

MALVERN VILLAGE REGULAR COUNCIL MEETING

September 15, 2025

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Meeting opened with the Pledge of Allegiance.

ROLL CALL: Mayor DeLong, Hubbard, Wackerly, Holmes, and Wadsworth were in attendance. Burgess and Craig DeLong were absent. Kaltenbaugh and Neading were also in attendance with Murdock attending via Zoom.

Motion by Hubbard, second by Holmes to accept the absence of Burgess and Craig DeLong. All council members approved.

Motion by Holmes, second by Wadsworth to approve the minutes from the regular meeting of September 3, 2025. Holmes, Wadsworth and Wackerly voted yes. Hubbard abstained. Minutes will be on the October 6th agenda to be approved.

CITIZEN COMMENTS: Karen Reardon was in attendance to discuss four trailers she owns on Wicker Road. She discussed options for removing the trailers and replacement. Kaltenbaugh explained that they would have to be replaced with double wide trailers set on a foundation. Malvern no longer allows for single-wide trailers within the Village. She asked if the trailers could be remodeled and remain in place. Kaltenbaugh explained that as long as they are not removed, they could be updated and stay in place, but once removed they cannot go back in. She inquired if storage units could be installed where the trailers exist. Kaltenbaugh explained that it would have to be determined if commercial zoning is applicable to the lots in question. She further asked if the water could be turned off at the vacant trailers. Kaltenbaugh explained that she would need to reach out to Teri at Village Hall to notify to disconnect. It was discussed that there are not four shut off valves at the curb box, but there are shut off valves at each trailer. She further inquired if the water lines on Wicker would be replaced in the near future. Kaltenbaugh reported that it would be a Phase 3 project, and if the Village could obtain grant funding it would be a possibility in the future. He also explained that it would not be a dead-end line if the lines were able to be replaced, and further explained that the line would be a continuous loop. She also asked about gas lines and was asked to contact Columbia Gas with those questions.

LEGISLATURE: Motion by Wackerly, second by Holmes to suspend Rule 731.17 for Ordinance 3-2025, for unsafe parking within the Village.

Motion by Wackerly, second by Holmes to adopt Ordinance 3-2025, An Ordinance prohibiting the unauthorized obstruction or unsafe parking or placing of a vehicle or other object within the public right-of-way of the Village of Malvern, Carroll County, Ohio, and declaring an emergency

PARK: Hubbard asked if the crosswalk sign had been installed for MCDF. Kaltenbaugh explained that it has not been, but he is working on it. Holmes asked if pricing was in for fencing. Kaltenbaugh had the Service Department getting measurements and he was working on a layout; he wants to make sure there are gaps to allow people to walk through at different places and not have to walk to one section. He further explained that they will not be large enough to drive through. Neading reported that Gold-n-Deuce provided an unsolicited quote for the portable restrooms. She explained that their pricing is a little higher than Ace and they charge for delivery, pick-up, and additional cleaning if there are issues. It was discussed that the service provided by Ace has been great and Council agreed there was no need to look further into the restrooms.

FISCAL OFFICER/TAX DEPARTMENT: Neading provided council with the RITA, Fund Status, Payments and Receipts as of 9/15/2025. Neading discussed the employment of Seasonal Employee Stephanie Good and explained that her Ordinance has her completing her seasonal work on October 31, and that Mayor DeLong would be able to extend the work for an additional 30 days. It was discussed that there are various tasks she could continue working

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on over the winter months, such as painting picnic tables for the park. Wackerly made a motion to modify Stephanie Good's employment from Seasonal to Part-Time not to exceed 20 hours per week at her current pay rate of \$15.00 per hour, second by Hubbard. All council members approved.

VILLAGE ADMINISTRATOR: Kaltenbaugh reported the service department was busy preparing for Dancing in the Park. They installed new smoke detectors at Village Hall. They completed maintenance on the Chlorine System at the Water Treatment Plant, and they flushed some dead-end hydrants. Kaltenbaugh discussed the camper issue on Canton Street. It was discussed that it is a hazard, and he has been working on getting it removed. The Sheriff's Department and towing company needs a letter from our Attorney to proceed. Murdock explained that Council needs to motion for the removal, he will write the letter and attached the new legislation. Holmes motioned for the immediate removal of the camper that is parked on Canton Street, second by Wackerly. All council members approved. Kaltenbaugh reported that Superior Paving will be moving into the area soon. He also noted that the EPA anticipates being done at the former Perfect Products building on Wednesday and then will be providing Kaltenbaugh with information for grants to make updates to the building. Kaltenbaugh reported that the Village of Carrollton provided the Village with asphalt sealer to use on cracks in the pavement as thanks for the use of the hotbox when theirs was down. Hubbard discussed possibly using it to fill cracks at the walking track.

Holmes asked if quotes were in for the trees along the State Highway. Kaltenbaugh explained that he has requested quotes, but nothing has been submitted. It was discussed contacting Arbor Magic and Matt Augustine for possible quotes.

Wadsworth asked about the lighting on the bridge and if Sheets had come to check them. Kaltenbaugh explained that they had not had an opportunity to address the lights on the bridge, but had been in the park and raised the sagging line.

MAYOR: Mayor DeLong discussed a flyer he received from Mrs. Ford regarding use of the park for a Scarecrow display/competition. Kaltenbaugh suggested not allowing political themes in light of the current political state around the country. There were several questions regarding the idea, and it was determined that it would be best to invite her to a meeting to further discuss. Mayor DeLong also discussed employee gift cards for the upcoming Holiday Season. Wackerly made a motion for each of the eight (8) employees to receive a \$100.00 Kishman's Gift Card for each Thanksgiving and Christmas and to also purchase the gift cards to thank Justin Lucas and Brandon Melville for their help with the use of the Vac Truck on waterline breaks. The total purchase will be 20 gift cards totaling \$2,000.00, second by Hubbard. All council members approved.

COUNCIL: Hubbard asked if the curbs and crosswalks have been painted. Kaltenbaugh explained that the sprayer needs a part replaced and it has been ordered.

Wackerly reported that he attended the recent Ambulance Board Meeting and there were 106 calls last month. He also discussed he still believes the parking in front of the former US Bank building could be changed to allow for parking. Mayor DeLong reported that the hydrant that Wackerly had discussed at the previous meeting had been flushed.

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FINANCE: Due to only one Finance Committee member in attendance, approval will be obtained at the October 6th meeting.

QUESTIONS: Clapper asked for the name of the citizen who was in attendance, it was discussed that her name was Karen Reardon. He also asked if Neading could provide him a copy of the legislation, Neading provided the copy.

ADJOURNMENT: Motion by Holmes, second by Hubbard to adjourn. All council members approved.

Next regular council meeting will be Monday, October 6th, 2025 at 7:00 p.m. at the Malvern Village Hall.

Mayor

Fiscal Officer