

MALVERN VILLAGE REGULAR COUNCIL MEETING

September 17, 2018

Page 1 of 2

Meeting opened with the Pledge of Allegiance.

ROLL CALL: Mayor DeLong, Thompson, Brittany Burgess, Barb Burgess, Holmes, and Morena. Also in attendance were Benson, Murdock and Neading.

Motion by Morena to approve the minutes from the regular meeting of September 4, 2018, second by Holmes. All council members approved.

CITIZEN COMMENTS:

Alan Artzner was in attendance on behalf of Malvern Community Development. He thanked council and the street department for their help with Dancing on the Bridge. He noted the event was very successful and they were able to meet their goals even though several events had to be cancelled due to the weather.

SERVICE DEPARTMENT: Felton reported the service department was called to turn water off at Citrus Park due to water leaks. They have continued to work on patching roads. They are working on repairing lights and converting them to LED lights to last longer. He reported there are four lights in the Park with issues. They have snap on globes, and lights with broken globes cannot be repaired, because they no longer sell the globes. He said he is able to buy a LED light from Crowl that has a life of 14 years, the sensor is built into the fixture and the total cost is approximately \$70. Felton believes this would be a good solution to repair the lights and would like to purchase two to replace the two non-working lights. The LED lights are supposed to provide the same, or more light as the traditional lights. Barb Burgess made a motion for Felton to purchase two LED lights for the park not to exceed \$150, second by Holmes. All council members approved. Thompson asked Felton about the lights at the tennis courts. Felton reported he was working on the timers. Felton also noted he repaired the exterior lights at the Water Plant. A breaker had to be reset and 3 of the 8 lights were not working. He upgraded the lights at the plant to LED bulbs.

PARK: Morena asked Council what they wanted to do about the Dog Park that was discussed at the previous meeting. Thompson noted she received poor feedback from Community Members. Holmes believes it could be an issue especially if dogs are fighting in the space, it could place liability on the Village. Council agreed that it is not something they wanted to pursue at this time. Morena will report back to the Park Committee. The next meeting will be September 27th.

FISCAL OFFICER/TAX DEPARTMENT: Neading provided the fund Status, Receipts, and Payments (as of 9/16/18), RITA Tax Report for August. She also reported effective Oct 1st, RITA will charge a 2.75% service charge to tax payers electing to pay by credit card, she further explained, it is the fee charged by the third party vendor/credit card processing company. Neading also noted Murdock reminded her that : Per R.C. 731.43(A)(1), when the office of a member of the village council becomes vacant, the remaining council has 30 days to elect a replacement and if they do not, it defaults to the mayor to appoint a replacement. The appointment is for the unexpired term. If Council does not hire a Council member within 30 days, the Mayor will then appoint the replacement. Neading also noted she talked with Burgess and the local churches were looking for the Trick-or-Treat date. Traditionally, it is held the Thursday before Halloween which would be October 25th. Council agreed and set the time for 5:30 to 7:00. Neading reported the copier was repaired. A new hard drive and motherboard had to be installed, but the Village has a service contract and there will be no expenses incurred. She also noted it could be beneficial to purchase a reliable backup printer. Teri currently has a printer, but it has not been working well. She will bring options to the next meeting.

VILLAGE ADMINISTRATOR: Benson provided the water report from Wise. He noted that he was still looking at the camera options for the water plant, village hall, and the service garage. They are still working on solutions for the St. Xavier Hall project in regards to the water supply. He is meeting with Julie Ward from RCAP on Tuesday, September 25th to work through the Asset Management Plan. Benson noted Murdock sent a letter regarding the placement of the vinyl fence near Rocky's. The property owner claims when Lowes installed the fence they put it in the wrong place. The new playground equipment will be delivered in 3-4 weeks. Benson received a price to seal cracks. He explained the material is sold by the skid, and there is a minimum purchase of one skid. The approximate cost is \$3,667, but he is unsure how much a skid would repair. He also noted Allied was supposed to complete the striping last week, and that he discussed the shifting in the asphalt. Allied will be making the repairs to the shifted asphalt in the spring. Holmes asked what this issue was with the water at St. Xavier Hall. Benson explained they want a 6 inch water line, but there

MALVERN VILLAGE REGULAR COUNCIL MEETING

September 17, 2018

Page 2 of 2

is only access to a 4 inch line. The service department has done an exploratory dig to try to locate a 6 inch line, but they have not been able to find one as of now. Benson also reported he received notice of approval for the EPA loan program for the Asset Planning Project.

MAYOR: Thompson asked DeLong how many letters have been received for the Administrator position. DeLong reported he had 4 letters of interest. Barb Burgess asked who would be interviewing potential candidates. DeLong said Morena, Holmes, and Burgess would be the interview committee.

COUNCIL: Holmes reported Thompson, Barb Burgess, DeLong, and Holmes were present for an Ordinance Meeting. They were discussing two ordinances involving trees. The ordinance from 2006 Murdock has recommended removing. The committee would like to see the 2006 ordinance combined with the 2008 ordinance. The committee determined the statement regarding the responsibilities of the tree owners should be included. They also discussed there is another ordinance that discusses needing council approval for replanting. The committee would like to see the ordinances worked into one. Murdock will work on updating and combining the ordinances.

Thompson reported the Morges property is asking for a 30 day extension, the property owner has help starting on Tuesday, September 8th. Thompson asked when leaf cleanup would begin. Felton said they usually start in October.

Barb Burgess discussed raises for Felton and Shoemaker, she asked Neading to provide the financial information for a \$1.00 per hour increase for both employees. Neading will provide at the next meeting.

Morena asked Felton if he could use a community service worker, Morena knows someone who needs to put in hours. Felton said he would be willing to work with them.

DeLong asked Benson about the sidewalk project. Benson said he did receive an update, they are still working on the lighting. Jan Wackerly asked if the sidewalk will be on one side or if it crosses. Holmes said it would be running all on the south side.

PENDING BUSINESS:

NEW BUSINESS:

LEGISLATURE:

Motion by Morena, second by Brittany Burgess for the second reading of Ordinance 14-2018, An Ordinance amending the employment terms for the Village Administrator of the Village of Malvern, Carroll County, Ohio. Morena, Brittany Burgess, Barb Burgess, Holmes voted yes, Thompson voted no.

Motion by Barb Burgess, second by Morena to suspend rule 731.17 as a non-emergency. All council members approved. Motion by Barb Burgess, second by Morena to adopt Resolution 2018-18, A Resolution establishing and adopting Rules of Order for the Council of the Village of Malvern, Carroll County, Ohio.

FINANCE: Motion by Barb Burgess, second by Holmes to pay the village bills from the appropriate funds for \$11,067.79 in vendor invoices, pre-approved by the Finance Committee 9/17/18; plus \$9,034.75 in payroll pre-approved by the Finance Committee and paid 9/20/2018. All council members approved.

QUESTIONS:

ADJOURNMENT: Motion by Morena, second Barb Burgess to adjourn. All council members approved.

Next regular council meeting will be Monday, October 1, 2018 @ 7:00 p.m.

Mayor

Fiscal Officer