

MALVERN VILLAGE REGULAR COUNCIL MEETING

September 4, 2018

Page 1 of 3

Meeting opened with the Pledge of Allegiance.

ROLL CALL: Mayor DeLong, Morena, Holmes, Barb Burgess, Thompson. Brittany Burgess absent. Also in attendance were Benson, Murdock and Neading.

Motion by Morena to approve the minutes from the regular meeting of August 6, 2018, second by Holmes. All council members approved.

Mayor DeLong read the letter of resignation submitted by Arlene Phillips. Holmes made a motion to accept Phillips resignation, second by Morena. All council members approved. DeLong asked if the papers could put a notice in regarding the open council seat, all interested parties should submit a letter by October 1st.

CITIZEN COMMENTS:

Scott Bowling, Superintendent of Brown Local Schools was in attendance. He wanted to inform council the School Board voted to construct a multipurpose building, starting at the end of December. He noted contractors were informed to submit paperwork. The building will house a weight room, wrestling room, and space for baseball and softball to practice. They are hoping to open the facility to the public for use also. Vasco will be putting in a new track. They school intends to keep the track open to the community. They will also be putting in new fencing at the stadium. He asked the Village if they could use the old cinders currently on the track. He noted it would be costly to haul them away, and would like to give the Village an opportunity to use them first. Bowling asked if the Village had an update on the Sidewalk project. Benson reported it is estimated to begin in 2019 and be completed by 2020, they were trying to finalize lighting last he heard. Barb Burgess discussed that the Park Committee had discussed the idea of charging the school for the use of the portable bleacher. She said they discussed a deposit system, collecting \$100 with half of the funds being returned after the bleachers were returned. Bowling asked if all of the funds could be recovered if the bleachers were returned. Burgess said she would discuss further with the Park Committee.

SERVICE DEPARTMENT: Felton reported the service department had new tires put on the #2 dump truck. He also reported the Ferris mower was running poorly. He and Jamie were able to make the necessary repairs and it is back up and running. There were 11 street signs missing from downtown. He ordered replacements and will install them as soon as possible. Most of the curbs are painted. He was also able to replace most of the lightbulbs downtown. One of the lights in the park is having issues. He would like to rent a lift for a day and complete the necessary repairs along with cleaning gutters at Village Hall. He would also like to relocate the electric pole that is in the center of the stage at the park. Felton also reported on the aluminum bleachers the school is using. He noted there were three wooden sets available that are like new. Felton said the service department is prepared for Dancing on the Bridge. Barb Burgess made a motion to allow Felton to rent a lift for necessary repairs at a cost of \$250 per day for a maximum of two days and relocate the pole in the park. Second by Holmes, all council members approved.

PARK: Morena reported the Park Advisory Committee would like to turn Baseball Field #1 into a dog park. He said the necessary signage would cost approximately \$100 from Gordons. Holmes asked why Field #1 was going to be used and noted it was one of the nicest fields. Barb Burgess noted it was barely used the last baseball season, and it is already fenced in. Morena noted Shirley is going to be in contact with the Liberty Bridge Band and try to arrange a performance on a Sunday in the park. Natalie was going to reach out to the Garden Pullers to see if they were still interested in Garden Tractor Pulls. The next park meeting will be September 27th.

FISCAL OFFICER/TAX DEPARTMENT: Neading included the Appropriations Status, Revenue Status, Fund Status, Receipts, and Payments as of 8/20/18 and 9/6/2018. Neading also discussed the ad for the Administrator position was posted with both local papers and started on August 16th and was running for 4 weeks. This is the final week for the ad, but Neading did not put a closing date on the ad. She asked council if they would like to modify the ad to include a date. Council agreed no changes were necessary, but the ad would close on September 21st. Neading reported the copier was currently down and she called for service for it to be repaired.

VILLAGE ADMINISTRATOR: Benson provided council with the water report. He highlighted that there were issues with the water heater and it had to be replaced at the water plant. He was able to downsize the tank, so it will be smaller and more efficient. He also reported the camera system that was originally installed in 2005 was having issues. He explained it was time to look into a

MALVERN VILLAGE REGULAR COUNCIL MEETING

September 4, 2018

Page 2 of 3

new system. He is going to talk with Scott Bowling to see who the school used and start getting more information. He also noted there were never any plans submitted when the new hall at St. Francis of Xavier started construction. They are now running into issues with what they are expecting for water. He will continue working with them on solutions. The Village received the Hei-Way asphalt. The street department is trying it out and it seems to be working very well. He also reported he received the salt contract and we will move forward with having half delivered this year. He has continued to work with Julie Ward from RCAP on the Asset Planning. He also reported that he and Neading met with Joel Bender and everything with the insurance policy is good, but we did add enhanced Cyber Security to protect the Village. Barb Burgess asked for an update on the problem properties. Benson explained the property on Wilson is cleaned up, the Porter property is moving forward, and the Morges property has not changed and is requesting an extension. Murdock explained there were three options for the Morges property and council. Option 1 is they can clean it up, Option 2 is the Village can clean it up and assess the costs to the property, or Option 3 is to take the property owner to court and then the property owner will have the court costs to pay also. Thompson reported the property owner is asking for an extension until next year. Holmes asked if they have talked with a scrapper about removing the trailer. Thompson noted they would still leave the trash behind and then that would be the next problem. Barb Burgess said waiting until next year is not an option and next week a plan should be made. Thompson asked about the Clay Street storm water and drainage issue. Benson explained the cost to repair would be approximately \$3,500. The issue is on private property and the water is not going into the houses, the issue is with storm water collecting on the driveways.

MAYOR: DeLong reported he was approached by a citizen complaining that contractors were starting work within the Village too early. There is nothing in legislation with time limits to complete work. He was also asked about the possibility of adding a turn lane on Reed, he noted there would not be enough room. He asked Benson if there were any quotes for sealing cracks. Benson said he has not received anything, but would follow up and also discuss the shifting in the new asphalt. DeLong reported the flower pot in front of the Mexican restaurant and a trash can were dumped. Felton noted whoever replanted the flowers did a great job. DeLong noted the new Hornet at the front of the school looks really nice. Also, DeLong noted the trees in the curb line are not the responsibility of the Village, they are to be maintained by the property owners. He also reminded council, if they hear of street lights being out, anyone can call Village Hall with the pole number, which is located on the metal tag on the pole. Village Hall can then report to AEP and they will perform repairs. He also noted they sprayed for mosquitos on Saturday night.

COUNCIL: Holmes noted the street department has done a great job painting downtown. He asked if pavilion renters get rules. Benson explained they did when they sign the contract. Felton reported there was a group coming to the park that would be driving over the track, but they were bringing plywood and it was approved because the group has several individuals with disabilities.

Thompson asked if it would be ok for someone to store a RV in the back of Betty Locke's home. It was agreed that as long as it was just being stored it would be ok.

Barb Burgess noted that Murdock composed Council Rules and she would like to make sure everyone reads the rules and is prepared to sign off on them. She is also looking into the Garage Sale money. She thanked the local businesses including Crossroads, Woods, Bell Stores, and West End for their donations to the movie nights. She asked Benson if he could look into cameras for Village Hall and the Street Garage when looking for the Water Plant. Holmes added to look into a camera for the Water Tower also. Burgess thanked the Street Department for their work this summer and noted that everything looks great.

Morena asked if there was an issue on Porter Street, there was some flooding with the heavy rain. Felton reported they checked, but it is just a very low spot that collects the storm water and backs up.

PENDING BUSINESS:

NEW BUSINESS:

LEGISLATURE:

MALVERN VILLAGE REGULAR COUNCIL MEETING

September 4, 2018

Page 3 of 3

Motion by Barb Burgess, second by Holmes for the first reading of Ordinance 14-2018, An Ordinance amending the employment terms for the Village Administrator of the Village of Malvern, Carroll County, Ohio. Barb Burgess, Holmes, and Morena voted yes, Thompson voted no.

Motion by Barb Burgess, second by Holmes to suspend rule 731.17. All council members approved. Motion by Barb Burgess, second by Holmes to adopt Resolution 2018-17, A Resolution accepting the amounts and rates a determined by the Budget Commission and Authorizing the necessary tax levies and certifying them to the County Auditor. All council members approved.

Murdock noted the Council Rules were included. He asked for council members to read them and let him know if they believe anything needs revised.

FINANCE: Motion by Barb Burgess, second by Holmes to pay the village bills from the appropriate funds for \$ 15,402.49 in vendor invoices, pre-approved by the Finance Committee 8/20/18; plus \$7,883.64 in payroll pre-approved by the Finance Committee and paid 8/23/2018. All council members approved.

Motion by Barb Burgess, second by Holmes to pay the village bills from the appropriate funds for \$ 10,260.48 in vendor invoices, pre-approved by the Finance Committee 9/4/18; plus \$7,505.08 in payroll pre-approved by the Finance Committee and paid 9/6/2018. All council members approved.

QUESTIONS: Holmes asked for an Ordinance Committee meeting, including Barb Burgess, Thompson, and Holmes, to be held on Monday, September 10th at 5:00.

DeLong asked if everything was ready for Dancing on the Bridge – Felton said they were prepared.

Nancy asked how many attended the final movie night – Barb Burgess said approximately 35.

Thomas asked for clarification on who donated items for movie night – Barb Burgess clarified: Woods, Crossroads, Bell Stores, and West End.

ADJOURNMENT: Motion by Morena, second Thompson to adjourn. All council members approved.

Next regular council meeting will be Monday, September 17, 2018 @ 7:00 p.m.

Mayor

Fiscal Officer