

MALVERN VILLAGE REGULAR COUNCIL MEETING

August 6, 2018

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Meeting opened with the Pledge of Allegiance.

ROLL CALL: Mayor DeLong, Phillips, Brittany Burgess, Holmes and Morena. Thompson and Barb Burgess absent. Also in attendance were Benson, Murdock and Neading.

Motion by Morena to approve the minutes from the regular meeting of July 16, 2018, second by Brittany Burgess. All council members approved.

Motion by Holmes to approve the minutes from the special meeting of July 26, 2018, second by Morena. All council members approved.

CITIZEN COMMENTS:

Richard Wackerly was in attendance to discuss the issue of a aggressive dog on Porter Street. He is concerned for the safety of other dogs and people. He explained he had contacted the Dog Warden, but was informed that the Warden could not do anything because the Village does not have leash laws or an Ordinance to enforce. Mr. Wackerly is asking council to implement a clear Ordinance for leash laws and general rules for dogs within the Village. Council explained they would review previous Ordinances and look further into the issue.

Holmes made a motion to enter into executive session for the Employment of a Public Employee or Official, second Morena. At 7:07 all council members, Murock, and Benson entered into executive session. The meeting resumed at 7:13. Holmes made a motion to hire Marcus Benson as a part-time Village Administrator at the same pay rate working 10-20 hours per week. Morena second, all council members approved.

SERVICE DEPARTMENT: Felton reported the service department was working to install a new steel ceiling at the water plant garage. He also noted they had been working on the front of Village Hall. They were waiting on new windows and doors to be delivered prior to completing the installation of steel sheeting on the front of the building. They have been working on grading alleys and laying gridings to improve their condition. They took flags down throughout town. The Legion requested they come down after July 4th to be cleaned and stored for the season. They did not remove the flags from Downtown. Felton asked if would be acceptable to leave them up for Dancing on the Bridge. Felton also reported they met with Hi-Wei, an asphalt company out of Pennsylvania. They deliver the workable patch in large quantities that can be stored and used throughout the year at a better pricing than the Village can currently get through Central Allied. They patched a small area during the demo, it is going to be monitored to determine if the product is acceptable. Felton also noted they are having issues with the mower engine.

PARK: Morena reported the next movie night would be August 10 at the Legion Pavilion. He also noted the Park Committee attempted to contact Sandy Tucker regarding the garden tractor pulls, but were unable to reach her. They are also looking at having the Liberty Bridge Band perform at the Park. The next meeting is August 23rd at 7:00.

FISCAL OFFICER/TAX DEPARTMENT: Neading included the Appropriations Status, Revenue Status, Fund Status, Receipts, and Payments as of 8/6/2018. Neading also reminded council Joel Bender from Whitaker Myers Insurance would be attending the August 20th meeting.

VILLAGE ADMINISTRATOR: Benson reported Citrus park had a water break. Felton was called in to shut the water off for the break to be repaired. The break was on the park's property and they had to complete the repairs. Service was off for approximately 30 hours until the Park was able to complete the necessary repairs. Benson received a quote of \$5,900 from Time Warner Cable to run lines to the Water Plant. There are several issues with connectivity and it might be something to consider in the future. Benson reported he sent out property violation letters on Friday, August 3rd. He ordered a new garage door for the service department. One was already replaced in 2017. He would like to replace the 3rd in the future. He has been working with the USDA on annual reports. He also continues to work on the Asset Management. Benson completed full time employee evaluations. He found a new employee handbook that he is working through which is more applicable to the Village than the current handbook. He also noted Whitaker Insurance is recommending we review BMC license background records for operators working for the Village. Also, he noted a disc golf goal was broken, and Shoemaker was able to make the necessary repairs. He also received a quote to complete spraying at the park for weed control. It would be from \$5,000-\$8,000 and would not be worth it.

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MAYOR: DeLong asked if a quote had been received for sealing the cracks on Porter. Benson reported he should have it before the next meeting. He also asked Benson if the violation letters were new. Benson explained they were final notices, as he was following up on past issues. He also noted one property had been cleaned up, one was working on cleaning up, and the final property had not done anything.

COUNCIL: Holmes noted the need for an Ordinance Meeting in the near future.

PENDING BUSINESS:

NEW BUSINESS:

LEGISLATURE: Murdock noted the tree ordinance was discussed at the last meeting, he reviewed Ordinance 08-2015 and it was good. He did note the 2006 Ordinance probably needed to be repealed, but it could be discussed when the Ordinance Committee meets.

FINANCE: Motion by Holmes, second by Morena to pay the village bills from the appropriate funds for \$15,045.29 in vendor invoices, pre-approved by the Finance Committee 8/6/18; plus \$9,311.65 in payroll pre-approved by the Finance Committee and paid 8/9/2018. All council members approved.

QUESTIONS: Carol Brawley asked Benson what hours he would be keeping. He explained he would be working nights and weekends for Malvern.

ADJOURNMENT: Motion by Brittany Burgess, second Phillips to adjourn. All council members approved.

Next regular council meeting will be Monday, August 20, 2018 @ 7:00 p.m.

Mayor

Fiscal Officer