

## MALVERN VILLAGE REGULAR COUNCIL MEETING

**March 17, 2025**

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Meeting opened with the Pledge of Allegiance.

**ROLL CALL:** Mayor DeLong, Burgess, Craig DeLong, Hubbard, Wackerly, Holmes and Wadsworth were in attendance. Kaltenbaugh and Neading were also in attendance with Murdock attending via Zoom.

Motion by Holmes, second by Wackerly to approve the minutes from the regular meeting of March 3, 2025. All council members approved.

**CITIZEN COMMENTS:** Ed Serri and Lorrie Pryor were in attendance to discuss the 424 E. Porter Street property. The property appears to be abandoned and filled with trash and is becoming a significant problem. There are rodents coming from the property, the trash is smelling with the nicer weather, and the fencing has been removed exposing the trash and allowing it to blow into neighboring properties. Both Serri and Pryor are frustrated with the property and asked Council for a plan for cleanup. Kaltenbaugh explained that even though there is an ordinance in place for trash, the Sheriffs Office does not enforce local legislation. It was discussed that the property was foreclosed on and is now bank owned and is being managed by Radian Property Management out of Utah. Neading had attempted to contact Radian, but was transferred multiple times and was unable to speak with anyone, but will continue to try. Mayor DeLong took photos and went to the Carroll County Health Department in an effort to get the issue resolved, and they said they would look into the property. Attorney Murdock discussed petitioning the court, and Kaltenbaugh intends to reach out to the courts on Tuesday. Mr. Serri expressed his disappointment with the lack of care for properties in the Village and would like to see things improve. He highlighted various properties that have been an issue in recent months. Mayor DeLong urged the residents to contact the Health Department with their concerns and he explained that he planned to continue to push the Health Department for a resolution.

Jeff Prevo was in attendance on behalf of the American Legion to discuss the light in the park that lights the American Flag. The light is out and he asked if the Village could replace the bulb. Holmes offered to stop and look at the light to make sure that it is not an issue with the fixture.

### **LEGISLATURE:**

**PARK:** Hubbard discussed that the trash was overflowing over the weekend, and she had picked up what she could fit into the bag she had with her.

It was discussed that a seasonal park employee would be beneficial and that 20 hours per week would be sufficient. Burgess made a motion to run an ad for two (2) weeks to hire a part-time seasonal park cleaner at \$15.00 per hour from May to October, second by Hubbard. All council members approved.

**FISCAL OFFICER/TAX DEPARTMENT:** Neading provided council with the RITA report, fund status, payments and receipts as of 3/17/2025. She reported that she met with the auditors to hand off the audit items. They also discussed the Village processes and procedures while they were on site. Neading noted that she received a request from the Village of Bolivar regarding wage information for the Mayor, Council, and Service Department workers. Neading provided their Fiscal Officer with the information. She also reminded Council that she will be out of the office the week of March 23<sup>rd</sup>.

**VILLAGE ADMINISTRATOR:** Kaltenbaugh reported that the Service Department has been patching and they are hopeful that the plants will start the hot patch soon, it will hold much better than the cold patch. Kaltenbaugh understands that the roads need attention, but is waiting for details on funding for Phase 2 before setting a project. He reported that the Service Department repaired a water leak on Wilson, they are starting to work on alleys, and

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getting the mowing equipment ready. He has the agreement for EOG to sign, and with them signing, it is understood that the annexation will not be pushed until the property transfers. Kaltenbaugh reported that Sentry Siren is working on programming the board and will be installing it soon.

Wackerly asked if Kaltenbaugh was able to get pricing on the fence posts for in the park. He had not priced the project out yet, but will.

**MAYOR:** Mayor DeLong discussed cleanup day for this year. Burgess said it is tentatively scheduled for May 31<sup>st</sup>, she will contact Burwell to confirm the details.

DeLong also reported that Jimmy Little resigned his position with the Service Department. Kaltenbaugh had Neading place an ad for a full time service employee to run for two (2) weeks in the newspaper.

**COUNCIL:** Holmes asked how vacation requests work. Neading explained that employees were required to complete a leave of absence form and report the request to Jeff Burgess.

Wackerly reported that he attended the most recent Ambulance Board meeting. There were 138 calls in January and 93 calls in February. They plan to start construction on the building soon.

**FINANCE:** Motion by Burgess, second by Craig DeLong to pay the village bills from the appropriate funds for \$23,066.58 pre-approved by the Finance Committee 3/17/2025. Also, \$7,857.51 in payroll pre-approved by the Finance Committee and paid 3/13/25 and \$8,456.67 in monthly payroll paid 3/31/25. All council members approved.

### **QUESTIONS:**

**ADJOURNMENT:** Motion by Holmes, second by Hubbard to adjourn. All council members approved.

**Next regular council meeting will be Monday, April 7, 2025 at 7:00 p.m. at the Malvern Village Hall.**

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Mayor

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Fiscal Officer