

MALVERN VILLAGE REGULAR COUNCIL MEETING

July 21, 2025

Page 1 of 3

Meeting opened with the Pledge of Allegiance.

ROLL CALL: Mayor DeLong, Burgess, Craig DeLong, Hubbard, Wackerly, Holmes, and Wadsworth were in attendance. Kaltenbaugh and Neading were also in attendance with Murdock attending via Zoom.

Motion by Holmes, second by Hubbard to approve the minutes from the regular meeting of June 16, 2025. All council members approved.

Motion by Holmes, second by Hubbard to approve the minutes from the regular meeting of July 7, 2025. Holmes, Hubbard, Burgess, Wackerly and Wadsworth voted yes and Craig DeLong abstained.

CITIZEN COMMENTS: Brock Hutchison, Brown Township Trustee, was in attendance to discuss options for Recycling Bins within the Village. He proposed that the bins could be put behind the Fire Station in town. He has already met with the Fire Department and they are interested in proceeding. He has talked with CCH, who manage the recycling program, and they are willing to consider placing bins back within the Village. Hutchison asked if it could be a joint effort with the three groups to monitor the area. He also discussed that there is a Frontier cable line that is hanging low in the area and Frontier would need to raise the line to allow for the dumpsters to be emptied. It was discussed that a previous requirement was to fence the bins in and open and close the gate each day. Hutchison explained that he does not believe that is still a condition. He did express the need of a camera on the space, which could be placed on the Fire Station building. Craig DeLong made a motion to proceed with the Recycling Bin project with Brown Township and the Fire Department, utilizing the space behind the Fire Station, second by Wackerly. All council members approved.

LEGISLATURE: Motion by Wackerly, second by Burgess for the third reading of Ordinance 2-2025, An Ordinance adopting the Village of Malvern Cyber Incident Management Response Plan for the Village of Malvern, Carroll County, Ohio. All council members approved. Motion by Wackerly, second by Burgess to adopt Ordinance 2-2025. All council members approved.

Murdock provided council with the proposed policy for Virtual Attendance at Public Meetings, per ORC 121.221. Council will review, it will be on the agenda for the first reading at the next meeting.

PARK: Hubbard asked about the lock on the water at the Legion pavilion. It was explained that the water was being abused and people were using it to wash vehicles. She discussed painting some of the metal playground equipment, it is starting to wear. She also asked if the service department had sprayed the weeds around the pavilions. Craig DeLong reported that he sprayed weeds and once they were dead he cut everything down and cleaned up the area. She also noted that one of the steps on the stage is broken.

Craig DeLong discussed that there are homeless people living in the park. They are using electric from the pavilions and setting up tents. They setup around 9:00 pm and are leaving by 7:00 am.

FISCAL OFFICER/TAX DEPARTMENT: Neading provided council with the RITA, Fund Status, Payments and Receipt reports as of 7/21/2025. Neading reported that the budget was submitted to the County. She also noted that she received confirmation that EOG received the electronic deposit form and are now in the process of setting it up.

VILLAGE ADMINISTRATOR: Kaltenbaugh reported the service department has been mowing. They worked on a blocked storm drain on E. Main Street and used the Vac Truck to clear the lines. They repaired a water leak on Church Street. The tank has been cleaned. The EPA has been working at Perfect Products on the cleanup.

MALVERN VILLAGE REGULAR COUNCIL MEETING

July 21, 2025

Page 2 of 3

Kaltenbaugh met with Pam Ewing from RCAP and Josh Besancon from EA to discuss Phase 2. They will start work on new grant opportunities. He has not heard anything from EOG on the agreement. He has not heard any additional information back from the Energy Company yet on their plans to proceed with the new facility, but they have acquired the land and he believes everything will continue to move forward. Kaltenbaugh is going to get pricing for the fencing in the front of the park. He is also working to obtain pricing on trimming the trees back on the State Highway. Wadsworth asked if we would get multiple quotes, or if we should advertise in the paper to accept quotes.

Holmes asked if everything is working properly with the safety siren. Kaltenbaugh explained that it was tested when they installed the control box, but he is going to have a test ran on Thursday or Friday, depending upon weather. 911 does not want to set it off if there is bad weather in the area. Wackerly asked if the siren would also be used when there are fire calls. Kaltenbaugh explained that it needs to be decided upon, but noted that it is good for public safety for those traveling through town.

Wackerly asked when Reed Street would be patched. Kaltenbaugh will discuss it with the service department.

MAYOR: DeLong discussed that there are some trees in the park that need to be looked at, they are aging and have some issues. Kaltenbaugh noted that it could be included with the quote for the trees along the State Highway. DeLong also asked about the trees in the canal. Kaltenbaugh explained that the Army Corp would be responsible for the canal area.

COUNCIL: Holmes asked about the sink hole on the State Highway, he believes it is getting worse. Kaltenbaugh explained that the State is involved and will need to be part of the repairs, as it is above what the Village is able to repair due to the high traffic and amount of work needed to complete the repair. He will contact the State to come back out to check the area.

Wackerly discussed the idea between a police force in the Village and asked for opinions on partnering with the Township to get coverage for both. Mayor DeLong explained that he spoke with Chris Rotondo recently and the township was open to discussing a joint police force. Hutchison added that it might be worth discussing with the Lake Mowhawk group also, as they have recently had some issues. It was agreed that there would be a work session with Brown Township Trustees at 6:00 August 4th, prior to the regular Council meeting to discuss ideas regarding a joint police district. Wackerly also reported that he attended the most recent ambulance board meeting, there had been 95 calls in June. He also reported that the addition is coming along well.

Craig DeLong reported that he attended the recent fire board meeting and there had been nine (9) incidents since the last meeting. He also noted that the fire department intends on still utilizing the Colfor Building.

Wadsworth asked if the service workers were trained to complete line locates and identify waterlines. He had received a photo from a resident on a recent line locate (321 Main Street) that had the blue line and then a question mark. Kaltenbaugh explained that they are trained, but if a line has been replaced with plastic or if there is other metal in the ground it can be difficult to follow the line. Mayor DeLong noted that there was a lot of metal located in the yard where they were trying to locate the line.

MALVERN VILLAGE REGULAR COUNCIL MEETING

July 21, 2025

Page 3 of 3

FINANCE: Motion by Burgess, second by Craig DeLong to pay the village bills from the appropriate funds for \$3,215.93 approved by the Finance Committee 6/30/25, \$64,206.58 on 7/7/25, and \$23,616.48 on 7/21/25. Also, \$8,102.75 in bi-weekly payroll paid 7/3/25, \$7,808.05 paid 7/17/25, and \$8,456.67 in monthly payroll. All council members approved.

QUESTIONS: Clapper asked for clarification on the location of the recycle bins. It was clarified that the recycle bins would be located behind the old Fire House by the community parking area.

ADJOURNMENT: Motion by Holmes, second by Hubbard to adjourn. All council members approved.

Next regular council meeting will be Monday, August 4th, 2025 at 7:00 p.m. at the Malvern Village Hall, with a work session with Brown Township Trustees starting at 6:00 p.m.

Mayor

Fiscal Officer