

MALVERN VILLAGE REGULAR COUNCIL MEETING

November 19, 2018

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Meeting opened with the Pledge of Allegiance.

ROLL CALL: Mayor DeLong, Brittany Burgess, Barb Burgess, Holmes, Morena, and Hubbard. Thompson absent. Also in attendance were Benson, Murdock and Neading.

Motion by Morena to approve the minutes from the regular meeting of November 5, 2018, second by Barb Burgess. All council members approved.

CITIZEN COMMENTS: Dick Wackerly was in attendance to discuss the need of leash laws for dogs within the Village. Holmes expressed concerns with how the Village would be able to enforce the laws once in place. Mr. Wackerly also mentioned he believes there is a need for a joint park district in conjunction with the schools. He believes this would expand the tax base and increase funds available for the park.

Dick Ferguson attended the meeting to discuss the American Legion's annual "Toys for Christmas" program. He noted all toys donated stay within the Village. Donations can be made at the Legion. The deadline for toys is December 11th. The Legion is also collecting items for Veterans that will be donated to nursing homes and facilities housing Veterans. The deadline for Veteran supplies is December 15th.

SERVICE DEPARTMENT: Felton provided the Service Department report. He noted there is an issue with signage in ONeida. There is a sign directing anyone digging to contact the Village of Malvern for a line locate. He believes it is from an underline power source for the sewer, but the Village is no longer responsible for the lines. Felton intends to hang Christmas decorations next week. They will also be conducting endline flushings. There is a catch basin on Third Street that water is coming up and out of. The issue is with a pipe below the water line at the creek. Once the water goes back down, the catch basin will not be overflowing. Felton noted the service department discussed the need for a boot allowance. Benson clarified that it could be better to set a "Cold Weather" allowance to better care for the needs of the service workers, allowing them to replace boots or cold weather gear. Barb Burgess made a motion to allow Steve, Jamie, and Scott to purchase boots at Tractor Supply on the Village Account not to exceed \$150.00 each. Second by Brittany Burgess, all council members approved. Felton also reported to council the plows are on the trucks and are ready for winter weather. On behalf of the Service Department, Felton thanked council for the gift cards for Thanksgiving.

PARK: Morena presented council with proposed rule changes for the Park. He asked if everyone could take the rules and review them. The changes would be discussed at a future council meeting. Barb Burgess asked to clarify the Firearms section in the proposed rules to allow concealed carry on Park grounds. Barb Burgess asked Council to decide if the idea of a dog park was a firm no, or if it could be discussed further. Council agreed that the dog park could be explored further. DeLong provided council with a letter from a concerned citizen regarding dogs. Morena discussed the garden tractor pullers. He spoke with Sandy Tucker and they would like to move forward with the tractor pulls at the park. He reminded council, the group would be there from approximately 2-10pm on the 2nd Saturday of the month. They need access to water and portable restrooms and would like to have their pulling area near the tennis court.

FISCAL OFFICER/TAX DEPARTMENT: Neading provided the Fund Status, Receipts, and Payments (as of 11/19/18). The MITS – tax accounting software is ending on 12/31. Working with Tammy, we found that we will not have access to the old records. We can maintain a read only portion that will cost \$300.00 per year. This would keep us in compliance with the record retention rules. Also, if we ever chose to leave RITA, they would waive our conversion fees back to MITS. MITS did agree that if we pay upfront for a 4 year period they would agree to \$1,000, which would save the Village \$200. Barb Burgess made a motion to pay MITS \$1,000 upfront for a 4 year agreement to be in compliance with the record retention rules and maintain a read only version of the software. Second Brittany Burgess, all council members approved. Neading also reported to council that she spoke with Susan Joyce from Malvern Community Development. The organization has decided to provide the Village with \$3,000 for the upkeep of projects associated with Community Development. They are asking the Village to monitor the spending and report back to them on what projects the funds were used for. Murdock will prepare a resolution to accept the funds.

VILLAGE ADMINISTRATOR: Benson provided the water report from Wise. He is going to check into the heating items for more information. He discussed needing to address the full time to part time hours for the Water Plant Operator, moving Wise from 40 hours a week down to 30 hours. He would like to move forward with the Ordinance to be in place for the start of 2019. He also spoke with Scott Locke about staying on with the Village through the winter. Locke is excited for the opportunity. Benson also reported St. Francis Xavier, they dug an exploratory hole trying to locate a line. They have established a plan to move forward. When DiPetro is working on the line, Benson would like to have them replace a hydrant in

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the same location. He asked them to provide a quote. He also noted a small sink hole on Main St. has formed and will be addressed in the upcoming weeks.

MAYOR: DeLong asked council to consider Carharts for Scott Locke. Felton said he would check with Cintas, in the past they had been able to get Carharts at a discount through them. Barb Burgess made a motion to purchase Carharts and a jacket for Locke, not to exceed \$150.00. Second by Morena, all council members approved. DeLong also clarified that all digging on Carrollton Street will be completed by St. Francis Xavier. He noted the alleys need attention again. DeLong reported he has started working on Committees for 2019 and asked if there were any volunteers for the stand alone positions. Holmes will remain on the Community Development committee, Morena will remain on the Regional Planning committee, and Hubbard will remain on the Fire committee. DeLong asked if Marcus could take a group to the Water Plant to see how it works, and explained Council Members who have not been in the plant should see the operation at work. Benson said he would be available to take Council Members to the plant.

COUNCIL: Holmes reported he and DeLong attended the MCDF meeting. They discussed the finances for the year, elected new officials, and established the \$3,000 allowance to the Village for upkeep of various projects.

LEGISLATURE:

Motion by Barb Burgess, second by Holmes to suspend rule 731.17 for Resolutions 2018-22 through 2018-24 as a non-emergency. All council members approved.

Motion by Barb Burgess, second by Brittany Burgess to adopt Resolution 2018-22, A Resolution authorizing the Village Administrator to purchase cameras for the Village offices, water treatment building, and water tower for the Village of Malvern, Carroll County, Ohio. All council members approved. Motion by Holmes second by Morena to adopt Resolution 2018-23, A Resolution authorizing the Mayor to purchase gift cards for employees for Thanksgiving and Christmas in appreciation of the work they do for the Village of Malvern, Carroll County, Ohio. All council members approved.

Motion by Morena, second by Holmes to adopt Resolution 2018-24, A Resolution extending the employment of a seasonal laborer in the Service Department, the Village of Malvern, Carroll County, Ohio. All council members approved.

Motion by Barb Burgess, second by Holmes for the first reading of Ordinance 17-2018, An Ordinance temporarily amending the appropriation of various funds of the Village of Malvern, Carroll County, Ohio, for fiscal year 2019 and to expire on March 31, 2019. All council members approved.

FINANCE: Motion by Barb Burgess, second by Holmes to pay the village bills from the appropriate funds for \$10,623.67 in vendor invoices, pre-approved by the Finance Committee 11/19/18; plus \$7,656.33 in payroll pre-approved by the Finance Committee and paid 11/15/2018. All council members approved.

QUESTIONS:

ADJOURNMENT: Motion by Morena, second Barb Burgess to adjourn. All council members approved.

Next regular council meeting will be Monday, December 3, 2018 @ 7:00 p.m.

Mayor

Fiscal Officer