

MALVERN VILLAGE REGULAR COUNCIL MEETING

August 4, 2025

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Meeting opened with the Pledge of Allegiance.

ROLL CALL: Mayor DeLong, Burgess, Craig DeLong, Hubbard, Wackerly, Holmes, and Wadsworth were in attendance. Kaltenbaugh and Neading were also in attendance with Murdock attending via Zoom.

Motion by Burgess, second by Hubbard to approve the minutes from the regular meeting of July 21, 2025. All council members approved.

CITIZEN COMMENTS:

LEGISLATURE: Motion by Holmes, second by Craig DeLong for the first reading of the Policy on Virtual Attendance at Public Meetings for the Village of Malvern (ORC 121.221). All council members approved.

PARK: Hubbard noted that Stephanie Good, the new part time park employee is doing a great job. She also noted that the swing seats have been replaced. She asked Kaltenbaugh if the low hanging wire had been checked. He will follow-up with Sheets.

Council discussed a recent issue with a pavilion rental. Jonathan Miller rented three (3) pavilion and then drove a truck across the walking track. It is a condition of the rental agreement that vehicles cannot be driven across the track. Wackerly made a motion to not issue a refund of the deposit, totaling \$300.00, second by Hubbard. All council members approved.

FISCAL OFFICER/TAX DEPARTMENT: Neading provided council with the appropriations, revenue, fund status, payments and receipts as of 8/4/2025. She reported that the HTRW report was received from Stone Environmental for the Phase 2 water line project, and sent to the Army Corps for their review. She also noted that the Water Delineation Report for the project will be starting soon and Lawhon will be completing the report. She discussed another modification for the due date of the current audit. The modification request was submitted by the auditor due to needing additional time. Neading has attempted to reach out to the auditors to determine if she can help with any information, but has not received any response. Neading will be on vacation the week of August 11th, but will be accessible if needed. She also will not be in attendance at the August 18th meeting and Foster will be filling in.

VILLAGE ADMINISTRATOR: Kaltenbaugh reported the service department has been mowing. They have completed line locates. They burnt down the brush pile at the back of the park. They worked with the State on the sink hole issue at the intersection. A water leak was repaired on Avondale. Kaltenbaugh is working with Eugene from Status Control on the alarm at the Water Plant, it is currently not working properly. He is still waiting on quotes for tree trimming on the north side of the State Route. The State is also going to help with cutting some of the trees back. He has not had further discussions with Advanced Energy recently. Kaltenbaugh should have completed paperwork from EOG by the end of the week. He met with Josh Besancon from Engineering Associates and Pam Ewing of RCAP regarding Phase 2. At this time the project is on hold. Some of the funding is a percentage of the total project, and the Army Corp was uncertain about funding a smaller scaled project. Another round of grants will be applied for as they open. At this time we are able to extend on the existing funds. Kaltenbaugh is going to work on getting bids for a paving project now that we have the information on the Waterline Project. He plans to look into the cost to pave Porter and Carrollton. Burgess asked if something could be done with Clay Street, it is in very poor condition. Kaltenbaugh will look into the cost. Kaltenbaugh discussed

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the meeting with Brown Township, Mohawk, and the Village. He explained that there will be a committee formed to further discuss the idea of a joint police district. The committee is comprised of a member from each organization. They will be meeting on August 18th at 6:00, prior to the council meeting.

Craig DeLong asked about the current status of the former Perfect Products building. Kaltenbaugh explained that the EPA will be back the week of August 11th to continue the cleanup.

Wackerly asked about the Wallace property downtown. He is concerned with the condition of the property, the weeds are growing up the house and the sidewalk is deteriorating.

MAYOR:

COUNCIL: Burgess made a motion to enter into executive session for the Employment of a Public Employee or Official, second by Holmes. All council members approved. At 7:30 all council members, Mayor DeLong, Kaltenbaugh, Neading and Murdock entered into executive session. The meeting resumed at 7:51. Wadsworth made a motion to change Teri Foster, Administrative Assistant/Water Billing Clerk, from hourly to salary with an annual salary of \$44,200, also modifying her work week from 5 to 4 days a week, and retaining her current benefits including sick, personal, and vacation time; second by Holmes. All council members approved.

Holmes discussed the alley by Dick Byrd's property. He explained that there is a very large hole that is becoming worse and asked that it be filled. He also discussed the sidewalk on W. Main Street at the end where it meets the road near Kishman's. The asphalt is higher than the sidewalk and you have to step up to the road as you come off of the sidewalk. He asked if a yellow line could be painted to ensure safety, there was an elderly individual who fell recently and was concerned that others would have the same issue.

FINANCE: Motion by Burgess, second by Craig DeLong to pay the village bills from the appropriate funds for \$4,180.82 approved by the Finance Committee 7/31/25, \$991.94 on 8/4/25. Also, \$8,372.72 in bi-weekly payroll paid 7/31/25.

QUESTIONS:

ADJOURNMENT: Motion by Holmes, second by Craig DeLong to adjourn. All council members approved.

Next regular council meeting will be Monday, August 18th, 2025 at 7:00 p.m. at the Malvern Village Hall.

Mayor

Fiscal Officer