson clarified they were hiring a contractor to complete repairs.

Nancy asked what Mr. Woods donated for movie night? Barb Burgess explained he donated six cases of pop.

Nancy asked for the last names of the seasonal employees. Scott Locke and Haley Rayner are the two seasonal employees.

ADJOURNMENT: Motion by Thompson, second Brittany Burgess to adjourn. All council members approved.

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Next regular council meeting will be Monday, July 2, 2018 @ 7:00 p.m.

Mayor

Fiscal Officer