

MALVERN VILLAGE REGULAR COUNCIL MEETING

December 3, 2018

Page 1 of 2

Meeting opened with the Pledge of Allegiance.

ROLL CALL: Thompson, Brittany Burgess, Barb Burgess, Holmes, Morena, and Hubbard. Also in attendance were Benson, Murdock and Neading. Mayor DeLong entered the meeting after roll call.

Motion by Morena to approve the minutes from the regular meeting of November 19, 2018, second by Brittany Burgess. All council members approved.

CITIZEN COMMENTS:

SERVICE DEPARTMENT: Felton provided the Service Department report. Felton thanked council on behalf of the service department for the new boots purchased from Tractor Supply. Felton highlighted the service department collected 23 loads of leaves this fall. He also reported water was turned off for a leak at Citrus Park and remained off until the leak was repaired by the park. He also explained there was an increase in traffic through town due to an accident on 183 just outside of town. He also noted there was an issue with a catch basin drain at Pleasant and Main, the drain collapsed. The service department temporarily repaired the issue and will put permanent parts in this spring once the weather is better. The plow trucks are ready. Felton met with Justin Worrell from the Disc Golf group. Justin has ideas to increase involvement with the Disc Golf course. They discussed cleaning up the Disc Golf Course and Felton directed him on how to best accomplish the cleanup.

PARK:

FISCAL OFFICER/TAX DEPARTMENT: Neading provided the Appropriation Status, Revenue Status, Fund Status, Receipts, and Payments (as of 12/3/18) and the RITA November tax report. Neading highlighted the appropriation accounts are in a good position for the last month. She also highlighted that we are at 102% of expected revenue as the Village enters December. She also provided council with an email received from a citizen regarding the need of a dog part, it was from the same individual that submitted an email for the previous meeting. She also reported the website has been updated with minutes and landlord/tenant forms.

VILLAGE ADMINISTRATOR: Benson reported the water plant is operating as usual. He received the renewal for the annual service agreement from Status Control. The cost is \$2,950. Benson noted it is necessary as they provide support for the plant. He also reported Spectrum is running cable near the plant, which will be beneficial as it becomes available. He received a letter from the Carroll, Columbiana, Harrison Solid Waste District for Christmas Tree Collections at the Park. Trees can be disposed of from December 26 – January 31st. Benson provided information for plans for a ramp to be installed at the former Mexican restaurant in town. He would like to look into the plans further. He is still working on the property on Robertsville, the trash outside is getting worse, and the letter he sent was returned. To coincide with the updated Ordinance for the Water Plant Operator, he will be working on an update to the job description. He has not heard any updates to the St. Francis Xavier Hall project. Benson asked the paper to notify citizen that leaf cleanup is complete.

MAYOR: DeLong noted there are a few delinquent water bills, with one needing to be charged off. Account 500 has a long time outstanding balance of \$56.38. Barb Burgess made a motion to remove the balance of \$56.38 from account 500 and deem it uncollectable, second Holmes. All council members approved. The two remaining accounts will be monitored. The new owners of the restaurant on N. Reed would like the alley to be made into a one-way to open a pickup window.

COUNCIL: Holmes helped MCDF decorate the tree downtown with his family. He noted it looked really nice.

Hubbard reported she attended the Fire Board Meeting. The parade will be December 12th at 6:30. Santa will be at the North Station following the parade from 7-8. Refreshments and toys will be provided.

LEGISLATURE:

MALVERN VILLAGE REGULAR COUNCIL MEETING

December 3, 2018

Page 2 of 2

Motion by Barb Burgess, second by Holmes for the second reading of Ordinance 17-2018, An Ordinance temporarily amending the appropriation of various funds of the Village of Malvern, Carroll County, Ohio, for fiscal year 2019 and to expire on March 31, 2019. All council members approved.

Motion by Morena, second by Brittany Burgess to suspend rule 731.17. All council members approved. Motion by Morena, second by Brittany Burgess to adopt Ordinance 18-2018, An Ordinance amending the employment terms for the Licensed Operator of the Water Plant of the Village of Malvern, Carroll County, Ohio. All council members approved.

Motion by Barb Burgess, second by Brittany Burgess to suspend rule 731.17. Barb Burgess, Brittany Burgess, Thompson, Hubbard, Morena yes. Holmes No. Motion by Barb Burgess, second by Brittany Burgess to adopt Ordinance 19-2018, An Ordinance amending the employment terms for the Water Department Operator of the Village of Malvern, Carroll County, Ohio. Barb Burgess, Brittany Burgess, Thompson, Hubbard, Morena yes. Holmes No.

Motion by Holmes, second by Morena to suspend rule 731.17. Holmes, Morena, Brittany Burgess, Thompson, Hubbard, yes. Barb Burgess No. Motion by Holmes, second by Morena to adopt Resolution 2018-25, A Resolution authorizing the Brown Local Schools to proceed with certain projects at the Malvern Park, Village of Malvern, Carroll County, Ohio. Holmes, Morena, Brittany Burgess, Thompson, Hubbard, yes. Barb Burgess No.

Motion by Holmes, second by Morena to suspend rule 731.17. All council members approved. Motion by Holmes, second by Morena to adopt Resolution 2018-26, A Resolution authorizing the Village Fiscal Officer to accept \$3,000.00 from Community Development on behalf of the Village of Malvern, Carroll County, Ohio, and thanking Community Development for its continued support of the Village community. All council members approved.

Motion by Morena, second by Brittany Burgess to suspend rule 731.17. All council members approved. Motion by Morena, second by Brittany Burgess to adopt Resolution 2018-27, A Resolution authorizing the Village Fiscal Officer to entered into an agreement with MITS to retain income tax records for the Village of Malvern, Carroll County, Ohio. All council members approved.

Barb Burgess noted Murdock's agreement with the Village was coming up, and Council would like to keep him as the Village Solicitor with a monthly increase of \$100, making his monthly salary \$850.00. Murdock will prepare a Resolution.

FINANCE: Motion by Barb Burgess, second by Holmes to pay the village bills from the appropriate funds for \$5,053.67 in vendor invoices, pre-approved by the Finance Committee 12/3/18; plus \$7,358.76 in payroll pre-approved by the Finance Committee and paid 11/29/2018. All council members approved.

QUESTIONS: The Carroll County Messenger asked if Holmes or Barb Burgess would further comment on why they voted No on legislation. Both council members noted that they did not agree with the legislation presented.

ADJOURNMENT: Motion by Brittany Burgess, second Morena to adjourn. All council members approved.

Next regular council meeting will be Monday, December 17, 2018 @ 7:00 p.m.

Mayor

Fiscal Officer