

MALVERN VILLAGE REGULAR COUNCIL MEETING

November 5, 2018

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Meeting opened with the Pledge of Allegiance.

ROLL CALL: Mayor DeLong, Thompson, Brittany Burgess, Barb Burgess, Holmes, Morena, and Hubbard. Also in attendance were Benson, Murdock and Neading.

Motion by Morena to approve the minutes from the regular meeting of October 15, 2018, second by Brittany Burgess. All council members approved.

CITIZEN COMMENTS: Brown Local Superintendent, Scott Bowling was in attendance to discuss the upgrades the district is planning to make at the stadium. The district is upgrading the track to a rubberized surface, installing new fencing around the track and around the entire stadium facility, and they intend to remove 80-100 trees located around the stadium. Bowling asked council for permission to proceed with the tree removal, as the district leases the stadium from the Village. In previous years tree limbs have fallen on the fence and bleachers and has caused minor damage to the existing fence. They would like to prevent this when the new fencing is installed. Council agreed that it would be beneficial to remove the trees. Bowling will provide the details of the project to Murdock to prepare a Resolution for Council.

SERVICE DEPARTMENT: Felton provided the Service Department report. He noted one of the two traffic lights is a LED fixture and they were able to upgrade the bulbs to LED. They have collected 9 loads of leaves and they continue to fall quickly. The rubber snow blade has been assembled and installed. Felton asked Council when they want the Christmas decorations up. Council agreed any time after Thanksgiving. Felton noted the new garage door was installed and is working well. The service department repaired a water break on Robertsville Ave. The winter road salt was delivered. The service department shut off the water at the stadium November 5th and the rest of the park was turned off on October 30th. They also adjusted the timers at the park to correlate with Daylight Savings. Barb Burgess asked if the Village should consider maintaining Scott Locke as part time working approximately 20-30 hours per week through the winter. Steve will discuss it further with Scott.

PARK: Morena reported to council the Park Committee met on October 18th. They determined where the new equipment was going. The Committee is asking Council to reconsider the dog park. Brown Local has offered the Village the old fencing that is being removed from the stadium. Burgess added that there would not be any additional insurance costs associated with the dog park and the insurance company provided information from the Kennel Club and suggested if the Village moves forward to utilize the Kennel Club Rules. Morena noted the next Park Committee meeting will be held November 8th at 6:30 at Village Hall to discuss the Park Rules. Felton added the Park Committee should consider a water source for the dog park.

FISCAL OFFICER/TAX DEPARTMENT: Neading provided the Appropriations, Revenue, Fund Status, Receipts, and Payments (as of 11/5/18), and RITA Tax Report. She noted the revenue report shows the Village is on target to hit budget numbers for the year. Neading also reported she worked with DeeDee, she was having issues with her email and logins. Neading fixed her email through Frontier, but also set her up a new email under the Village email hosted through GoDaddy. She set up forwarding to pass all emails from Frontier to the new email and also sent out an email using all of her contacts to notify them of the email update. Neading reported the website was updated to add Hubbard to the committees and update the new water email information. She has cleaned up Purchase Orders for the remainder of the year. She also noted the Village received an updated Employer Compliance Poster with new rules and explained when the Village purchased the original poster, they are good for 1 year and if there are updates they send out a new poster with the changes – this poster was free because it was within the 1 year guarantee. Neading reported Benson had received the medical insurance renewal from Sessor's office and the Village will see a 5% increase which will be approximately \$30 more per month. Neading will be working on the temporary appropriations for the first quarter of 2019 for the next meeting. DeLong asked if the compliance posters could be ordered for the Service Garage and Water Plant.

VILLAGE ADMINISTRATOR: Benson provided the water report from Wise. Benson discussed the Camera Quote again. He would like to move forward with the project. The estimated cost is \$5,500 which would include 10 cameras installed and the DVRs to store the data. The cameras would be installed at the Water Plant, Village Hall, Service Garage, and Water Tank. Murdock will prepare a resolution for the next meeting for Council to proceed. The St. Francis Xavier Hall project is progressing, Benson met with the contractors and they have established a plan and will move forward. Holmes asked what the service will be. Benson said they

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agreed there will be a 4 inch tap with a 6 inch main and the contractors are willing to go as far as Porter to connect to the 6 inch line. Benson sent out violation letters, one for trash and one for a sidewalk. He also discussed the striping project on Morges. Allied was having issues with staffing and they are working to get a crew to come out to complete the project.

MAYOR: DeLong thanked the Sheriff's department for presence for Trick or Treat. He also reported the Cornerstone Project was being put on hold until Spring.

COUNCIL: Holmes asked if anything could be done at the former Hornets Nest. He said all of the old booths and tables had been put outside and they are now falling apart from being in the weather.

Hubbard reported she attended the Fire Board Meeting. They are working on a conversion to the UAN accounting system. The Fire Department attended the school's Fire Safety day and provided information for free smoke detectors through fire departments in conjunction with the Red Cross. The next meeting will be November 26th.

LEGISLATURE:

Motion by Barb Burgess, second by Morena for the third reading of Ordinance 15-2018, an Ordinance amending the regulation of trees and shrubbery within or that abut the public streets and sidewalks of the Village of Malvern, Carroll County, Ohio. All council members approved. Motion By Barb Burgess, second by Morena to adopt Ordinance 15-2018. All council members approved.

Motion by Barb Burgess, second by Holmes to suspend rule 731.17. All council members approved. Motion by Holmes, second by Morena to adopt Ordinance 16-2018, An Ordinance amending the appropriation of various funds of the Village of Malvern, Carroll County, Ohio, for fiscal year 2018, and declaring an emergency. All council members approved.

FINANCE: Motion by Barb Burgess, second by Holmes to pay the village bills from the appropriate funds for \$9,29034 in vendor invoices, pre-approved by the Finance Committee 11/5/18; plus \$7,891.34 in payroll pre-approved by the Finance Committee and paid 11/1/2018. All council members approved.

DeLong asked about gift cards for the employees for the Holidays. Barb Burgess made a motion to purchase 11 \$50.00 gift cards for Christmas and Thanksgiving for the Village Employees, second Morena. All council members approved.

QUESTIONS:

ADJOURNMENT: Motion by Holmes, second Morena to adjourn. All council members approved.

Next regular council meeting will be Monday, November 19, 2018 @ 7:00 p.m.

Mayor

Fiscal Officer