

MALVERN VILLAGE REGULAR COUNCIL MEETING

October 1, 2018

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Meeting opened with the Pledge of Allegiance.

ROLL CALL: Mayor DeLong, Thompson, Brittany Burgess, Barb Burgess, Holmes, and Morena. Also in attendance were Benson, Murdock and Neading.

Motion by Morena to approve the minutes from the regular meeting of September 17, 2018, second by Brittany Burgess. All council members approved.

Barb Burgess reported interviews were held for the open council seat. Four individuals were interviewed. Barb Burgess thanked all individuals for their interest and time. Barb Burgess made a motion to appoint Marci Hubbard to the open council seat, second by Holmes. Barb Burgess, Holmes, Morena, and Brittany Burgess voted yes, Thompson voted no. Murdock swore Hubbard into office.

CITIZEN COMMENTS:

SERVICE DEPARTMENT: Felton reported he has not rented the lift truck yet, he is still waiting on lights to come in. He reported Truck #1 needs to have routine maintenance completed before the snow comes. He also reported Truck #2 currently has a steel plow blade. He upgraded Truck #1 plow to a rubber blade and it has worked well and he believes it is better for the roads. He obtained a quote from Winter for \$852.48, a 35% discount off of the list price, for the conversion kit. Felton also noted Benson worked with the service department on water lines on Cherry. They worked with Carrollton's vac truck to clear the water lines to improve water flow. The week of October 8th, the service department will be flushing all hydrants. Felton reminded everyone that leaves are to be raked into the curb line, not into the streets, and should be free of all debris including sticks, toys, etc. He also reported 2 out of 3 of the new park toys were delivered. They will need to put gravel under one of the new items. He also reported to council one of the slides has a hole in it, it appears as though someone stabbed the slide. They currently have the slide roped off. Neading will check with the insurance company to see if it would be covered. Barb Burgess made a motion to purchase the rubber blade kit not to exceed \$900.00 for Turck #2, second Holmes. All council members approved. Benson asked Felton if Miller had contacted him to install the new garage door at the service garage, Felton has not talked with Miller.

PARK: Morena reported to council that Churico and Moody from the Historical Society attended the last park meeting. They want to move the cornerstone from the old school and intend to make a namestone project near the flag pole in the park. Benson asked who would be responsible for moving the stone. DeLong explained they had several volunteers who were working on the project and they would be moving it. Morena made a motion to allow the historical society to proceed with the namestone project at the park, second Barb Burgess. All council members approved. It was also discussed the location for the new playground equipment will be determined at the next meeting. The next park meeting will be held on October 18th at 7:00 at Village Hall. The regular meeting date of October 25th has been cancelled due to trick-or-treat.

FISCAL OFFICER/TAX DEPARTMENT: Neading provided the Appropriation Status, Revenue Status, Fund Status, Receipts, and Payments (as of 10/1/18). She reported all quarterly reports were completed and filed appropriately. The website was updated with the trick-or-treat information. Neading noted she will be out of town the week of October 8th. She also provided council with printer options to replace the printer for Teri that could serve as a backup if the copier had issues again. Barb Burgess made a motion to purchase the HP Laser Jet M402n Printer at a cost of \$248.37, second by Morena. All council members approved.

VILLAGE ADMINISTRATOR: Benson provided the water report from Wise. He noted he met with a company about camera options for the water plant, village hall, and the service garage. He is going to add a few accounts to the backflow list to ensure compliance. The RCAP meeting regarding the Asset Plan was cancelled. The work completed on Cherry with the water lines has received good feedback. Benson noted the fence behind Rocky's has been moved and is now acceptable. The issue with the tree across from Village Hall is being cleaned up. The limb was removed and the property owner is going to work on the tree. He talked with Morton Salt and would like to start bringing in salt before the weather changes. Regional Planning for September was cancelled. He has been working with St. Francis Xavier on the new Hall project. There is a lot of back and forth with the all of the companies trying to determine how to work with the existing lines, as the Village cannot change out all of the lines. The primary issue is with the

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Fire Suppression system. Benson provided council with a letter from Carroll-Columbiana-Harrison Solid Waste District regarding tire clean-up. Benson will look into the program further to see if they would bring in a roll-off or if the Village would be responsible for all transport.

MAYOR: DeLong appointed Hubbard to the Public Safety, Park, and Great Trail Fire District Committees as Phillips' replacement. DeLong reported he received a letter from Public Alert Company. They offer text alerts for the Village for \$325 annually. Benson included, the texts would be specific to our Village and could include water issues, boil alerts, road closing, etc. He also noted many of the Asset Management Plans are moving towards something like this.

COUNCIL: Holmes asked Murdock if there had been any more from Bell Stores regarding the annexation. Murdock said he last heard from them in the spring. They had wanted to proceed but the township does not want to cooperate with the agreement. The Village cannot force them to move forward.

Barb Burgess asked Felton if the new playground equipment was ok in the garage. Felton said it would be ok until they made a decision at the next meeting. Barb Burgess noted Neading provided the costs of a \$1.00 raise for both Felton and Shoemaker. Barb Burgess made a motion to give Felton and Shoemaker a \$1.00 raise to be effective immediately with the next payroll, Brittany Burgess second. Barb Burgess, Brittany Burgess, Holmes, Morena, and Hubbard voted yes, Thompson voted no. Morena asked if there was an Ordinance for noise, there is a semi-truck that is running throughout the night on Pleasant. Barb Burgess said there is an Ordinance, she thought it started at 10:00 pm, but it is difficult to enforce.

LEGISLATURE:

Motion by Morena, second by Brittany Burgess for the third reading of Ordinance 14-2018, An Ordinance amending the employment terms for the Village Administrator of the Village of Malvern, Carroll County, Ohio. Morena, Brittany Burgess, Barb Burgess, Holmes, Hubbard voted yes, Thompson voted no. Motion by Morena, second by Brittany Burgess to adopt Ordinance 14-2018. Morena, Brittany Burgess, Barb Burgess, Holmes, Hubbard voted yes, Thompson voted no

Motion by Morena, second by Thompson for the first reading of Ordinance 15-2018, an Ordinance amending the regulation of trees and shrubbery within or that abut the public streets and sidewalks of the Village of Malvern, Carroll County, Ohio. All council members approved.

Barb Burgess made a motion to enter into executive session for the employment of a public employee or official, second Holmes. All council members approved. Council and the Mayor entered into executive session at 7:40. Session resumed at 7:50. Barb Burgess reported five individuals were interviewed for the Village Administrator position. At this time council is going to continue to employ Marcus Benson as the part-time administrator at least through the end of 2018. DeLong is going to meet with the service department in the morning to establish a plan for the day and to help keep everything organized.

FINANCE: Motion by Barb Burgess, second by Holmes to pay the village bills from the appropriate funds for \$5,304.24 in vendor invoices, pre-approved by the Finance Committee 10/1/18; plus \$7,432.29 in payroll pre-approved by the Finance Committee and paid 10/4/2018. All council members approved.

QUESTIONS: Thomas asked if Hubbard could please stay after the meeting for a few questions.

ADJOURNMENT: Motion by Thompson, second Brittany Burgess to adjourn. All council members approved.

Next regular council meeting will be Monday, October 15, 2018 @ 7:00 p.m.

Mayor

Fiscal Officer